### **LESSON PLAN**

SESSION 2022-23 (01.02.2023 to 16.05.2023)

Weekly Lesson Plan Even Semester)

UG - IV Semester

Name of the Paper:- Corporate Accounting

Class: B.Com II Year

Name of the Teachers (Section Wise): Dr. Sunit Sharma, Prof. Ruchika Batra, Prof. Aakansha Sharma

Neuming and definition of goodwill	WEEK	DATE	TOPICS
February   (1-4)   Average profit method of valuation of goodwill and related practical problems		1112	
1 (1-4) Average profit method of valuation of goodwill and related practical problems Average profit method of valuation of goodwill and related practical problems SUNDAY - 50.0.2023 Holday (Guru Ravidagas Iayanti)  Capitalization of super profit method with practical problems Valuation of shares Capitalization of average profit method and purchase consideration method Annuity method and practical problems Poblems related to all methods Meaning and definition of valuation of shares and factors affecting the valuation of shares  SUNDAY - 12.0.2.2023  Net asset method of valuation of shares and factors affecting the valuation of shares  Dividend yield method with practical problems Earning capacity method to be continued with practical problems Fair value  HOLDAY - 18.02.2023 (Maha Shivratri) SUNDAY - 19.02.2023  Problems relating to Fair value method Test of valuation of shares  Accounts of banking company  Rebate on bills discounted and its accounting treatment Format of statement of profit and loss account schedule 13 to schedule 16  SUNDAY - 26.02.2023  Non- Performing Assets  February (27-28) March (1.4) Adjustment relating to final factors of profit and loss account schedule 1 to 12  Adjustment relating to final accounts of banking company  Simple practical problems  SUNDAY - 05.03.2023  Holl Vacations - 05.03.2023  Test of format of balance sheet Discussion relating to problems involved in solving the back exercise questions  Liquidation of the loquidator's remuneration  Calculation of the liquidator's remuneration  Calculation of the liquidator's remuneration  Calculation of the liquidator's remuneration  Accounting treatment of payment to debenture holders and preference shareholders  SUNDAY - 26.03.2023	1	February	
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8    March (20-25)   Explanation of Receipt and Payment side of liquidator's statement			*
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Assignment-I SUNDAY - 26.03.2023		(20-25)	*
SUNDAY - 26.03.2023			
HOLIDAY 23,03,2023 Shaheedi Diwas			HOLIDAY 23.03.2023 Shaheedi Diwas

