

I.B. (PG) COLLEGE, PANIPAT
SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-Corporate Accounting

Class: B.Com II 4th Sem

Name of the Teachers (Section wise):Dr. Sunit Sharma

WEEK	DATE	TOPICS
1	April (11-16)	Meaning and definition of goodwill
		Need for valuation and factors affecting goodwill
		Average profit method of valuation of goodwill and related practical problems
		Average profit method of valuation of goodwill and related practical problems
		Capitalisation of super profit method with practical problems
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Valuation of shares
		Capitalization of average profit method and purchase consideration method
		Annuity method and practical problems
		Problems related to all methods
		College Activity-I
		Meaning and definition of valuation of shares and factors affecting the valuation of shares
SUNDAY - 24.04.2022		
3	April (25-30)	Net asset method of valuation of shares
		Dividend yield method with practical problems
		Earning capacity method
		Earning capacity method to be continued with practical problems
		Fair value
		Problems relating to Fair value method
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Test of valuation of shares
		Accounts of banking company
		Meaning and definition and Slip payment system
		Rebate on bills discounted and its accounting treatment
		Format of statement of profit and loss account schedule 13 to schedule 16
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Class activity-I
		Non- Performing Assets
		Classification of assets, Accounting treatment an provisions
		practical problems
		Balance sheet from schedule 1 to 12
Adjustment relating to final accounts of banking company		
SUNDAY - 15.05.2022		

6	May (16-21)	Simple practical problems
		National Activity-I
		Test of format of profit and loss account
		Test of format of balance sheet
		Discussion relating to problems involved in solving the back exercise questions
Insurance Company Accounts		
SUNDAY - 22.05.2022		
7	May (23-28)	Meaning and definition and Types of insurance
		Difference between life insurance and general insurance
		Schedules relating to policyholder's account
		profit and loss account of life insurance company
		practical problems relating to Revenue a/c and profit and loss a/c of life insurance company
Balance sheet of life insurance company		
SUNDAY -29.05.2022		
8	May (30-31) June (1, 3-4)	Assignment-I
		Revenue a/c of general insurance company
		Profit and loss a/c and balance sheet of general insurance company
		Adjustments relating to final accounts of insurance company
		Preparation of Revenue a/c, profit and loss a/c and balance sheet of insurance company
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	practical problems
		National Webinar
		Liquidation of the company
		Meaning and methods of liquidation of a company
		Format of liquidator's final statement of account
		Explanation of Receipt and Payment side of liquidator's statement
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Conditional Test
		Calculation of the liquidator's remuneration
		Calculation of the liquidator's remuneration
		Accounting treatment of payment to debenture holders and preference shareholders
		Payment to equity shareholders and distribution of surplus
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	National Activity-II
		Removing the disparity among equity shareholders
		Receiver for debenture holders
		Statement of Affairs and deficiency account
		Accounts of holding company
		Meaning and definition of holding company, its advantages and disadvantages
SUNDAY - 26.06.2022		

12	June (27-30)	Format of consolidated balance sheet
		Calculation of cost of control or capital reserve
	July (1-2)	Assignment-II
		Pre and post acquisition profits and its accounting treatment
		Shares acquired during the year and related practical problems
		Unrealised profits and its accounting treatment
SUNDAY - 03.07.2022		
13	July (4-9) ☐	Inter-company owings and related practical problems
		Test of practical problems of back exercise
		Investment by holding company in preference shares and debentures and their accounting treatment
		Dividend received by the holding company out of pre- acquisition profits and related practical problems
		Interim dividend received by the holding company from subsidiary company and its practical problems
		Practical problems relating to proposed dividend
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16) ☐	Revaluation of assets and related consolidated balance
		Issue of bonus shares out of pre- acquisition profits
		Practical problems relating to the whole chapter
		Revision of the chapter---- Valuation of Goodwill
		Revision of the chapter---- Valuation of shares
		Revision of the chapter---- Insurance and Banking company Accounts
SUNDAY - 17.07.2022		
15	July (18-19) ☐	Revision of the chapter---- Liquidation of the company
		Revision of the chapter---- Holding company Accounts
20.07.2022 - EXAMINATION ONWARDS		

Date: 13.04.2022

I.B. (PG) COLLEGE, PANIPAT
SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-Business Statistics

