

## I.B. (PG) COLLEGE, PANIPAT

### Internal Quality Assurance Cell

#### Proceedings of 8<sup>th</sup> Meeting of the Internal Quality Assurance Cell

A meeting of the IQAC of the college was held on 12<sup>th</sup> July, 2019 in the office of the Principal at 3:00 pm. Following members were present in the meeting:


1. Dr. Ajay Kumar Garg, Principal & Chairperson IQAC
2. Dr. Mohd. Ishaq, Associate Professor, Co-ordinator IQAC
3. Dr. Nidhan Singh, Assistant Professor
4. Dr. Arpana Garg, Assistant Professor
5. Sh. Atul Kumar Ahuja, Assistant Professor
6. Sh. Vikram Kumar, Assistant Professor
7. Dr. Parveen Kumar, Librarian
8. Ms. Madhvi, Assistant Professor
9. Sh. L.N. Miglani, Management Representative
10. Dr. Jinender Jain (Alumnus)
11. Mr. Amit Jain (Society Representative)
12. Sh. Gagan Kansal, Industrialist
13. Dr. B.D. Vashistha, External Expert
14. Ms. Priya, M.A. (Hindi) Final Year
15. Ms. Rakhi Rani, M.A. (English) Final Year
16. Mrs. Mamta, Technical Assistant


#### **Following members could not attend the meeting:**

1. Prof. Sheetal, Alumni Representative, IQAC

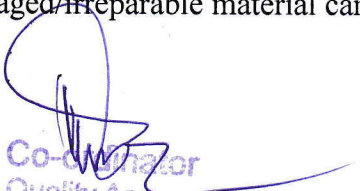
#### **Proceedings of the Meeting:**

At the outset, Dr. Mohd. Ishaq, Co-ordinator IQAC formally introduced the Chairperson Dr. Ajay Kumar Garg with the attendees. Dr. Ajay Kumar Garg has joined this college as Principal w.e.f. 27.05.2019.

  
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- A. The proceedings started by the address of Principal Dr. Ajay Kumar Garg, Chairperson, who welcomed the members. He assured the house that we will put all the required efforts for overall quality improvement of the college. He also briefed about the admission process which is going on, and the recent steps taken to renovate the college campus. Painting of some part of the premises is already completed and all the necessary up gradations are being done. The process will be completed very soon.
- B. Dr. Mohd. Ishaq re-apprised the house about the agenda of the meeting, as provided below:
- **8.1** To approve the minutes of the 7<sup>th</sup> Meeting of the IQAC held on 08.02.2019 and to discuss the actions taken from the previous agenda.
  - **8.2** To discuss about calendar of main events of the college to be taken up during the ongoing academic session.
  - **8.3** To upgrade/renew the college website.
  - **8.4** To analyse the preparedness of the college for second cycle of NAAC assessment.
  - **8.5** To discuss the infrastructural facilities available in the college, with emphasis on urgent issues to be tackled.
  - **8.6** Any other item, with permission of the Chair.
- C. Further deliberations were as follows:
- **8.1** The minutes of the 7<sup>th</sup> Meeting of the IQAC held on 08.02.2019 were approved by the house and the action taken about the recommendations of the previous meeting was also discussed. The co-ordinator informed the house that we are in the process of compiling the AQAR w.e.f. session 2017-2018 onwards (Point 7.2.2 a; previous meeting). Regarding the faculty development programs (Point 7.2.2 b; previous meeting), the work is under progress to approach various agencies for collaboration).  
Regarding point 7.2.3 of the previous meeting, the alumni association of the college has been enriched by approaching the alumni of the college. It is also proposed to conduct Alumni Meet at the earliest. Co-ordinator also informed the house that we are taking a complete stock of the available computer/electronics infrastructure, so that the damaged/irreparable material can be recycled. This will result in freeing up space for new

  
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amenities, before we purchase the new ones. However, a routine up gradation of the software and hardware is taken up regularly (Point 7.2.4; previous meeting).

- **8.2** While presenting the activity-cum-academic calendar of the session, the Principal invited the suggestions of the house to further improve it. Dr. B.D. Vashistha suggested that more emphasis should be given to organize inter-college, state or national level competitions for the students. Participating students should be encouraged by projecting their participation through media reports. Dr. Jinender Jain also expressed his concern in the same direction by suggesting that more number of invited talks may be arranged at regular intervals.

