SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-Entrepreneurship Development

Class:-BBA Final Year 6th Sem

Name of the Teachers (Section wise): Ruchika Batra

WEEK	DATE	TOPICS
1	April (11-16)	Discussion About Syllabus
		Introduction To An Entrepreneur
		Entrepreneur :- Meaning,Concept & Characterstics
	(11-10)	Qualities & Importance Of An Entrepreneur
		Types Of An Entrepreneur
	HOLIDAY - 14t	h APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)
		SUNDAY - 17.04.2022
		Contd.
		Contd.
	April	Functions Of An Entrepreneur
2	(18-23)	Role Of An Entrepreneur
		Concept Of An Entrepreneur
		Revision
	1	SUNDAY - 24.04.2022
		Revision
		Entrepreneurship :- Meaning & Nature
3	April	Scope Of Entrepreneurship
5	(25-30)	Role Of Entrepreneurship
		Factors Affecting Entrepreneurship
		Problems For Entrepreneurship
		SUNDAY - 01.05.2021
		Remedial Measures
	Мау	Theories Of Entrepreneurship
4	(2, 4-7)	Relation Between Entrepreneurship & Society
		Model For Entrepreneurship
		Revision
	HOLIL	DAY - 3rd May (ld-ul-Fitr / Parshuram Jayanti) SUNDAY - 08.05.2022
	[Revision
		Oral Test
	May (9-14)	New Venture Development:-Meaning & Stages
5		Contd.
		Contd.
		Contd.
SUNDAY - 15.05.2022		

		Contd.			
6	May (16-21)				
		Revision			
		Class Test			
	(10-21)	Environmental Factors Affecting The Success Of New Business			
		Contd.			
		Contd.			
		SUNDAY - 22.05.2022			
		Contd.			
		Revision			
7	May	Assignment-1			
	(23-28)	Demand Analysis & Market Potential Measurement			
		Contd.			
		Contd.			
		SUNDAY -29.05.2022			
		Contd.			
	May (30-31)	Contd.			
8	June	Revision			
	(1, 3-4)	Sources Of Finance			
		Contd.			
	HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)				
		SUNDAY - 05.06.2022			
		Contd.			
		Contd.			
9	June (6-11)	Oral Discussion			
5		Support & Incentives To Entrepreneurs			
		Contd.			
		Contd.			
	- 	SUNDAY - 12.06.2022			
		Conditional Test			
		Contd.			
10	June (13, 15-18)	Role Of Financial & Promotional Institutes			
	Julie (13, 13-18)	Contd.			
		Contd.			
	H	DLIDAY -14.06.2022 (Sant Kabir Jayanti)			
		SUNDAY - 19.06.2022			
		Contd.			
		Contd.			
	June (20-25)	Group Discussion			
11		Entrepreneurship Development Programme			
		Contd.			
		Contd.			
SUNDAY - 26.06.2022					
JONDAT LUIDILULL					

		Contd.	
	June (27-30)	Revision	
12	June (27 30)	Assignment-2	
12	July (1-2)	Feasibility & Its Types	
		Contd.	
		Contd.	
		SUNDAY - 03.07.2022	
		Entreprenurial Strategies & Plans	
		Contd.	
10		Contd.	
13	July (4-9)	Relation Between Entrepreneur & Society	
		Contd.	
		Contd.	
	SUNDA	Y & HOLIDAY (ld-ul-Zuha (Bakr-ld) - 10.07.2022	
		Contd.	
		State Government Scheme For Entrepreneurship	
14		Contd.	
14	July (11-16)	Contd.	
		Contd.	
		Revision	
SUNDAY - 17.07.2022			
15		Revision	
51	July (18-19)	Revision	
	20.07.2022 - EXAMINATION ONWARDS		

SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:- BUSSINESS LAW II

Class:- BBA III (6th Sem)