ļ	March	Payment to equity shareholders and distribution of surplus		
•	(27-31)	Removing the disparity among equity shareholders		
9	April	Receiver for debenture holders		
	(1)	Statement of Affairs and deficiency account		
	\-/	Accounts of holding company		
		HOLIDAY - 30.03.2023 (Ram Navmi )		
	T	SUNDAY - 02.04.2023		
		Meaning and definition of holding company, its advantages and disadvantages		
•	April	Format of consolidated balance sheet		
9	(3-8)	Calculation of cost of control or capital reserve		
	(0.0)	Pre and post acquisition profits and its accounting treatment		
		Conditional Test		
		HOLIDAY - 04.04.2023 (Mahavir Jayanti)		
		SUNDAY - 09.04.2023		
		Shares acquired during the year and related practical problems		
	April	Unrealised profits and its accounting treatment		
10	(10-15)	Inter-company owings and related practical problems		
	(10 10)	Test of practical problems of back exercise		
		Investment by holding company in preference shares and debentures and their accounting treatment		
		SUNDAY - 16.04.2023		
		HOLIDAY - 14.04.2023 (DR.B.R.Ambedkar Jayanti)		
		Dividend received by the holding company out of pre- acquisition profits and related practical problems		
	April	Interim dividend received by the holding company from subsidiary company and its practical problems		
11	(17-21)	Practical problems relating to proposed dividend		
	(17-21)	Revaluation of assets and related consolidated balance		
		Issue of bonus shares out of pre- acquisition profits		
		SUNDAY - 23.04.2023		
		Holiday Id-Ul-Fitr/Parshuram Jayanti (Saturaday)		
		Practical problems relating to the whole chapter		
		Assignment-II		
12	April	Insurance Company Accounts		
12	April (24-29)	Insurance Company Accounts  Meaning and definition and Types of insurance		
12		Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance		
12		Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance  Schedules relating to policyholder's account		
12		Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023		
12		Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company		
12	(24-29)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance  Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company		
12	(24-29) May	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance  Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company  practical problems relating to Revenue a/c and profit and loss a/c of life insurance company  Balance sheet of life insurance company		
	(24-29)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance  Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company Balance sheet of life insurance company Revenue a/c of general insurance company		
	(24-29) May	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance  Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company  practical problems relating to Revenue a/c and profit and loss a/c of life insurance company  Balance sheet of life insurance company  Revenue a/c of general insurance company  Profit and loss a/c and balance sheet of general insurance company		
	(24-29) May	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company Adjustments relating to final accounts of insurance company		
	(24-29) May	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023		
	(24-29) May	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company		
	(24-29) May (1-6)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company practical problems		
	(24-29)  May (1-6)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance  Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company  practical problems relating to Revenue a/c and profit and loss a/c of life insurance company  Balance sheet of life insurance company  Revenue a/c of general insurance company  Profit and loss a/c and balance sheet of general insurance company  Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company  practical problems  Revision		
13	(24-29) May (1-6)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance  Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company  Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company  Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company practical problems Revision Revision		
13	(24-29)  May (1-6)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance  Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company  Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company  Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company practical problems Revision Revision Revision		
13	(24-29)  May (1-6)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company practical problems Revision Revision Revision Revision		
13	May (1-6)  May (8-13)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company practical problems Revision Revision Revision Revision SUNDAY - 14.05.2023		
13	May (1-6)  May (8-13)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company  Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company  Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company practical problems Revision Revision Revision Revision Revision Revision Revision		
13	May (1-6)  May (8-13)	Insurance Company Accounts  Meaning and definition and Types of insurance  Difference between life insurance and general insurance Schedules relating to policyholder's account  SUNDAY - 30.04.2023  profit and loss account of life insurance company practical problems relating to Revenue a/c and profit and loss a/c of life insurance company Balance sheet of life insurance company Revenue a/c of general insurance company Profit and loss a/c and balance sheet of general insurance company Adjustments relating to final accounts of insurance company  SUNDAY - 07.05.2023  Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company practical problems Revision Revision Revision Revision SUNDAY - 14.05.2023		

### **LESSON PLAN**

SESSION 2022-23 (01.02.2023 to 16.05.2023)

Weekly Lesson Plan Even Semester)

**UG (IV Semester)** 

Name of the Paper:- Business Statistics Class: B.com II

Name of the Teachers (Section Wise): Prof. Madhvi, Prof. Vanita Rehani

MEEK	DATE	TORICS
WEEK	DATE	TOPICS  Discussion about sullabus
1	February	Discussion about syllabus
		Simple Correlation: Concept
	(1-4)	Types:Multiple and Partial;Linear and non-linear
		Scatter Diagram
		SUNDAY - 05.02.2023 Holiday (Guru Ravidass Jayanti )
		Methods: Karl Pearson's co-efficient of correlation
		Continued
2	February	Continued
_	(6-11)	Continued
		Continued
		Continued
		SUNDAY - 12.02.2023
		Continued
	Enhruans	Continued
3	February	Spearman's Rank Correlation
	(13-17)	Continued
		Concurrent deviation method
		HOLIDAY - 18.02.2023 (Maha Shivratri)
		SUNDAY - 19.02.2023
		Probable and Standard Errors
		Continued
_	February	Problem Discussion and Revision
4	(20-25)	Regression Analysis:Meaning
	( /	Difference between Correlation and Regession
		Regression Coefficients
		SUNDAY - 26.02.2023
		Methods of calculation of simple regression
	February	Continued
	(27-28)	Continued
5	March	Continued
	(1-4)	Continued
	(± <del>-1</del> )	Continued
		SUNDAY - 05.03.2023
		Holi Vacations - 05.03.2023 to 12.03.2023
		Continued
		Continued
	March	Standard error of estimate
7	(13-18)	Continued
	(12-19)	
		Revision  Probability/Concent and Approaches:
		Probability:Concept and Approaches;  SUNDAY - 19.03.2023
I		Continued
	March	Continued
8	(20-25)	Addition and Multiplication Laws of Probability
	-	Continued
		Continued