Dr. Ajay Kumar Garg informed the house that the college promotes participation by the students and arranges for their travel and other contingent expenses during their participation in various inter-college events. He also assured that the college will organize lectures from external speakers, whenever it is feasible.

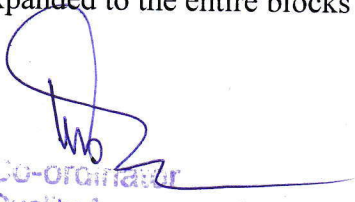
- **8.3** The co-ordinator IQAC, Dr. Mohd. Ishaq informed the house that the college website, although working, needs renewal or complete replacement. He requested the principal to take up this process immediately, and if possible, reframe the website committee.

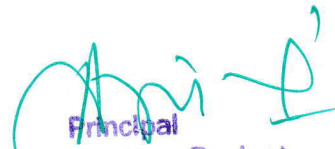
(Action to be taken by the O/o The Principal)

- **8.4** For this point, Dr. Mohd. Ishaq briefed the house about the progress made till date towards going for second cycle of NAAC assessment. The IQAC of the college has framed different committees for different criteria, and a remarkable progress has been made in this regard.

Sh. L.N. Miglani, management representative, expressed his thoughts that the process of accreditation should be taken up as first priority, and he assured the house that the college management will extend its full co-operation regarding any of the activities concerning this assessment process.

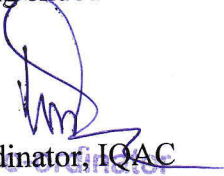
- **8.5** It was unanimously expressed that the premises of the college requires paint work. Along with this, all imperfections should also be checked and the ongoing work must be expanded to the entire blocks immediately, in phased manner.

  
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- 8.6 The house also discussed about the Science Block, which is being constructed. Dr. Ajay Kumar Garg expressed his hope that the building will be operational up to next academic session.

D. The meeting ended with vote of thanks by Dr. Nidhan Singh, Member IQAC.

  
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## **I.B. (PG) COLLEGE, PANIPAT**

### **Proceedings of 9<sup>th</sup> Meeting of Internal Quality Assurance Cell**

A meeting of the IQAC of the college was held on **09<sup>th</sup> October, 2019** in the office of the Principal at 3:30 pm. The meeting was chaired by the Principal, and following members were present in the meeting:

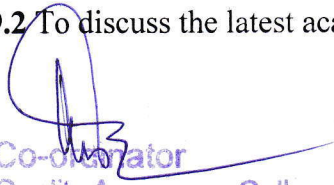
1. Dr. Ajay Kumar Garg, Principal & Chairperson IQAC
2. Dr. Mohd. Ishaq, Associate Professor, Co-ordinator IQAC
3. Dr. Nidhan Singh, Assistant Professor
4. Dr. Arpana Garg, Assistant Professor
5. Sh. Atul Kumar Ahuja, Assistant Professor
6. Sh. Vikram Kumar, Assistant Professor
7. Dr. Parveen Kumar, Librarian
8. Ms. Madhvi, Assistant Professor
9. Sh. L.N. Miglani, Management Representative
10. Dr. Jinender Jain, PGT (Alumnus)
11. Mr. Sheetal, Assistant Professor HES-II (Alumnus)
12. Mr. Amit Jain (Society Representative)
13. Sh. Gagan Kansal, Industrialist
14. Dr. B.D. Vashistha, External Expert
15. Ms. Priya, M.A. (Hindi) Final Year
16. Ms. Rakhi Rani, M.A. (English) Final Year
17. Mrs. Mamta, Technical Assistant


#### **Proceedings of the meeting:**

**A.** The meeting started by the address of Principal Dr. Ajay Kumar Garg, Chairperson, IQAC who formally welcomed the attendees.

**B.** The co-ordinator IQAC briefly read out the agenda points before the house, as listed below:

- **9.1** To approve the minutes of the 8<sup>th</sup> Meeting of the IQAC held on **12.07.2019** and to assess the actions taken from the previous recommendations.
- **9.2** To discuss the latest academic developments towards faculty recharge.

