

Date: 13.04.2022

I.B. (PG) COLLEGE, PANIPAT
SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-Human Resource Management

Class: M.Com (P)(2nd Sem)

Name of the Teachers (Section wise): Prof. Jagriti Rani

WEEK	DATE	TOPICS
1	April (11-16)	Introduction of HRM
		Meaning, Definition, Nature of HRM
		Need, Objectives of HRM
		HRM vs. HRD, HRM vs. Personnel Management
		Functions and scope of HRM
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Evolution of HRM
		Importance and Limitations of HRM
		Building up skills for effective HR Manager
		Introduction, meaning of IHRM
		Need of IHRM
		Factors influencing the global HRM
SUNDAY - 24.04.2022		
3	April (25-30)	Difference between domestic and international HRM
		HR functions in IHRM
		HRM in dynamic environment
		Continue
		Continue
		Continue
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Human Resource Planning
		Continue
		Continue
		Continue
		Continue
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Continue
		Revision
		Human Resource Information System
		Continue
		Continue
		Continue
SUNDAY - 15.05.2022		

6	May (16-21)	Human Resource Policy
		Continue
		Job Analysis
		Continue
		Continue
SUNDAY - 22.05.2022		
7	May (23-28)	Continue
		Continue
		Continue
		Conditional Test - 1
		Recruitment- Need, Sources, Importance
		Continue
SUNDAY - 29.05.2022		
8	May (30-31) June (1, 3-4)	Continue
		Continue
		Selection- Importance , Process
		Continue
		Continue
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	Continue
		Presentation by students
		Induction and Placement
		Continue
		Continue
		Presentation by students
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Promotion, Transfer and Seperation
		Continue
		Continue
		Presentation by students
		Presentation by students
HOLIDAY - 14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Conditional Test 2
		Employee training
		Continue
		Continue
		Presentation by students
		Presentation by students
SUNDAY - 26.06.2022		

12	June (27-30)	Presentation by students
		Executive Development
		Continue
	July (1-2)	Presentation by students
		Career Planning and Development
		Continue
SUNDAY - 03.07.2022		
13	July (4-9)	Performance and Potential Appraisal
		Continue
		Presentation by students
		Empowerment, Quality of work life
		Continue
		Compensation - Nature and Significance
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	continue
		Incentives and Employee benefits
		continue
		Presentation by students
		Job satisfaction, Job stress management
		Continue
SUNDAY - 17.07.2022		
15	July (18-19)	Presentation by students
		Revision
20.07.2022 - EXAMINATION ONWARDS		

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I.B. (PG) COLLEGE, PANIPAT
SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:- International Business Environment

Class: M.Com-P(2nd Sem)

Name of the Teachers (Section wise): Mr. Sukhjinder Singh

WEEK	DATE	TOPICS
1	April (11-16)	Syllabus Discussion
		International Business Environment: Introduction & Meaning
		Nature of International Business
		Scope and Importance
		Geographical Environment
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Socio-cultural Environment,
		Social Environment,
		Cultural Environment,
		Political Environment,
		Legal Environment
		Queries/Revision
SUNDAY - 24.04.2022		
3	April (25-30)	Technological Environment Concept
		"S" Curve
		Implications of Technology Environment-
		Social and Economic and
		Plant Based Environment
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Nature of Technology Transfer
		Importance of Technology Transfer
		Types of Technology Transfer
		Technological Policy
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Foreign Capital Meaning and Definition Concept
		Nature/ Features of Foreign Capital
		Types of Foreign Investment/Capital
		Concept of FDI
		Barriers in Foreign Investment
		Queries/Revision
SUNDAY - 15.05.2022		

6	May (16-21)	World Trade Organisation: Introduction
		Concept of GATT
		GATT Rounds
		Continue to The Uruguay Round
		WTO: Structure Objectives of WTO
SUNDAY - 22.05.2022		
7	May (23-28)	Functions of WTO
		WTO and India
		Queries/Revision
		UNCTAD Concept
		Organisational Structure of UNCTAD Objectives of UNCTAD
SUNDAY - 29.05.2022		
8	May (30-31) June (1, 3-4)	Working/Sessions of UNCTAD
		Continue to Sessions
		Achievements and Failures of UNCTAD
		Queries/Revision
		Conditional Test-I
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	IMF Introduction and Concept
		Organisation of the Fund
		Functions and Organisation Structure
		Achievements and Shortcomings of IMF
		India & IMF and SDRs Queries/Revision
SUNDAY - 12.06.2022		
10	June (13, 15-18)	World Bank Introduction
		Membership, Capital Structure of Bank
		Organisation Structure
		Facilities of World Bank
		Indian and the World Bank
HOLIDAY - 14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Affiliates of the World Bank
		Conditional Test-II
		Generalised System of Preferences (GSP) Introduction
		Working, Benefits and Criticism of GSP
		International Commodity Agreements (ICA) Types of ICA, Functions and Objectives ICA
SUNDAY - 26.06.2022		

