

I.B. (PG) COLLEGE, PANIPAT
MINUTES OF 18th MEETING OF IQAC (16.09.2023)

A Meeting of the Internal Quality Assurance Cell (IQAC) was held on September 16th, 2023 (11:00 a.m. onwards) in the Conference Room, to discuss the following:

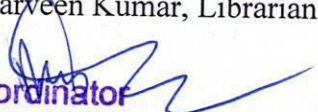
- ❖ 18.1 To confirm the minutes of 17th Meeting held on December 23, 2022 and to present the action taken report.
- ❖ 18.2 To appraise the house about the status of NAAC accreditation process, including SSR and DVV.
- ❖ 18.3 To discuss the institutional preparedness for visit of the NAAC Peer Team and to discuss the relevant strategies.
- ❖ 18.4 To discuss latest infrastructural augmentations and other developments of the college, and to discuss further.
- ❖ 18.5 Any other item, with permission of the chair.


Following members attended the meeting:

1. Dr. Ajay Kumar Garg, Principal-cum-Chairperson IQAC
2. Dr. Mohd. Ishaq, Associate Professor, Co-ordinator IQAC
3. Dr. Nidhan Singh, Associate Professor
4. Dr. Arpana Garg, Associate Professor
5. Dr. Vikram Kumar, Assistant Professor
6. Dr. Nidhi, Assistant Professor
7. Ms. Madhvi, Assistant Professor
8. Sh. Yudhishter Miglani, Management Representative
9. Dr. R.P. Chauhan, External Expert Academics
10. Sh. Bharat Chhabra, Associate Professor (HES), Alumni Representative (Online Mode)
11. Dr. Jinender Jain, PGT, Panipat
12. Ms. Neetika, M.Sc. (F) Mathematics
13. Mr. Sumit Anand, B.B.A. 3rd Year
14. Mrs. Mamta, Technical Assistant

Following Member could not attend the meeting:

1. Sh. Ashwani Mittal, Industry Representative
2. Sh. Gagan Kansal, Society Representative, Panipat
3. Dr. Parveen Kumar, Librarian


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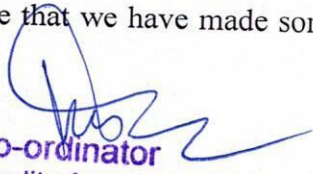

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The proceedings of the meeting are given below:

- ❖ **18.1** Dr. Mohd. Ishaq, Co-ordinator IQAC welcomed everyone in the meeting and congratulated Dr. R.P. Chauhan for getting best researcher award and for his being elevated to the post of Dean Academics, NIT, Kurukshetra. He then restated the agenda points for the house (as are given above). He informed the house that in addition to this meeting, we have had 3 in-house meetings of IQAC wherein the institutional IQAC members deliberated upon significant issues regarding ongoing NAAC Accreditation Process. We called them in-house meetings of IQAC, as well as extended IQAC meetings because the invitees were beyond the constituted IQAC of the college. These meetings were considered as extension of 17th Meeting of the house, which was held on December 23, 2022. He further informed the house that the proceedings of 17th Meeting (23.12.2022); first extended meeting (02.02.2023); second extended meeting (08.05.2023) and third extended meeting (27.05.2023) are to be approved today.

Principal and Chairperson IQAC, Dr. Ajay Kumar Garg informed the house that the in-house extended meetings focussed on to review and analyze the progress of NAAC Assessment Process of the college. As the stakeholders have been various criteria in-charges, conveners of various cells/club/associations/committees and the teaching departments, it was decided to convene a number of meetings, as per requirement, with the anticipation of approval of the house in next full house meeting of IQAC. Therefore, the proceedings 17th IQAC Meeting as well as of all the extended meetings are being put forward here, for approval.

Dr. Ajay Kumar Garg further invited the attention of house to the actions taken on suggestions since the last meeting. During the last meeting, the most significant points which were discussed have been the submission of AQAR (refer to 17.2 and 17.3, last meeting). He told the house that we have completed the entire process of SSR and even revised data for DVV has been finally submitted. The approval/outcome of the DVV process is awaited, and as and when it is received, we will request for pee team visit on earliest possible slots. Referring to the point raised by the student members of IQAC (see 17.4, last meeting), Dr. Garg informed the house that we have made some improvements in sitting area of the girl's wing

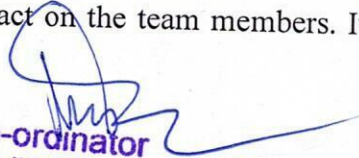

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with installation of fixed benches and tiled spaces have been created under each bench. Moreover, the number of chairs in the park of girl's wing has been enhanced.