Class: B.Com II 4th sem

Name of the Teachers (Section wise): Vanita Rehani

WEEK	DATE	TOPICS
1	April (11-16)	Discussion about Syllabus
		Simple Correlation:Introduction
		Methods of Determining Correlation
		Continued...
		Continued...
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Continued...
		Continued...
		Continued...
		Continued...
		Continued...
		Continued...
SUNDAY - 24.04.2022		
3	April (25-30)	Continued...
		Continued...
		Continued...
		Continued...
		Continued...
		Continued...
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Miscellaneous Questions
		Miscellaneous Questions
		Problem Discussion and Revision
		Regression Analysis:Introduction
		Continued...
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Regression Equations:Methods
		Continued...
		Continued...
		Continued...
		Continued...
		Continued...
SUNDAY - 15.05.2022		

6	May (16-21)	Continued...
		Continued...
		Continued...
		Continued...
		Coefficient of Determination & Standard error of estimate
		Continued...
SUNDAY - 22.05.2022		
7	May (23-28)	Miscellaneous Questions
		Miscellaneous Questions
		Problem Discussion and Revision
		Problem Discussion and Revision
		Assignment- 1
		Probability:Introduction
SUNDAY -29.05.2022		
8	May (30-31) June (1, 3-4)	Continued...
		Continued...
		Use of combination in Probability
		Theorems of Probability
		Continued...
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	Continued...
		Continued...
		Continued...
		Continued...
		Continued...
		Continued...
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Conditional Test
		Continued...
		Continued...
		Continued...
		Continued...
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Continued...
		Miscellaneous Questions
		Problem Discussion and Revision
		Problem Discussion and Revision
		Assignment- 2
		Binomial Distribution: Introduction
SUNDAY - 26.06.2022		

12	June (27-30)	Applications of Binomial Distribution
		Continued...
	July (1-2)	Continued...
		Continued...
		Miscellaneous Questions
SUNDAY - 03.07.2022		
13	July (4-9)	Poisson Distribution:Introduction
		Applications of Poisson Distribution
		Continued...
		Continued...
		Continued...
		Problem Discussion and Revision
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	Normal Distribution: Introduction
		Continued...
		Applications of Normal Distribution
		Continued...
		Continued...
		Continued...
SUNDAY - 17.07.2022		
15	July (18-19)	Problem Discussion and Revision
		Revision
20.07.2022 - EXAMINATION ONWARDS		

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SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:-BUSINESS LAW-II

Class:B.COM-II (4th SEMESTER)

Name of the Teachers (Section wise):PROF. MANEET KAUR , PROF.AAKANSHA SHARMA

WEEK	DATE	TOPICS
1	April (11-16)	DISCUSSION ABOUT SYLLABUS
		Indian Partnership Act,1932: Introduction,Characteristics &Touchstone of Partnership
		Rights &Duties of partners
		Relation of partners to third parties
		Types of partners
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Outgoing partner & its rights and liabilities
		Revocation of continuing guarantee
		Dissolution of partnership &firm
		Methods of dissolution of firm
		Rights & Liabilities of partners after dissolution
SUNDAY - 24.04.2022		
3	April (25-30)	Registration of partnership firm
		Procedure &advantages of registration
		Partnership deed
		Continue
		Revision
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Features of LLP
		Merits of LLP
		Incorporation of LLP
		Continue
		Class Activity
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Continue.. Incorporation
		Relations & Liability of limited liability partners
		Extent & Limitation of limited liability partnership and partner
		Unlimited liability in case of fraud
		Continue
SUNDAY - 15.05.2022		

6	May (16-21)	Features of a negotiable instrument
		Kinds of negotiable instruments
		Continue
		Crossing a cheque
		Types of crossing
Continue		
SUNDAY - 22.05.2022		
7	May (23-28)	Parties and Holder of a negotiable instruments
		Liabilities of parties to negotiable instruments
		Meaning & modes of negotiation
		Meaning of assignment
		Meaning of endorsement & its essentials
Kinds of endorsement		
SUNDAY - 29.05.2022		
8	May (30-31)	Continue
		Assignment - 1st(indian partnership act, 1932)
	June (1, 3-4)	Revision
		Meaning of acceptance & its types
Continue		
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	Conditional Test (negotiable act 1881)
		Meaning of presentment
		Rules regarding presentment for payment
		Meaning of dishonor & discharge of negotiable instruments
		Right to Information Act,2005: Introduction, Meaning and Objectives
Continue		
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Procedure for obtaining information under right to information act
		Exemptions from disclosure of information
		Continue
		Information about the central information commission
Information about the state information commission		
HOLIDAY - 14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Obligations & Duties of public information officers
		Continue
		Revision
		Assignment - 2nd(right to information act,2005)
		Meaning & Objectives of Information Technology Act,2000
Digital Signature & Electronic Signature		
SUNDAY - 26.06.2022		