Name of the Teachers (Section wise):- MS. Pooja Dudeja

WEEK	DATE	TOPICS
1	April (11-16)	ch: History and Administration of Company Legislation In India
		Introduction and characteristics of a company
		Lifting the corporate veil and exceptions of this principle
		Distinction between joint stock company and partnership
		Advantages and Disadvantages of Joint stock companies.
	HOLIDAY -	14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)
		SUNDAY - 17.04.2022
		Types of companies-Classification on the basis of Incorporation
		Classification on basis of liability and transferability of shares
2	April	Privileges and exemption of private company
2	(18-23)	Conversion of companies
		Documents to be submitted to registrar of companies
		Incorporation of Joint Stock Companies In india
	1	SUNDAY - 24.04.2022
		One man company, defunct company and iilegal companies
		Meaning of promotion and promoters, functions of promoters.
3	April	Legal position of promoters, Right and Duties of promoters.
5	(25-30)	Liabilities and Remuneration of promoters
		Preliminary contracts
		Memorandom of association
	ſ	SUNDAY - 01.05.2021
	May (2, 4-7)	Continue
		Continue
4		Articles of association
		Alteration of articles of association
		Doctrine of constructive notice, doctrine of indoor
		management,Doctrine of ultra-vires
	H	OLIDAY - 3rd May (ld-ul-Fitr / Parshuram Jayanti)
		SUNDAY - 08.05.2022
		Chapter : Prospectus.
		Legal requirements regarding issue of prospectus
5	Мау	Misstatement in prospectus and its remedies
	(9-14)	Defense available to a person liable for misstatement
	(3)	Statement in lieu of prospectus
		Assignment-1
		SUNDAY - 15.05.2022

6	May (16-21)	Minimum subscription and its importance,Underwriting commission Shares and Share Capital of Company Kinds of share capital Alteration of share capital, methods of Alteration in share capital	
		Conversion of debenture into shares	
		Allotment Of Shares SUNDAY - 22.05.2022	
		'Membership of company	
		Methods of acquiring membership , termination of membership	
	May	Rights and liabilities of members	
7	(23-28)	Borrowing powers of debentures	
	x <i>y</i>	Kinds of Debentures	
		Powers, functions and duties of Directors & Managing Directors	
		SUNDAY -29.05.2022	
		Duties and Liabilities of Directors	
	May	Continue	
8	(30-31)	Provisions regarding the appointment of Managing Director	
	June	Continue	
	(1, 3-4)	Aspects related to Company Meeting	
	HC	DLIDAY - 02.06.2022 (Maharana Pratap Jayanti)	
		SUNDAY - 05.06.2022	
		Legal provisions regarding the Statutory meeting	
		Meeting of Director's Committees, Resolution	
9	June (6-11)	Continue	
5		Continue	
		Requisities of Valid Meeting	
		Voting and Poll	
	-	SUNDAY - 12.06.2022	
		conditional test	
		Legal Provisions Regarding Poll	
10		Winding up of the Company	
	18)	Modes of Winding Up	
		Duties and Powers of Liquidator	
		HOLIDAY -14.06.2022 (Sant Kabir Jayanti)	
		SUNDAY - 19.06.2022	
		Contributory and its Liabilities	
	June (20-25)	Voluntory Winding up	
11		continue	
		continue	
		Securities Exchange Board of India Act - 1992	
continue			
SUNDAY - 26.06.2022			

		Assignment-2	
	June (27-30)	SEBI - Guidelines	
12		New types of Debentures	
12		'Guidelines for Issue of Shares	
	July (1-2)	Guidelines for Preferential allotment	
		presentation	
		SUNDAY - 03.07.2022	
		Guidelines on ESOP	
		continue	
13		Guidelines for Book Building	
15		Continue	
	July (4-9)	revision	
		revision	
	SUNI	DAY & HOLIDAY (ld-ul-Zuha (Bakr-ld) - 10.07.2022	
		revision	
		revision	
14		oral test	
14		discuss old papers	
	July (11-16)	oral test	
		revision	
SUNDAY - 17.07.2022			
15		revision	
C1	July (18-19)	revision	
	20.07.2022 - EXAMINATION ONWARDS		

SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:- LOGISTICS MANAGEMENT

Name of the Teacher:Prof. Maneet Kaur

Class: BBA-III (6th SEMESTER)

WEEK	DATE	TOPICS
		DISCUSSION ABOUT SYLLABUS
		Logistic Management:Definition and Concept
1	April (11-16)	Continue
	(11-10)	Scope of logistic management
		Continue
	HOLIDAY - 14th A	APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)
		SUNDAY - 17.04.2022
		Role and Importance of logistic management
		Continue
	April	Coordination function of logistics
2	(18-23)	Continue
		Total cost concept system approach to logistic
		Objectives of logistic management
		SUNDAY - 24.04.2022
		Customer servicies:Concept and practice
		Continue
	April	Continue
3	(25-30)	Supply chain management:Definition,components
		Continue
		Role of logistic in SCM
		SUNDAY - 01.05.2021
		Diffrence between Physical Distribution, Logistics and SCM
	May	Order Processing
4	(2, 4-7)	Continue
		Continue
		Class Activity
	HOLIDAY	Y - 3rd May (ld-ul-Fitr / Parshuram Jayanti)
	T	SUNDAY - 08.05.2022
		Warehousing: Meaning, Types and Functions
		Continue
5	May	Continue
	(9-14)	Inventory Management
		Continue
		Continue
SUNDAY - 15.05.2022		