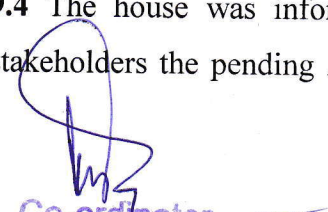
  
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- 9.3 To provide update about the infrastructural developments of the college.
- 9.4 To inform the house about the status of AQAR.
- 9.5 To propose renovation of some necessary amenities for the students.
- 9.6 Any other item, with the permission of the Chair.

C. The meeting progressed with following discussions:

- 9.1 The minutes of 8<sup>th</sup> Meeting of the IQAC held on **12.07.2019** were deliberated and approved, and the house came to know about the actions taken on the previous recommendations. As per the points raised by external expert in the previous meeting (refer to point 8.2; previous meeting) the Chairperson informed the house that we have organized various inter-college/state-level competitions for the students during this semester. The winner students of various competitions are felicitated on different occasions, including media coverage. However, the number of invited talks can be increased. He has informed the house that not only a website committee has been formed, the new dynamic website of the college has been launched (in context with Point 8.3; previous meeting). He also informed that the painting work in the college premises is going on at a good pace and will be completed shortly (Point 8.5; previous meeting).  
The co-ordinator IQAC provided a detailed view about the ongoing AQAR (Point 8.4; previous meeting) and expressed the view that our team associates with NAAC should participate in some workshops or training programmes on NAAC revised methodology, and we can also organize any such events in our college.
- 9.2 The Principal brought to the notice of the house members that three National Level Conferences are in pipeline, and we will soon get the necessary approvals from the government. These programmes will provide opportunity to academia across the country to discuss latest developments in particular fields.
- 9.3 Dr. Ajay Kumar Garg informed the house that we have renovated the existing auditorium of the college, and we have also furnished the second auditorium to provide opportunity for parallel program, when required. He also asserted that the chairs and lighting system of the library and auditorium need replacement, which will be done very soon.
- 9.4 The house was informed by the co-ordinator that with the input from desired stakeholders the pending AQARs of the college are being consolidated. In case of any

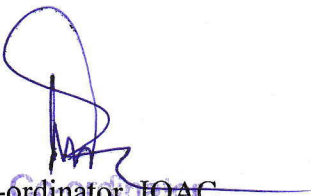
  
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doubts or clarifications, we are planning to organize some meetings. The house approved that we must proceed further, and the committee members associated with the criteria-points of NAAC assessment will be provided with the required guidance.

- **9.5** The Principal informed the house that toilet facilities of male students need renovation on urgent basis, and we must take up the work on priority basis. Some renovation work is also required in the sitting area of boys' side of the canteen. He also sought the approval of the house regarding the disposal of the e-waste, which is occupying a considerable space in a room near canteen. By disposing off this material, the space will be available for any better use. The house unanimously resolved that the task should be completed by forming a committee, which will decide the disposal mechanism, and it was also suggested that the disposal should be done in an environment friendly way, through a recognised recycling enterprise (Action required by: O/o Principal).
- **9.6** The Principal expressed his pleasure in informing the house that the college has recently formed a "Sanskarshala Club" with a motive to inculcate moral and social values in the students. This club will be actively involved in organizing various activities on special occasions.

**D.** The meeting ended with vote of thanks by the Co-ordinator IQAC, Dr. Mohd. Ishaq

  
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# **I.B. (PG) COLLEGE, PANIPAT**

## **Proceedings of 10<sup>th</sup> Meeting of Internal Quality Assurance Cell**

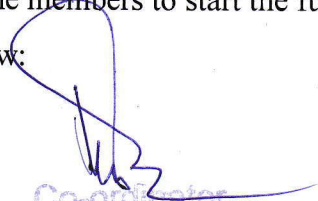
A meeting of the IQAC of the college was held on **16<sup>th</sup> January, 2020** in the office of the Principal at 3:30 pm. Following members were present in the meeting:

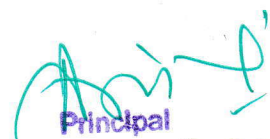
1. Dr. Ajay Kumar Garg, Principal & Chairperson IQAC
2. Dr. Mohd. Ishaq, Associate Professor, Co-ordinator IQAC
3. Dr. Nidhan Singh, Assistant Professor
4. Dr. Arpana Garg, Assistant Professor
5. Sh. Atul Kumar Ahuja, Assistant Professor
6. Sh. Vikram Kumar, Assistant Professor
7. Dr. Parveen Kumar, Librarian
8. Ms. Madhvi, Assistant Professor
9. Sh. L.N. Miglani, Management Representative
10. Dr. Jinender Jain (Alumnus)
11. Mr. Sheetal, Assistant Professor HES-II (Alumnus)
12. Mr. Amit Jain (Society Representative)
13. Sh. GaganKansal, Industrialist
14. Dr. B.D. Vashistha, External Expert
15. Ms. Priya, M.A. (Hindi) Final Year
16. Ms. Rakhi Rani, M.A. (English) Final Year
17. Mrs. Mamta, Technical Assistant