12	June (27-30)	Continue
		Continue
		Oral Test
	July (1-2)	Security of electronic records & electronic signatures
		Continue
Electronic Signature Certificates		
SUNDAY - 03.07.2022		
13	July (4-9)	Continue
		Oral Test
		The Cyber Appellate Tribunal
		Continue
		Continue
Group Discussion		
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	Revision
		Revision
		Revision
		Revision
		Revision
		Revision
SUNDAY - 17.07.2022		
15	July (18-19)	Revision
		Revision
20.07.2022 - EXAMINATION ONWARDS		

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I.B. (PG) COLLEGE, PANIPAT
SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:- __company law

Class: B.com II (4th sem)

Name of the Teachers (Section wise): Prof Reena Rani

WEEK	DATE	TOPICS
1	April (11-16)	introduction to syllabus
		membership in companies
		continue
		continue
		continue
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	continue
		continue
		continue
		company management and administration
		continue
		continue
SUNDAY - 24.04.2022		
3	April (25-30)	continue
		continue
		continue
		continue
		continue
		continue
SUNDAY - 01.05.2021		
4	May (2, 4-7)	directors: legal position, qualifications, removal.
		continue
		continue
		continue
		continue
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	continue
		Powers , duties and liabilities of directors.
		continue
		continue
		continue
		continue
SUNDAY - 15.05.2022		

6	May (16-21)	managerial remuneration, key management personnel: managing director, whole time director, managers
		continue
		continue
		company secretary: role, appointment, duties, liabilities, rights and dismissal
		continue
first assignment		
SUNDAY - 22.05.2022		
7	May (23-28)	continue
		continue
		continue
		meetings: concept and kinds of meetings
		continue
continue		
SUNDAY - 29.05.2022		
8	May (30-31) June (1, 3-4)	continue
		continue
		continue
		requisites of a valid meeting
		continue
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	continue
		continue
		quorum, conduct of meeting
		continue
		continue
conditional test		
SUNDAY - 12.06.2022		
10	June (13, 15-18)	resolution, minutes and proxy
		continue
		continue
		continue
		continue
HOLIDAY - 14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	dividend, accounts of compa, audit and auditors
		continue
		continue
		prevention of oppression and mismanagement
		continue
continue		
SUNDAY - 26.06.2022		

12	June (27-30)	second assignment
		continue
	July (1-2)	reconstruction and amalgamation
		continue
		continue
SUNDAY - 03.07.2022		
13	July (4-9)	winding up: procedure and consequences of winding up.
		continue
		continue
		continue
		continue
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	revision
		revision
		revision
		revision
		revision
		revision
SUNDAY - 17.07.2022		
15	July (18-19)	revision
		revision
20.07.2022 - EXAMINATION ONWARDS		

Date: 13.04.2022

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Weekly Lesson Plan (Even Semester)

Name of the Paper:-Computerised Accounting system

Class:Bcom II 2nd Sem

Name of the Teachers (Section wise): Ritika Jatana

WEEK	DATE	TOPICS
1	April (11-16)	Introduction of Computerised Accounting System
		Contd.
		Contd.
		Contd.
		Contd.
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti /Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	Accounting in tally ERP 9
		Contd.
		Contd.
		Licensing
		Contd.
		Contd.
SUNDAY - 24.04.2022		
3	April (25-30)	Administration Of Company
		Contd.
		Contd.
		Data Backup,Restore,Rewriting
		Contd.
		Tally Vault Password
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Company- Set up Features
		Contd.
		Contd.
		Contd.
		Contd.
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	Mastercreation Accounts And Inventory
		Contd.
		Contd.
		Voucher Creation, Display and altration
		Contd.
		Contd.
SUNDAY - 15.05.2022		