6 May Inventory Cost and Cost Control Techniques (16-21) Continue Continue Continue Continue Continue Continue			
6 May Inventory Cost and Cost Control Techniques (16-21) Continue Continue Continue			
6 (16-21) Continue Continue Continue			
Continue Continue			
Continue			
SUNDAY - 22.05.2022			
Continue			
Transportation Systems: Types			
May			
7 (23-28) Continue			
Transportation network in India			
Continue			
SUNDAY -29.05.2022			
ASSIGNMENT IST ON CUSTOMER SERVICE			
May			
8 (30-31)			
June (1, 3-4) Transportation strategies of India			
Continue			
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)			
SUNDAY - 05.06.2022			
Continue			
Logistics Packaging			
June (6-11)			
9 Continue			
Revision			
CONDITIONAL TEST ON INVENTORY MANAGEMENT			
SUNDAY - 12.06.2022			
Packaging material used in Logistics			
Continue			
10 June (13, 15-18)			
Cost involved in Packaging material			
Continue			
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)			
SUNDAY - 19.06.2022			
Continue			
Continue			
June (20-25) ASSIGNMENT IIND ON WAREHOUSING			
11 Information technology & logistic management			
Continue			
Continue			
SUNDAY - 26.06.2022			

		Continue
		Revision
	June (27-30)	Role of Technology in logistics
12	July (1-2)	Continue
	501y (1 2)	Continue
		Logistics Performance Measurement and Control
		SUNDAY - 03.07.2022
		Continue
		Continue
13		Continue
13	July (4-9)	Continue
		Continue
		Continue
	SUNDAY	& HOLIDAY (ld-ul-Zuha (Bakr-ld) - 10.07.2022
		ORAL TEST
		Revision
14		Revision
14	July (11-16)	Revision
		Revision
		Revision
SUNDAY - 17.07.2022		
15		Revision
	July (18-19)	Revision
20.07.2022 - EXAMINATION ONWARDS		

SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-Principles Of Insurance

Class: BBA Final Year (6th Sem)

Name of the Teachers (Section wise): Prof. Karuna Sachdeva

WEEK	DATE	TOPICS
		Discussion about syllabus
1		Insurance - Concept , Nature .
	April	Continued
	(11-16)	Continued
		Classification of Insurance- Life and Non-Life.
	HOLIDAY	- 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)
		SUNDAY - 17.04.2022
		Continued
		Continued
	Amril	Continued
2	April (18-23)	Continued
		Continued
		Functions,Importance And Evolution of Insurance .
		SUNDAY - 24.04.2022 Continued
		Continued
		Continued
3	April (25-30)	Continued
	(25-50)	Principles Of Insurance .
		Continued
		SUNDAY - 01.05.2021
Continued		
		Continued
4	May	Continued
-	(2, 4-7)	Revision
		Class Test
	ŀ	IOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)
		SUNDAY - 08.05.2022
		Life Insurance-Concept.
		Continued
5	May	Continued
	(9-14)	Continued
		Public And Private Sector Companies In India - Their Products, Schemes And Plans.
		Continued
	•	SUNDAY - 15.05.2022

		Continued
6	May	Continued
		LIC Act,1956 - An Overview.
	(16-21)	Continued
		Continued
		Continued
		SUNDAY - 22.05.2022
		Continued
		Continued
	Мау	Assignment I on Insurance-An Introduction
7	(23-28)	General Insurance- Concept, Types.
		Continued
		Continued
		SUNDAY -29.05.2022
		Continued
	May	Public And Private Sector General Insurance Companies In India - Their
8	(30-31)	Continued
	June (1, 3-4)	Continued
	(1, 3-4)	Continued
	н	DLIDAY - 02.06.2022 (Maharana Pratap Jayanti)
		SUNDAY - 05.06.2022
		IRDA ACT , 1999 - Organisation, Guidelines For Life And Non-Life Insurance .
		Continued
	June (6-11)	Continued
9		Continued
		Continued
		Continued
		SUNDAY - 12.06.2022
		Conditional Test on Life Insurance And General Insurance
		Distribution Channels In Insurance-introduction, Individual Agents-
		Appointment, Functions .
10	June (13, 15-18)	Continued
		Continued
		Continued
		HOLIDAY -14.06.2022 (Sant Kabir Jayanti)
		SUNDAY - 19.06.2022
		Continued
	June (20-25)	Code Of Conduct and Remuneration Of Individual Agent.
		Continued
11		Continued
		Eligibility, Functions And Code Of Conduct And Remuneration Of Corporate
		Agent And Brokers .
Continued		
SUNDAY - 26.06.2022		