		SUNDAY - 26.03.2023		
HOLIDAY 23.03.2023 Shaheedi Diwas				
. Continued				
	March	Continued		
9	(27-31)	Continued		
9	April			
	(1)	Continued		
		Continued  HOLIDAY - 30.03.2023 (Ram Navmi )		
		SUNDAY - 02.04.2023		
		Revision		
		Assignment -1		
9	April	Conditional Probability		
	(3-8)	Continued		
		Continued		
		HOLIDAY - 04.04.2023 (Mahavir Jayanti)		
		SUNDAY - 09.04.2023		
		Continued		
		Revision & Problem Discussion		
10	April	Bayes' Theorem		
10	(10-15)	Continued		
		Revision & Problem Discussion		
		SUNDAY - 16.04.2023		
		HOLIDAY - 14.04.2023 (DR.B.R.Ambedkar Jayanti)		
		Conditional Test		
		Probability Distribution:Concept		
11	April	Binomial Distribution:Properties and Parameters		
	(17-21)	Continued		
		Continued		
		SUNDAY - 23.04.2023		
		Holiday Id-Ul-Fitr/Parshuram Jayanti (Saturaday)		
		Continued		
		Continued		
	April	Assignment -2		
12	(24-29)	Poisson Distribution: Properties and Parameters		
	(= : = 5)	Continued		
		Continued		
		SUNDAY - 30.04.2023		
		Continue		
		Revision & Problem Discussion		
	May	Normal Distribution: Properties and Parameters		
13	(1-6)	Continued		
	\- 0,	Continued		
		Continued		
		SUNDAY - 07.05.2023		
		Continued		
		Revision & Problem Discussion		
	May	Revision & Problem Discussion		
14	(8-13)	Revision & Problem Discussion		
	(5 20)	Revision & Problem Discussion		
		Revision & Problem Discussion		
		SUNDAY - 14.05.2023		
	May	Revision & Problem Discussion		
14	(15-16)	Revision & Problem Discussion		
	(13 10)	Examination 17.05.2023 Onwards.		
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### **LESSON PLAN**

SESSION 2022-23 (01.02.2023 to 16.05.2023)

Weekly Lesson Plan Even Semester)

UG ( IV Semester)

Name of the Paper:- Business Law- II Class: B.com- II Year

Name of the Teachers (Section Wise): Prof. Maneet Kaur, Prof. Anchal Batra, Prof. Nisha Goel

WEEK	DATE	TOPICS
	27.12	DISCUSSION ABOUT SYLLABUS
1	February	Indian Partnership Act,1932: Introduction, Characteristics & Touchstone of Partnership
	(1-4)	Rights &Duties of partners
	(= .,	Relation of partners to third parties
		SUNDAY - 05.02.2023 Holiday (Guru Ravidass Jayanti )
		Types of partners
		Outgoing partner & its rights and liabilities
	February	Revocation of continuing guarantee
2	(6-11)	Dissolution of partnership &firm
	(0-11)	Methods of dissolution of firm
		Rights & Liabilities of partners after dissolution  SUNDAY - 12.02.2023
	l	Settlements of accounts after dissolution
_	February	Registration of partnership firm
3	(13-17)	Procedure &advantages of registeration
	, ,	Partnership deed
		Continue
		HOLIDAY - 18.02.2023 (Maha Shivratri)
	1	SUNDAY - 19.02.2023
		Revision
		Limited Liability Partnership (LLP) Act, 2008: introduction and meaning
4	February	Features of LLP
-	(20-25)	Merits of LLP
		Incorporation of LLP
		Continue
		SUNDAY - 26.02.2023
		Class Activity
	February	Continue Incorporation
5	(27-28)	Relations & Liability of limited liability partners
5	March	Extent & Limitation of limited liability partnership and partner
	(1-4)	Unlimited liability in case of fraud
		Continue
		SUNDAY - 05.03.2023
		Holi Vacations - 05.03.2023 to 12.03.2023
		Meaning of negotiable instrument
		Features of a negotiable instrument
_	March	Kinds of negotiable instruments
7	(13-18)	Continue
	(20 20)	Crossing a cheque
		Types of crossing
		SUNDAY - 19.03.2023
		Continue
		Parties and Holder of a negotiable instruments
8	March	Liabilities of parties to negotiable instruments
•	(20-25)	
		Meaning & modes of negotiation
		Meaning of assignment