12	June (27-30)	Presentations
		Presentations
	July (1-2)	Presentations
		Presentations
		Presentations
		Presentations
SUNDAY - 03.07.2022		
13	July (4-9)	Regional Economic Groupings: EEC
		European Union (EU)
		NAFTA & SAFTA
		ASEAN & OPEC
		Foreign Exchange Market: Nature Participants
		Foreign Exchange Rates Determinants
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	Exchange Rates arrangement in India
		Foreign Exchange Risk: Nature and Management
		Revision
		Revision
		Revision
		Revision
SUNDAY - 17.07.2022		
15	July (18-19)	Revision
		Revision
20.07.2022 - EXAMINATION ONWARDS		

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I.B. (PG) COLLEGE, PANIPAT
SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-Strategic Marketing

Class: M.Com(P) (2nd Sem)

Name of the Teachers (Section wise): Prof. Rajesh Bala

WEEK	DATE	TOPICS
1	April (11-16)	Introduction of Strategic Marketing
		Brief discussion regarding syllabus
		Features of Strategic Marketing
		Features of Strategic Marketing
		Strategic Role of Marketing
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Objectives of Strategic Marketing
		Meaning of Strategic Marketing Planning
		contiune
		contiune
		Challenges of Strategic Marketing
		contiune
SUNDAY - 24.04.2022		
3	April (25-30)	Formulations of Strategic Marketing
		contiune
		Process of Strategic Marketing planning
		contiune
		Marketing mix startegy
		contiune
SUNDAY - 01.05.2021		
4	May (2, 4-7)	The Marketing Plan&Corporate Strategy descisions-Introduction
		Process and importance of marketing plan
		contiune
		Meaning and characteristics of Startegic descisions
		Mission - Meaning and role of Mission
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Formulating mission and mission statement
		Characteristics of Mission Statement and its contents
		continue
		Vision - Meaning features and nature of vision
		Role of vision, developing a vision and its benefits
		contiune
SUNDAY - 15.05.2022		

6	May (16-21)	Goals and objectives - Meaning and characteristics
		contiuene
		Role and factor affecting objective settings
		Revision
		Corporate Strategic descisions&corporate growth strategy
		contiuene
SUNDAY - 22.05.2022		
7	May (23-28)	Resourcs Allocation i.e Budgeting
		Revision
		Meaning of Growth Strategy and Its features
		Types of concentration strategy
		Integration strategy
		Diversification strategy
SUNDAY -29.05.2022		
8	May (30-31) June (1, 3-4)	Business Strategies and their implications
		Focused Business Strategy and its Implications
		Conditional Test I
		Presentation by Students
		Presentation by Students
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	Environmental Analysis
		Internal environment analysis, introduction & meaning
		Process of internal analysis
		Evaluation and method of internal capabilities
		Meaning of external env. analysis-concepts and needs
		contiuene
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Factor affecting external environment
		Industrial and Competitor anaylisis
		Techniques of environment anaylisis
		Meaning of industry analysis and its factors
		contiuene
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Competitor analysis and its types
		Steps of Competitor analysis
		contiuene
		SWOT and Portfolio analysis
		SWOT Analysis - as a tool of environmental analysis
		Revision
SUNDAY - 26.06.2022		

12	June (27-30)	Conditional Test - II
		Presentations by Students
	July (1-2)	Presentations by Students
		Portfolio Analysis-It's process and limitation
		Techniques of portfolio analysis
		Revision
SUNDAY - 03.07.2022		
13	July (4-9)	Market Segmentation- Meaning and its basis
		Strategies of Marketing Segmentation
		Targeting and postioning - It's process and procedure
		contiune
		Presentation by Students
		Presentation by Students
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	Group Discussion
		Marketing Strategies for mature and declining market
		Business Strategies and Marketing mix [Relationship]
		Marketing Strategy Implementation and controlling
		contiune
		contiune
SUNDAY - 17.07.2022		
15	July (18-19)	Revision
		Revision
20.07.2022 - EXAMINATION ONWARDS		

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Weekly Lesson Plan (Even Semester)

Name of the Paper:-Financial Management and Policy

Class: M.com(P) (2nd Sem)