### **Proceedings of the meeting:**

**A.** Starting the meeting, the Chairperson Dr. Ajay Kumar Garg welcomed all the attendees and extended his New Year wishes to everyone. He briefly summarized the main achievements of the college before the house.

**B.** The co-ordinator IQAC Dr. Mohd. Ishaq briefly put the agenda of the meeting point-wise for all the members to start the further deliberations. The agenda points under discussion can be read below:

  
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- **10.1** To approve the minutes of the 9<sup>th</sup> Meeting of the IQAC held on **09.10.2019**.
- **10.2** To evaluate the measures (actions) adopted in response to previous recommendations of the IQAC.
- **10.3** To discuss the thrust areas for improvement towards achieving the overall academic excellence.
- **10.4** To discuss about adding new skill oriented certificate courses for the students.
- **10.5** To suggest further Quality Initiatives to be taken up by IQAC.
- **10.6** To chalk out action plan for the forthcoming session, with special reference to optimising the student intake
- **10.7** Any other item, with the permission of the Chair.

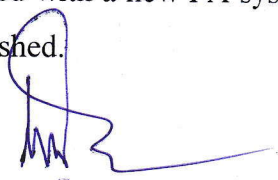
C. The chairperson invited the members to present their views on these points and the house took up the issues one by one, as detailed below:

- **10.1** Co-ordinator sought the approval of minutes of the last meeting, and the house unanimously approved the minutes of the 9<sup>th</sup> Meeting of the IQAC held on **09.10.2019**.
- **10.2** Principal Dr. Ajay Kumar Garg presented before the house the outcomes about the previous recommendations. He informed that we have successfully organized 2 National Conferences (Point 9.2; Previous Meeting):

1. National Conference on Multidisciplinary Approach in Sciences on November 08, 2019

2. National Conference on Women Empowerment in English Literature on December 18, 2019.

He informed the house that we got a wonderful response from delegates all over India and the conferences were a grand success. Dr. Ajay Garg further informed that a third conference on Road Safety is finalised and will be held on 18<sup>th</sup> January, 2020. Regarding Point 9.3 of the previous meeting, it was brought to the notice of the house that both the seminar halls are now equipped with new chairs and sound system. Seminar Hall 1 is now installed with a new PA system as well as a new projector. The new seminar hall is also refurbished.

  
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Dr. Mohd. Ishaq informed the house that in order to provide better understanding of the NAAC revised methodology, we have organized one day workshop on NAAC new methodology on November 09<sup>th</sup>, 2019 (Point 9.4; Previous Meeting). In case any further clarification is required, we may organize more such events and also encourage the faculty members to participate in such workshops.

Principal Dr. Ajay Garg brought to the notice of the house that we have constructed a modern toilet facility for male students adjacent to Arts Faculty, which is now operational (Point 9.5; Previous Meeting). An existing toilet facility for boys, present at the backside of the commerce block is also renovated. The sitting area of boys' canteen was having some problems in the tables and chairs. Chairs have been added and many of the tops of the tables have been replaced with new marble tops. Regarding the disposing off of the electronic waste (Point 9.5; Previous Meeting), Dr. Ajay Garg informed the house that we have completed the task as desired by the house. The electronic waste has been recycled through EXIGO, in December 2019.


- **10.3** The co-ordinator invited open suggestions from the house about the most significant steps to be taken to improve the overall academic status of the college.

Sh. Gagan Kansal suggested that the industry-academia nexus should be strengthened in order to bring the skill to the employer and vice versa. Sh. Amit Jain proposed that some collaborative efforts should be taken up with the print media, so that the achievements of the college can be better communicated with the masses. For this some programmes may be chalked out. Sh. Sheetal stressed upon the point that alumni association of the college should bring more number of alumni to its ambit, and meetings of the association should be organized on a regular basis, so that the alumni can contribute to the institution as per their capabilities and specializations. The student representatives in the meeting suggested that steps should be taken to further improve the results of the college, and also to reduce the number of dropouts.