		SUNDAY - 26.03.2023			
	HOLIDAY 23.03.2023 Shaheedi Diwas				
		Meaning of endorsement & its essentials			
	March	Kinds of endorsement			
9	(27-31)	Continue			
3	April	Assignment - Ist(indian partnership act, 1932)			
	(1)	Revision			
		HOLIDAY - 30.03.2023 (Ram Navmi )			
		SUNDAY - 02.04.2023			
		Meaning of acceptance &its types			
		Continue			
9	April	Conditional Test (negotiable act 1881)			
9	(3-8)				
		Meaning of presentment			
		Rules regarding presentment for payment			
		HOLIDAY - 04.04.2023 (Mahavir Jayanti)			
	T	SUNDAY - 09.04.2023			
		Meaning of dishonor & discharge of negotiable instruments			
	April	Right to Information Act,2005: Introduction, Meaning and Objectives			
10	(10-15)	Continue			
	(10-13)	Procedure for obtaining information under right to information act			
		Exemptions from disclosure of information			
		SUNDAY - 16.04.2023			
		HOLIDAY - 14.04.2023 (DR.B.R.Ambedkar Jayanti)			
		Continue			
	A	Information about the central information commission			
11	April	Information about the state information commission			
	(17-21)	Obligations & Duties of public information officers			
		Continue			
		SUNDAY - 23.04.2023			
		Holiday Id-Ul-Fitr/Parshuram Jayanti (Saturaday)			
		Revision			
		Assignment -2nd(right to information act,2005)			
	April	Meaning & Objectives of Information Technology Act,2000			
12	(24-29)	Digital Signature & Electronic Signature			
	(24-29)	Continue			
		Continue SUNDAY - 30.04.2023			
		Oral Test			
		Security of electronic records & electronic signatures			
	May	·			
13	May	Continue			
	(1-6)	Electronic Signature Certificates			
		Continue			
		Oral Test			
	T	SUNDAY - 07.05.2023			
		The Cyber Appellate Tribunal			
	May (8-13)	Continue			
14		Continue			
		Group Discussion			
		Revision			
		Revision			
		SUNDAY - 14.05.2023			
14	May	Revision			
14	(15-16)	Revision			
	,	Examination 17.05.2023 Onwards.			

### **LESSON PLAN**

SESSION 2022-23 (01.02.2023 to 16.05.2023)

Weekly Lesson Plan (Even Semester)

UG (IV - Semester)

Name of the Paper:- Company LAW - II Class: B.Com-II Year

Name of the Teachers (Section Wise): Prof. Sakshi Munjal, Prof. Reena, Prof. Pooja Batra

WEEK	DATE	TOPICS
WEEK	DAIL	Introduction to Syllabus
1	Fahmiami	Membership in Companies
	February (1-4)	Contd.
	(1-4)	Contd.
	CLIN	DAY - 05.02.2023 Holiday (Guru Ravidass Jayanti )
	3010	Contd.
		Contd.
	February	Contd.
2	(6-11)	Company Management and administration
	(6-11)	Contd.
		Contd.
	Τ	SUNDAY - 12.02.2023
		Directors: logal Pocition, qualification appointment, removal
	February	Directors: legal Position, qualification,appointment, removal  Contd.
3	(13-17)	Contd.
	(13-17)	Powers, duties and liabilities of Directors
		Contd.
		1 7 7 7
		HOLIDAY - 18.02.2023 (Maha Shivratri)
	Ι	SUNDAY - 19.02.2023  Contd.
		Conta.
		Managarial Damunaration Ikou managament nercannel Managing
	Falaman	Managerial Remuneration, key management personnel: Managing
4	February	Director, whole time Director, Manager
	(20-25)	Contd.
		Contd.
		Contd.
		Contd.
	I	SUNDAY - 26.02.2023
		Contd.
	February	
_	(27-28)	Contd. Company Secretary: Role, appointment, duties, liabilities, right and
5	March	dismissal
	(1-4)	
		Contd.
		Contd.
		SUNDAY - 05.03.2023 Holi Vacations - 05.03.2023 to 12.03.2023
		Contd.
	March	Contd.
7	March (13-18)	Contd.
		Contd.  Mosting: Concent and kinds of Mostings
		Meeting: Concept and kinds of Meetings
		Contd.
		SUNDAY - 19.03.2023