Name of the Teachers (Section wise): Prof. Karuna Sachdeva

WEEK	DATE	TOPICS
1	April (11-16)	Discussion about syllabus
		Financial Management : Nature, Significance, Objectives And Scope Of Financial Management, Functions Of Finance Executive In An
		Continued
		Continued
		Continued
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Continued
		Continued
		Continued
		Continued
		Continued
		Class Test
SUNDAY - 24.04.2022		
3	April (25-30)	Time Value Of Money.
		Continued
		Continued
		Revision And Problems
		Recent Developments In Financial Management .
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Financial Planning And Forecasting: Need And Importance Of Financial Planning; Financial Planning Process ; Drafting a Financial Plan.
		Continued
		Continued
		Continued
		Continued
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Financial Forecasting ; Meaning , Benefits And Techniques Of Financial Forecasting .
		Continued
		Continued
		Continued
		Source Of Finance .
SUNDAY - 15.05.2022		

6	May (16-21)	Continued
		Continued
		Continued
		Continued
		Revision And Problems
		Cost Of Capital : Significance, Computation Of Cost Of Capital Including CAPM, Problems In Computation Of Cost Of Capital .
SUNDAY - 22.05.2022		
7	May (23-28)	Continued
		Continued
		Continued
		Continued
		Continued
		Conditional Test I On Financial Management: An Introduction And Financial Planning
SUNDAY - 29.05.2022		
8	May (30-31) June (1, 3-4)	Working Capital Management And Control : Need , Types And Determinants , Assessment Of Working Capital Requirements .
		Continued
		Continued
		Continued
		Continued
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	Presentations
		Management Of Cash , Marketable Securities.
		Continued
		Continued
		Continued
		Continued
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Management Of Receivables, Financing Of Working Capital-banking Norms.
		Continued
		Continued
		Continued
		Continued
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Continued
		Continued
		Conditional Test II On Cost Of Capital
		Capital Budgeting Decisions : Nature And Importance, Factors Influencing Capital Expenditure Decisions, Capital Budgeting Process, Evaluation
		Continued
		Continued
SUNDAY - 26.06.2022		

12	June (27-30)	Continued
		Continued
		Continued
	July (1-2)	Continued
		Revision
		Problems
SUNDAY - 03.07.2022		
13	July (4-9)	Presentations
		Presentations
		Presentations
		Presentations
		Presentations
		Presentations
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	Presentations
		Presentations
		Presentations
		Revision and Problems
		Revision and Problems
		Revision and Problems
SUNDAY - 17.07.2022		
15	July (18-19)	Revision and Problems
		Revision and Problems
20.07.2022 - EXAMINATION ONWARDS		

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I.B. (PG) COLLEGE, PANIPAT
SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-Corporate Accounting

Class: M.COM (P) (2nd Sem)

Name of the Teachers: Prof. Munish Gupta

WEEK	DATE	TOPICS
1	April (11-16)	Meaning and definition of goodwill
		Need for valuation and factors affecting goodwill
		Average profit method of valuation of goodwill and related practical problems
		Average profit method of valuation of goodwill and related practical problems
		Capitalisation of super profit method with practical problems
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Valuation of shares
		Capitalization of average profit method and purchase consideration method
		Annuity method and practical problems
		Problems related to all methods
		Group discussion
		Meaning and definition of valuation of shares and factors affecting the valuation of shares
SUNDAY - 24.04.2022		
3	April (25-30)	Net asset method of valuation of shares
		Dividend yield method with practical problems
		Earning capacity method
		Earning capacity method to be continued with practical problems
		Fair value
		Problems relating to Fair value method
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Test of valuation of shares
		Accounts of banking company
		Meaning and definition and Slip payment system
		Rebate on bills discounted and its accounting treatment
		Format of statement of profit and loss account schedule 13 to schedule 16
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Practical problems relating to statement of profit and loss account
		Non- Performing Assets
		Classification of assets, Accounting treatment an provisions
		practical problems
		Balance sheet from schedule 1 to 12
		Adjustment relating to final accounts of banking company
SUNDAY - 15.05.2022		

6	May (16-21)	Simple practical problems
		practical problems
		Test of format of profit and loss account
		Test of format of balance sheet
		Discussion relating to problems involved in solving the back exercise questions
		Insurance Company Accounts
SUNDAY - 22.05.2022		
7	May (23-28)	Meaning and definition and Types of insurance
		Difference between life insurance and general insurance
		Schedules relating to policyholder's account
		profit and loss account of life insurance company
		practical problems relating to Revenue a/c and profit and loss a/c of life insurance company
		Balance sheet of life insurance company
SUNDAY - 29.05.2022		
8	May (30-31) June (1, 3-4)	practical problems relating to final accounts of life insurance company
		Revenue a/c of general insurance company
		Profit and loss a/c and balance sheet of general insurance company
		Adjustments relating to final accounts of insurance company
		Preparation of Revenue a/c. profit and loss a/c and balance sheet of insurance company
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	practical problems
		Revision and oral test
		Liquidation of the company
		Meaning and methods of liquidation of a company
		Format of liquidator's final statement of account
		Explanation of Receipt side of liquidator's statement
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Explanation of the items of payment side of the statement
		Calculation of the liquidator's remuneration
		Calculation of the liquidator's remuneration
		Accounting treatment of payment to debenture holders and preference shareholders
		Payment to equity shareholders and distribution of surplus
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Practical problems
		Removing the disparity among equity shareholders
		Receiver for debenture holders
		Statement of Affairs and deficiency account
		Accounts of holding company
		Meaning and definition of holding company, its advantages and disadvantages
SUNDAY - 26.06.2022		