The minutes of 17th Meeting were approved, along with the additional/extended meetings. However, it was resolved that an intimation should be sent to all the external members also, whenever permissible, before organizing any supplementary meeting, so that they can send any feedback. Chairperson Dr. Ajay Kumar Garg agreed to the suggestions in this regard.

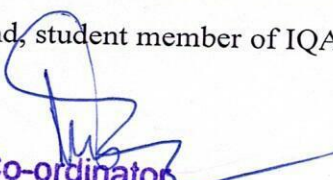
- ❖ **18.2** Principal and Chairperson IQAC, Dr. Ajay Kumar Garg informed the house that we are quite close to the end of NAAC Accreditation Process. Giving details, he told all the attendees that IIQA of the institution was submitted on April 17, 2023, which subsequently got approval on 05.06.2023. The Self Study Report (SSR) was successfully uploaded on 01.08.2023, and very recently (12.09.2023), all the clarifications regarding the Data Validation and Verification (DVV) have been sent to NAAC. We are quite hopeful that the entire process will be completed without any delay now, and we can expect the Peer Team visit anytime around mid November. He appreciated the untiring efforts of the core team of the college, involved in data uploading, for the past many months.
- ❖ **18.3** Speaking on the issue of preparedness of the college to welcome NAAC peer team, Dr. Ajay Kumar Garg informed the house that most of the departments and other bodies of the college are well versed with the expectations of the visiting team and are preparing the presentation accordingly. He further informed that some of the nearby institutions have recently conducted the task, or are going to complete it shortly, therefore, our team can visit some of such institutions to get some idea of preparedness. However, he asserted that the college is making every effort to prepare for the NAAC visit with utmost sincerity and we understand that the peer team should get to know as much as possible about the college within the very short time they have at their disposal. Dr. R.P. Chauhan suggested that displaying of the achievements of the students and faculty in each department gives a very positive impact on the team members. It was also discussed that alumni feedback is really


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very impactful, therefore, some of the alumni must be consistently involved in the accreditation process. Dr. Ajay Kumar Garg informed the house the Alumni Association of the college is now registered and we will be

- ❖ **18.4** Dr. Ajay Kumar informed the house that the college has not only established a Skill Development Centre cum Incubation centre for facilitating young entrepreneurs. We are, very shortly, hiring the professional assistants for cosmetology, stitching and embroidery etc. The college has established firms of our 18 young entrepreneurs, and this way, many start-ups have begun. Adding to his discussions, Dr. Ajay Kumar Garg further informed the house that we have collaborated with e-Karma Centres established by Govt. of Haryana. Around 135 students have enrolled for digital marketing course yesterday. He further informed the house that we have recently been shortlisted for financial support under PM-USHA, and our name is included in around 20 colleges of the state shortlisted for the purpose. The submission of the proposal is underway and may be completed within the time frame.
- ❖ Dr. Jinender Jain suggested that AI studio may be established in the college, to which the students of various schools may be invited to visit. Principal Dr. Ajay Kumar Garg responded that establishment of AI studio may not be a feasible project under the given financial setup. However, we had arranged a “Science Conclave” in the college, wherein a large number of institutions and students had participated. Also a certificate course in AI had been successfully completed and we can go for more such courses. Dr. R.P Chauhan supported the view of Dr. Garg by saying that establishing any AI Lab is a futurist approach, it is very costly and requires a lot of infrastructure even before inception.
The house also approved academic calendar of the institution.
- ❖ **18.5** Dr. Ajay Kumar informed the house that a good number of certificate course have been started by the college, and we are going to ensure that every faculty is involved in running some additional courses and every student should get the opportunity to get one or more certificate courses during completion of his/her program in the college. He also informed the house that the Anti-Sexual Harrasment Committee is re-constituted as Internal Complaint Committee. Sumit Anand, student member of IQAC raised an issue that Boy’s common room does not


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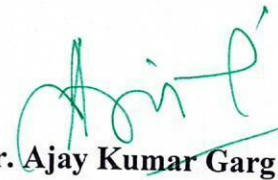
exist in the college, and, if possible a space may be allotted for the same. Dr. Ajay Kumar Garg took note of this, and responded that the issue is more significant in summers, because during winters the students prefer to sit in the open park. Although we have space constraint, still we will try to establish a common room for male students, as soon as possible.

The meeting ended with vote of thanks by Dr. Nidhan Singh, member IQAC.



Dr. Mohd. Ishaq

Co-ordinator, IQAC & NAAC
Co-ordinator
Internal Quality Assurance Cell
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Dr. Ajay Kumar Garg

Principal
Principal
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