	1	
		Contd.
8	March (20-25)	Contd.
		SUNDAY - 26.03.2023
		HOLIDAY 23.03.2023 Shaheedi Diwas
	D. G. a. a. a. la	Assignment -I
	March	Requisites of a Valid Meeting
9	(27-31)	Authority, notice & agenda
	April	Contd.
	(1)	Contd.
		HOLIDAY - 30.03.2023 (Ram Navmi )
		SUNDAY - 02.04.2023
		Conditional Test
		quorum, chairman & conduct of Meeting
9	April	Contd.
	(3-8)	Resolution, minutes and proxy
		Contd.
		HOLIDAY - 04.04.2023 (Mahavir Jayanti)
		SUNDAY - 09.04.2023
	1	Contd.
		Contd.
10	April	Dividend, accounts of companies, audit and auditors
10	(10-15)	
		Contd.
		Contd.
		SUNDAY - 16.04.2023
	H	OLIDAY - 14.04.2023 (DR.B.R.Ambedkar Jayanti)
		Prevention of oppression and mismanagement, compromise,
		arrangement
11	April	Contd.
	(17-21)	Contd.
		Reconstraction and amalgamation
		Contd.
		SUNDAY - 23.04.2023
	H	oliday Id-Ul-Fitr/Parshuram Jayanti (Saturaday)
		Assignment -II
		Winding up: Meaning, modes of winding up procedure and
	April (24-29)	consequences of winding up
12		Contd.
		SUNDAY - 30.04.2023
		Revision
		Revision
13	May	Revision
	(1-6)	Revision
		Revision
		Revision
		SUNDAY - 07.05.2023
		Revision
		Revision
1.4	May (8-13)	Revision
14		Revision
		Revision
		Revision
		SUNDAY - 14.05.2023
4.4	May	Revision
14	(15-16)	Revision
	, , , , ,	Examination 17.05.2023 Onwards.

### **LESSON PLAN**

SESSION 2022-23 (01.02.2023 to 16.05.2023)

Weekly Lesson Plan Even Semester)

UG (IV Semester)

Name of the Paper:-Computerised Accounting System Class: B.Com II

Name of the Teachers (Section Wise): Prof. Ritika Jatna

WEEK	DATE	TOPICS	
		introduction of computerised accounting system	
1	February	contd.	
	(1-4)	contd.	
	, ,	contd.	
		SUNDAY - 05.02.2023 Holiday (Guru Ravidass Jayanti )	
		Accounting in tally ERP 9	
		contd.	
	February	contd.	
2	(6-11)	Licensing	
	(0-11)	contd.	
		contd.	
		SUNDAY - 12.02.2023	
		Administration of company	
		contd.	
3	February	contd.	
3	(13-17)	Data Backup,Restore,Rewriting	
		contd.	
		HOLIDAY - 18.02.2023 (Maha Shivratri)	
		SUNDAY - 19.02.2023	
		Tally Vault password	
		contd.	
	Echruany	Company-setup features	
4	February	contd.	
	(20-25)		
		contd.	
		contd. SUNDAY - 26.02.2023	
		contd.	
	February	contd.	
	(27-28)		
5	March	Master creation Accounts and Inventory contd.	
	(1-4)	contd.	
		contd.	
		SUNDAY - 05.03.2023  Holi Vacations - 05.03.2023 to 12.03.2023	
		Voucher Creation	
		contd.	
	March	contd.	
7	(13-18)	Order processing	
	(25 25)	contd.	
		contd.	
		SUNDAY - 19.03.2023	
		Debit Note	
		contd.	
8	March	Credit Note	
	(20-25)	Job order processing	
		contd.	
		SUNDAY - 26.03.2023	
	HOLL	DAY 23.03.2023 Shaheedi Diwas	
	пош	DAT 23.03.2023 SHallecul Diwas	