12	(27-30)July (1-2) ☐	Format of consolidated balance sheet
		Calculation of cost of control or capital reserve
		Consolidated balance sheet of partly and fully owned subsidiaries
		Pre and post acquisition profits and its accounting treatment
		Shares acquired during the year and related practical problems
		Unrealised profits and its accounting treatment
SUNDAY - 03.07.2022		
13	July (4-9) ☐	Inter-company owings and related practical problems
		Test of practical problems of back exercise
		Investment by holding company in preference shares and debentures and their accounting treatment
		Dividend received by the holding company out of pre- acquisition profits and related practical problems
		Interim dividend received by the holding company from subsidiary company and its practical problems
		Practical problems relating to proposed dividend
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16) ☐	Revaluation of assets and related consolidated balance
		Issue of bonus shares out of pre- acquisition profits
		Practical problems relating to the whole chapter
		Revision of the chapter---- Valuation of Goodwill
		Revision of the chapter---- Valuation of shares
		Revision of the chapter---- Insurance and Banking company Accounts
SUNDAY - 17.07.2022		
15	July (18-19) ☐	Revision of the chapter---- Liquidation of the company
		Revision of the chapter---- Holding company Accounts
20.07.2022 - EXAMINATION ONWARDS		

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I.B. (PG) COLLEGE, PANIPAT
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Weekly Lesson Plan (Even Semester)

Name of the Paper:-Business Statistics

Class: M.Com (P) (2nd Sem)

Name of the Teachers (Section wise):Prof. Vanita Rehani

WEEK	DATE	TOPICS
1	April (11-16)	Multiple Regression and Correlation:Linear Regression equation
		Regression equation in terms of simple correlation;coefficients
		Continue...
		Continue...
		Continue...
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Continue...
		Reliability of the estimate
		Continue...
		Revision
		Multiple Correlation
		Partial Correlation
SUNDAY - 24.04.2022		
3	April (25-30)	Revision
		Index Numbers:Meaning,types and uses;
		Methods of constructing Price and Quantity Indices(simple and aggregate)
		Continue...
		Continue...
		Continue...
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Continue...
		Test of Adequacy
		Chain base Index numbers
		Base shifting
		Splicing and Deflating
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Continue...
		Problems in constructing Index numbers
		Consumer Price Index
		Continue...
		Revision
		Presentations by students
SUNDAY - 15.05.2022		

6	May (16-21)	Presentations by students
		Presentations by students
		Time series Analysis: Components of time series
		Models of time series analysis-additive and multiplicative
		Methods of constructing seasonal index
		Continue...
SUNDAY - 22.05.2022		
7	May (23-28)	Adjusting time series data for seasonal variations
		Estimation of seasonal variations
		Continue...
		Revision
		Presentations by students
		Presentations by students
SUNDAY -29.05.2022		
8	May (30-31) June (1, 3-4)	Theory of Probability:Probability as a concept;
		Approaches to defining probability
		Addition and Multiplication laws of Probability
		Continue...
		Continue...
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	Continue...
		Continue...
		Conditional Test-1
		Conditional Probability
		Continue...
		Continue...
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Bayes Theorem
		Continue...
		Problem discussion and revision
		Probability Distributions:concept
		Binomial Distribution: their properties and parameters
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Continue...
		Poisson Distribution: their properties and parameters
		Continue...
		Continue...
		Conditional Test-2
		Continue...
SUNDAY - 26.06.2022		

12	June (27-30)	Normal Distribution : their properties and parameters
		Continue...
	July (1-2)	Continue...
		Continue...
		Continue...
SUNDAY - 03.07.2022		
13	July (4-9)	Continue...
		Problem discussion and revision
		Presentations by students
		Presentations by students
		Presentations by students
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	Presentations by students
		Presentations by students
		Presentations by students
		Presentations by students
		Presentations by students
SUNDAY - 17.07.2022		
15	July (18-19)	Presentations by students
		Presentations by students
20.07.2022 - EXAMINATION ONWARDS		