

I.B. (PG) COLLEGE, PANIPAT
LESSON PLAN
SESSION 2024-25 (01.08.2024 to 22.11.2024)

Weekly Lesson Plan (Odd Semester) UG (III - Semester)

Name of the Paper:- Accounting Data Processing Class-B com IInd year(Sections A,B,C)

Name of the Teachers (Section Wise) : Prof. Karuna Sachdeva (Section A),Prof. NISHA Goel(Section B&C)

WEEK	DATE	TOPICS
1	August (1-3)	Discussion about Syllabus;Basics of Accounting:Meaning,advantages,limitations
SUNDAY - 04.08.2024		
2	August (5-10)	Fundamental accounting assumptions:GAAP & Practical
		07.08.2024 - TEEJ
SUNDAY - 11.08.2024		
3	August (12-17)	Tally:Introduction,features,installation;Licensing Configurations &Practical
		15.08.2024 - INDEPENDENCE DAY
SUNDAY - 18.08.2024		
4	August (19-24)	19.08.2024 - RAKSHABANDHAN
		Export and import data,edit log features in tally &Practical
SUNDAY - 25.08.2024		
5	August (26-31)	26.08.2024 - JANAMASHTMI
		Masters:Concept,types of masters,groups;Gateway of tally & Practical
SUNDAY - 01.09.2024		
6	September (2-7)	Company creation:Setup features,accounting features & Practical
SUNDAY - 08.09.2024		
7	September (9-14)	Configuration,shutting and deleting a company & Practical
SUNDAY - 15.09.2024		
8	September (16-21)	Ledger creation:Creating single and multiple ledgers,altering;deleting and displaying ledger & Practical
SUNDAY - 22.09.2024		
HOLIDAY 23.09.2024 - SHAHEEDI DIVAS/HARYANA WAR HEROES' MARTYRDOM DAY		

9	September (24-28)	Invoicing;Cost centres;interest calculations & Practical
SUNDAY - 29.09.2024		
10	September (30) October (1, 4-5)	Inventory:Stock groups,stock categories, stock items & Practical
		02.10.2024 - MAHATMA GANDHI JAYANTI
		03.10.2024 - (MAHARAJA AGRASEN JAYANTI)
		Purchase and sales orders processing & Practical
SUNDAY - 06.10.2024		
11	October (7-11)	Godowns/Location,unit of measurement;BOM & Practical
HOLIDAY 12.10.2024 - (DUSSEHRA)		
SUNDAY - 13.10.2024		
12	October (14-19)	Vouchers;Concept,accounting&inventory vouchers & Practical
		17.10.2024 - MAHARISHI VALMIKI JAYANTI/MAHARAJA AJMIDH
		Financial Statements:Profit & loss account,balance sheet & Practical
SUNDAY - 20.10.2024		
13	October (21-26)	Bank Reconciliation;Debit and credit note & Practical
DIWALI BREAK - 27.10.2024 - 03.11.2024		
14	November (4-9)	Tally audit features;Printing features & Assignment
SUNDAY - 10.11.2024		
15	November (11-16)	Management information system and different reports in tally
		15.11.2024 - GURU NANAK DEV JAYANTI
SUNDAY - 17.11.2024		
16	November (18-22)	Revision
23.11.2024 - Examinations		

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LESSON PLAN

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Weekly Lesson Plan (Odd Semester)

UG (III Semester)

Name of the Paper:- Corporate accounting Class: BCOM II Year

Name of the Teachers (Section Wise) : Dr. Sunit Sharma(Section A&B), Prof. Aakansha sharma (Section C)

WEEK	DATE	TOPICS
1	August (1-3)	Time table display and discussion
		Discussion about syllabus
		Issue of shares- Introduction
SUNDAY - 04.08.2024		
2	August (5-10)	Types of shares
		Process & procedure (including insider trading)
		07.08.2024 - TEEJ
		Practical questions
		Continued
		Over subscription
SUNDAY - 11.08.2024		
3	August (12-17)	Forfeiture of shares
		Continued
		Continued
		15.08.2024 - INDEPENDENCE DAY
		Continued
		Practical questions
SUNDAY - 18.08.2024		
4	August (19-24)	19.08.2024 - RAKSHABANDHAN
		Right shares & buy back of shares
		Problems discussion
		Revision
		DMAT- concept
		Continued
SUNDAY - 25.08.2024		
5	August (26-31)	26.08.2024 - JANAMASHTMI
		Revision
		Redemption of preference shares
		Accounting treatment
		Continued
		Continued
SUNDAY - 01.09.2024		

6	September	(2-7)	Continued
			Continued
			Bonus shares- Basic concept
			Continue
			Problems discussion
			Revision
SUNDAY - 08.09.2024			
7	September	(9-14)	Revision
			Profit prior to incorporation - concept
			Procedure of ascertaining profit prior to incorporation
			Continued
			Continued
			Continued
SUNDAY - 15.09.2024			
8	September	(16-21)	Problems discussion
			Basis of allocation of expenses and incomes
			Continued
			Continued
			Underwriting of shares - concept , features
			Benefits, parties ,types
SUNDAY - 22.09.2024			
HOLIDAY 23.09.2024 - SHAHEEDI DIVAS/HARYANA WAR HEROES' MARTYRDOM DAY			
9	September	(24-28)	Accounting treatment
			Continued
			Continued
			Problems discussion
			Revision
SUNDAY - 29.09.2024			
10	September (30) October	(1, 4-5))	Amalgamation of companies- Concept
			Accounting treatment as per accounting standard 14(excluding
			02.10.2024 - MAHATMA GANDHI JAYANTI
			03.10.2024 - (MAHARAJA AGRASEN JAYANTI)
			Practical questions
			Continued
SUNDAY - 06.10.2024			

11	October	(7-11)	Continued
			Continued
			Continued
			Continued
			Continued
HOLIDAY 12.10.2024 - (DUSSEHRA)			
SUNDAY - 13.10.2024			
12	October	(14-19)	Problems discussion
			Revision
			Assignment-1st
			17.10.2024 - MAHARISHI VALMIKI JAYANTI/MAHARAJA
			Internal reconstructions - Concept
			Accounting treatment excluding scheme of reconstruction
SUNDAY - 20.10.2024			
13	October	(21-26)	Practicals questions
			Continued
			Continued
			Problems discussion
			Revision
			Overview of income disclosure
DIWALI BREAK - 27.10.2024 - 03.11.2024			
14	November	(4-9)	Computation standard (IDCS)
			Continued
			Revision
			Mid term exam
			Final accounts of company
			Form of balance sheet
SUNDAY - 10.11.2024			
15	November	(11-16)	Form of profit & loss account
			Practicals questions
			Continued
			Problems discussion
			15.11.2024 - GURU NANAK DEV JAYANTI
			Assignment -2nd
SUNDAY - 17.11.2024			
16	November	(18-22)	Dividened on shares
			Revision
			Revision
			Revision
			Revision
23.11.2024 - Examinations			