6	May (16-21)	Assignment-1
		Voucher Creation
		Contd.
		Contd.
		Order Processing
		Contd.
SUNDAY - 22.05.2022		
7	May (23-28)	Debit note
		Credit note
		Contd.
		Job order processing
		Contd.
		Contd.
SUNDAY -29.05.2022		
8	May (30-31) June (1, 3-4)	Management Information System
		Contd.
		Contd.
		Report and registers
		Contd.
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	Conditional Test
		Accounting Features,Muliti Currency
		Intrest Calculation
		Contd.
		Contd.
		Contd.
SUNDAY - 12.06.2022		
10	June (13, 15-18)	Banking Festures
		Contd.
		Contd.
		Statutory and Taxation Features
		Contd.
HOLIDAY -14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Assignment-2
		Pay roll in Tally ERP 9
		Contd.
		Contd.
		Process pay roll,ESI
		Contd.
SUNDAY - 26.06.2022		

12	June (27-30)	Contd.
		Contd.
	July (1-2)	Contd.
		Pay Roll Registers
		Contd.
		Contd.
SUNDAY - 03.07.2022		
13	July (4-9)	Pay roll Reports
		Contd.
		Contd.
		ESI Reports
		Contd.
		Contd.
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	Revision
		Revision
		Revision
		Revision
		Revision
		Revision
SUNDAY - 17.07.2022		
15	July (18-19)	Revision
		Revision
20.07.2022 - EXAMINATION ONWARDS		

Date: 13.04.2022

I.B. (PG) COLLEGE, PANIPAT
SESSION 2021-2022 (11.04.2022 to 19.07.2022)

Weekly Lesson Plan (Even Semester)

Name of the Paper:- Advertising

Class: B.comII (4th sem)

Name of the Teachers (Section wise): Dr. Poonam Madan, Ms. Sakshi Munjal

WEEK	DATE	TOPICS
1	April (11-16)	Discussion about syllabus
		Introduction of subject
		Advertising: meaning
		importance
		continued
HOLIDAY - 14th APRIL (Dr. B.R. Ambedkar Jayanti / Mahavir Jayanti)		
SUNDAY - 17.04.2022		
2	April (18-23)	scope
		continued
		Advertising vs publicity
		continued
		promotion mix
		continued
SUNDAY - 24.04.2022		
3	April (25-30)	Advertising process
		continued
		continued
		revision
		Communication and Advertising Mix
		concept
SUNDAY - 01.05.2021		
4	May (2, 4-7)	Communication process
		continued
		Advertising functions
		continued
		types of Advertising
HOLIDAY - 3rd May (Id-ul-Fitr / Parshuram Jayanti)		
SUNDAY - 08.05.2022		
5	May (9-14)	continued
		continued
		E-Advertising
		Economic, legal, ethical and social aspects of Advertising
		continued
		continued
SUNDAY - 15.05.2022		

6	May (16-21)	continued
		setting advertising objectives
		continued
		Assignment:1
		Dagmar approach
continued		
SUNDAY - 22.05.2022		
7	May (23-28)	Advertising budget
		continued
		continued
		Creative aspects of advertising
		Advertising appeals
continued		
SUNDAY - 29.05.2022		
8	May (30-31) June (1, 3-4)	copy writing
		continued
		headlines
		continued
		Illustrations and message
HOLIDAY - 02.06.2022 (Maharana Pratap Jayanti)		
SUNDAY - 05.06.2022		
9	June (6-11)	continued
		continued
		Conditional test
		Advertising media
		Types of media
continued		
SUNDAY - 12.06.2022		
10	June (13, 15-18)	merits and demerits
		continued
		media planning and scheduling
		continued
		continued
HOLIDAY - 14.06.2022 (Sant Kabir Jayanti)		
SUNDAY - 19.06.2022		
11	June (20-25)	Advertising Agency
		Concept
		role and relationship with clients
		continued
		advertising department
continued		
SUNDAY - 26.06.2022		

12	June (27-30)	Advertising and consumer behavior
		continued
	July (1-2)	Assignment: 2
		Advertising effectiveness
		concept and benefits
		continued
SUNDAY - 03.07.2022		
13	July (4-9)	measuring advertising effectiveness
		continued
		continued
		pre,post and concurrent test
		continued
		continued
SUNDAY & HOLIDAY (Id-ul-Zuha (Bakr-Id) - 10.07.2022		
14	July (11-16)	Revision
		revision
		revision
		revision
		revision
		revision
SUNDAY - 17.07.2022		
15	July (18-19)	revision
		revision
20.07.2022 - EXAMINATION ONWARDS		