Assignment-1				
9 Mangament information system contd.				
April				
(1) conta.				
conta.				
HOLIDAY - 30.03.2023 (Ram Navmi )				
SUNDAY - 02.04.2023				
Reports and registers				
April contd.				
9 (3.8) contd.				
Accounting features, Multi currency				
contd.				
HOLIDAY - 04.04.2023 (Mahavir Jayanti)				
SUNDAY - 09.04.2023				
Conditional Test				
April Intrest calculation, Banking features				
10   contd.				
conta.				
contd.				
SUNDAY - 16.04.2023				
HOLIDAY - 14.04.2023 (DR.B.R.Ambedkar Jayanti)				
Statutory and Taxation features				
April contd.				
1 11 I TO I DAY ROLL IN TALLY FRU G				
(17-21) ray form rany Ett. 5				
contd.				
SUNDAY - 23.04.2023				
Holiday Id-Ul-Fitr/Parshuram Jayanti (Saturaday)				
Assignment-2				
Process pay roll,ESI				
12 April contd.				
(24-29) Pay Roll registers				
contd.				
Pay Roll report,ESI report				
SUNDAY - 30.04.2023				
contd.				
contd.				
May Revision				
(1-6) Revision				
Revision				
REVISION				
Revision				
Revision SUNDAY - 07.05.2023 Revision				
Revision SUNDAY - 07.05.2023				
Revision  SUNDAY - 07.05.2023  Revision  Revision  Revision  Revision				
Revision  SUNDAY - 07.05.2023  Revision  Revision				
Revision  SUNDAY - 07.05.2023  Revision  Revision  Revision  Revision				
Revision   SUNDAY - 07.05.2023   Revision   Revision				
Revision   SUNDAY - 07.05.2023   Revision   Revision				
Revision   SUNDAY - 07.05.2023   Revision   Revision				
Revision   SUNDAY - 07.05.2023   Revision   Revision				

#### **LESSON PLAN**

SESSION 2022-23 (01.02.2023 to 16.05.2023)

Weekly Lesson Plan Even Semester)

**UG** - IV Semester

Name of the Paper:- Advertising Class: B.com II

Name of the Teachers (Section Wise): Dr. Poonam Madan, Prof. Rajesh Bala, Prof. Ruhani Sharma, Prof. Sakshi Munjal

WEEK	DATE	TOPICS
** LLIN	DAIL	Discussion about syllabus
	February	Advertising:Meaning and importance
1	(1-4)	scope
	(1-4)	continued
		SUNDAY - 05.02.2023 Holiday (Guru Ravidass Jayanti )
		Advertising vs. publicity
		Promotion mix
	Falam.am.	
2	February	continued
	(6-11)	continued
		Advertising process
		continued
		SUNDAY - 12.02.2023
		continued
•	February	Communication and Advertising process
3	(13-17)	Communication process
		continued
		Advertising functions
		HOLIDAY - 18.02.2023 (Maha Shivratri)
		SUNDAY - 19.02.2023
		continued
		Types of Advertising
4	February	continued
	(20-25)	E-Advertising
		Economic, legal, ethical and social aspects of Advertising
		continued
	T	SUNDAY - 26.02.2023
		continued
	February	Setting Advertising objectives
5	(27-28)	continued
	March	DAGMAR approach
	(1-4)	continued
		class test
		SUNDAY - 05.03.2023
		Holi Vacations - 05.03.2023 to 12.03.2023
		Advertising budget
		continued
7	March	continued
	(13-18)	Creative aspects of Advertising
		Advertising appeal
		continued
		SUNDAY - 19.03.2023
		continued
_	March	copy writing
8	(20-25)	continued
		headlines
		continued
		SUNDAY - 26.03.2023
	HOLII	DAY 23.03.2023 Shaheedi Diwas

	T	Too
	March	Illustrations and message
	(27-31)	continued
9	April	continued
	(1)	Assignment-1
	(-/	class test
		HOLIDAY - 30.03.2023 (Ram Navmi )
		SUNDAY - 02.04.2023
		Advertising media
	April	Types of media
9	(3-8)	continued
	(3-0)	merits and demerits
		continued
		HOLIDAY - 04.04.2023 (Mahavir Jayanti)
		SUNDAY - 09.04.2023
		media planning and scheduling
	April	continued
10	(10-15)	continued
	(10-15)	continued
		Conditional test
		SUNDAY - 16.04.2023
		HOLIDAY - 14.04.2023 (DR.B.R.Ambedkar Jayanti)
		Advertising Agency, its concept
	Amril	continued
11	April	role and relationship with clients
	(17-21)	continued
		continued
		SUNDAY - 23.04.2023
		Holiday Id-Ul-Fitr/Parshuram Jayanti (Saturaday)
		Advertising department
		continued
12	April	Advertising and consumer behaviour
12	(24-29)	continued
		Assignment-2
		Revision
		SUNDAY - 30.04.2023
		Advertising effectiveness:conept and benefits
		measuring Advertising effectiveness
12	May	continued
13	(1-6)	pre,post and Concurrent tests
		continued
		continued
		SUNDAY - 07.05.2023
		Revision
		Revision
1.4	May	Revision
14	(8-13)	Revision
		Revision
		Revision
		SUNDAY - 14.05.2023
4.4	May	revision
14	(15-16)	Revision
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