		Continued	
	June (27-30)	Continued	
		Revision	
12	July (1-2)	Assignment II on Distribution Channels In Insurance	
		Life Insurance, Documentation In Insurance Contract, Claim Settlement In Life	
		Insurance .	
		Continued	
		SUNDAY - 03.07.2022	
		Continued	
		Continued	
13	July (4-9)	Continued	
15		Documentation In General Insurance Contract .	
		Continued	
		Continued	
	SUN	IDAY & HOLIDAY (ld-ul-Zuha (Bakr-ld) - 10.07.2022	
		Continued	
		Continued	
14		Claim Settlement In General Insurance .	
14	July (11-16)	Continued	
		Continued	
		Continued	
	SUNDAY - 17.07.2022		
15	July (18-19)	Revision	
15		Revision	
20.07.2022 - EXAMINATION ONWARDS			

SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-INTRODUCTION TO FINANCIAL SERVICES Class: BBA-III (6th SEMESTER) Name of the Teacher: Prof. Nisha

WEEK	DATE	TOPICS				
1	1	DISCUSSION ABOUT SYLLABUS				
		FINANCIAL SERVICES- MEANING, CHARACTERISTICS				
	April (11-16)	IMPORTANCE & TYPES OF FINANCIAL SERVICES				
		CONTINUE& FINANCIAL SERVICES AND ECONOMIC				
		ENVIRONMENT, PLAYERS IN FIANANCIAL SERVICES				
		CONTINUE & REVISION				
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)						
SUNDAY - 17.04.2022						
2	April (18-23)	FACTORING- MEANING, FEATURES AND GLOSSERY				
		ADVANTAGES AND LIMITATIONS OF FACTORING				
		TYPES AND FUNCTIONS OF FACTORING				
		DIFFERENCE BETWEEN FACTORING AND BILL				
		DISCOUNTING, COST/BENEFIT ANALYSIS OF FACTORING				
		FORFAITING-MEANING, PARTIES AND MECHANISM				
		BENEFITS OF FACTORING, DIFFERRENCE BETWEEN				
		FACTORING AND FORFAITING				
		SUNDAY - 24.04.2022				
		PROBLEMS OF FACTORING IN INDIA, SITUATION OF				
3	April (25-30)	FACTORING IN INDIA				
		CREDIT RATING- MEANING, PROCESS & FEATURES				
		TYPES OF CREDIT RATING & IMPORTANCE OF CREDIT				
		RATING				
		FUNCTIONS AND ADVANTAGES OF CREDIT RATING				
		DISADVANTAGES AND FACTORS AFFECTING CREDIT				
		RATING				
		CREDIT RATING METHODOLOGY, CREDIT RATING AGENCIES IN INDIA				
		SUNDAY - 01.05.2021				
		CONTINUE & REVISION				
4	May (2, 4-7)	CLASS ACTIVITY				
		MERCHANT BANKING- MEANING, CONCEPT & EVOLUATION				
		DIFFERENCE BETWEEN MERCHANT BANKING,				
		COMMERCIAL BANKING AND INVESTMENT BANKING				
		ROLE OF MERCHANT BANKING, RECENT DEVELOPMENTS IN				
		MERCHANT BANKING				
HOLIDAY - 3rd May (ld-ul-Fitr / Parshuram Jayanti)						
SUNDAY - 08.05.2022						

	1				
5	May (9-14)	FUNCTIONS OF MERCHANT BANKING, MERCHANT BANKING REGULATIONS			
		GENERAL OBLIGATIONS AND RESPONSIBILITY OF MERCHANT BANKING			
		ROLE OF MERCHANT BANKING IN ISSUE MANAGEMENT, MERCHANT BANKING IN INDIA			
		REVISION			
		LEASING- INTRODUCTION, ESSENTIALS AND FEATURES			
		TYPES OF LEASING, ADVANTAGES OF LEASING			
SUNDAY - 15.05.2022					
6	May (16-21)	DISADVANTACES & EINANCIAL EVALUATION OF LEASING			
		DISADVANTAGES & FINANCIAL EVALUATION OF LEASING			
		TYPES OF LEASE ACCOUNTS, METHOD OF CALCULATING LEASE RENTALS			
		MEANING AND LEAGAL POSITON OF HIRE PURCHASE,			
		DIFFERENCE BETWEEN HIRE PURCHASE AND LEASING			
		CREDIT CARDS- MEANING, ELIGIBILITY CRITERIA AND			
		FACTORS AFFECTING CREDIT CARDS			
		TYPES OF CREDIT CARDS AND ADVANTAGES			
		DISADVANTAGES OF CREDIT CARDS & REVISION			
		SUNDAY - 22.05.2022			
	May (23-28)	CONSUMER FINANCE – MEANING, PARTIES AND BENEFITS			
		MODES OF CONSUMER FINANCE			
		CONTINUE & REVISION			
7		STOCK BROKING- MEANING, FUNCTIONS AND ROLE			
		TYPES OF BROKER AND THEIR SERVICES			
		BROKER TO AN ISSUE AND SEBI GUIDELINES FOR BROKER			
	1	SUNDAY -29.05.2022			
		ASSIGNMENT (I) ON FINANCIAL SERVICES			
	May	MUTUAL FUNDS – MEANING & TYPES			
8	(30-31)	ADVANTAGES & PROBLEMS OF MUTUAL FUNDS			
	June	CONSTITUTION AND MANAGEMENT OF MUTUAL FUNDS			
	(1, 3-4)	CONTINUE & DESIGNING & MARKETING AND EVALUATION			
		OF MUTUAL FUND SCHEMS			
-	HC	DLIDAY - 02.06.2022 (Maharana Pratap Jayanti)			
	T	SUNDAY - 05.06.2022			
		SEBI GUIDELINES FOR MUTUAL FUNDS IN INDIA			
	June (6-11)	EXCHANGE TRADE FUND – MEANING, FEATURES OF ETF,			
		DIFFERENCE BETWEEN MUTUAL FUNTS & ETFs			
9		CONDITIONAL(TEST) ON LEASING AND MERCHANT BANKING			
		TYPES & ADVANTAGES OF ETFS			
		DISADVANTAGES OF ETFs & REVISION			
		SECURITY EXCHANGE BOARD OF INDIA (SEBI)- MEANING,			
		OBECTIVES ANF ROLE			
		SUNDAY - 12.06.2022			

10		MANAGEMENT AND POWERS OF SEBI				
		FUNCTIONS OF SEBI, MEASURES TAKEN BY SEBI				
	June (13,	REVISION				
	15-18)	ASSIGNEMENT – II ON CREDIT RATING				
		ISSUE MANAGEMENT – MEANING, CLASSIFICATION- PRE-				
		ISSUE MANAGEMENT				
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)						
SUNDAY - 19.06.2022						
11	June (20- 25)	PRE-ISSUE MANAGEMENT-METHODS				
		BOOK-BUILDING				
		REVERSE BOOK BUILDING				
		POST ISSUE MANAGEMENT – MEANING, CONCEPT & SEBI				
		GUIDELINES FOR POST ISSUE MANAGEMENT				
		CONTINUE				
		MANAGING NEW ISSUE: EQUITY ISSUE/PUBLIC ISSUE-				
		MEANING, PROCESS				
		SUNDAY - 26.06.2022				
	1					
		TYPES OF PUBLIC ISSUE, SEBI GUIDELINES FOR PUBLIC				
	June (27-	ISSUE				
	30) July (1-2)	AVANTAGES AND DISADVANTAGES OF PUBLIC ISSUE				
12		PRIVATE PLACEMENT				
		INTERMEDIARIES TO ISSUE-MEANING, TYPES				
		UNDERWRITER				
		FUNCTIONS OF UNDERWRITER				
SUNDAY - 03.07.2022						
		TYPES OF UNDERWRITER				
		CONTINUE				
42		CONTINUE				
13		CONTINUE				
	July (4-9)	PORTFOLIO MANAGERS, DEBENTURE TRUSTEE				
		CONTINUE				
	SUNI	DAY & HOLIDAY (ld-ul-Zuha (Bakr-ld) - 10.07.2022				
		CONTINUE				
		REVISION				
14		REVISION				
		REVISION				
	July (11-16)	REVISION				
		REVISION				
SUNDAY - 17.07.2022						
15	July (18-19)	REVISION				
20.07.2022 - EXAMINATION ONWARDS						