Principal Dr. Ajay Kumar Garg assured the house that we will convey the recommendations to the concerned committees and in-charges.

- **10.4** Dr. Arpana Garg pointed out that as per present scenario, the needs of the students are not completely met out by the assigned curriculum. Therefore, some new skill


  
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oriented certificate courses should be introduced for the students. The house agreed upon this and it was resolved to start working in this direction.

- **10.5** Suggestions from the members were invited on taking up more Quality Initiatives through IQAC and the co-ordinator requested the members to provide their inputs on this. After deliberations, it was resolved that besides strengthening teaching, research and other curricular activities, emphasis should also be given to sports and cultural activities. However, the participation of our students in these events cannot be considered low, but the in-campus sports and cultural activities need to be promoted. Dr. Ajay Garg, Principal stated that these points will be taken up and we will try to further promote these extra-curricular activities.
- **10.6** Principal Dr. Ajay Kumar Garg informed the house that we have already started several incentives for deserving students, so that we can attract the best students of the region to join our college, still a lot more can be done. He requested the consent of the house in broadening our outreach through maximum media coverage, advertisements and other such activities as per requirement. To ensure maximum student enrolment for the forthcoming session, especially where number of applicants is less than required, we need special attention.
- **10.7** Sh. Vikram Kumar added that we should make some efforts to organize faculty development programme exclusively for our own faculty. These programmes can provide latest updates in fast changing pedagogical approaches.

**D.** The meeting ended with the vote of Thanks by Dr. Mohd. Ishaq.

  
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**I.B. (PG) COLLEGE, PANIPAT**  
**Proceedings of 11<sup>th</sup> Meeting of Internal Quality Assurance Cell**

An online meeting of IQAC of the college was held on 24<sup>th</sup> April, 2020 in virtual mode, at 4:00 pm through Cisco Webex Online Meeting Platform. Following members could connect with us to provide their valuable inputs:

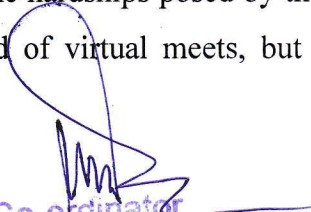
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8. Dr. Jinender Jain (Alumnus)
9. Mr. Sheetal, Assistant Professor HES-II (Alumnus)
10. Dr. B.D. Vashistha, External Expert
11. Mrs. Mamta, Technical Assistant

**Following members could not attend the meeting:**

1. Sh. Atul Kumar Ahuja, Assistant Professor
2. Sh. L.N. Miglani, Management Representative
3. Sh. Gagan Kansal, Industrialist
4. Mr. Amit Jain (Society Representative)
5. Ms. Priya, M.A. (Hindi) Final Year
6. Ms. Rakhi Rani, M.A. (English) Final Year

**Proceedings of the Meeting:**

A. Dr. Mohd. Ishaq formally welcomed the attendees and requested the Chairperson to initiate the proceedings. Dr. Ajay Kumar Garg thanked the members who have joined this meeting despite the hardships posed by the pandemic situation. He also added that we are not habitual of such kind of virtual meets, but the members have quickly adapted to the changed mode of meeting.

  
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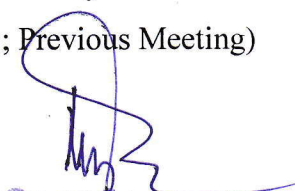
**B.** The co-ordinator IQAC Dr. Mohd. Ishaq briefly apprised the house of the agenda to be deliberated upon. He read out the following agenda points:

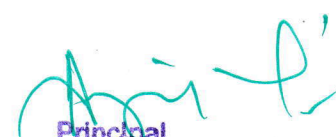
- **11.1** To approve the minutes of the 10<sup>th</sup> Meeting of the IQAC held on 16.01.2020 and to approve the actions taken
- **11.2** Effective management of the online teaching-learning.
- **11.3** To minimise the psychological impact of Covid-19 on the students.
- **11.4** To continue the faculty development initiatives during this pandemic.
- **11.5** To outline some recent quality initiatives taken up by the IQAC.
- **11.6** Any other item, with the permission of the Chair.

**C.** The chairperson invited the members to start deliberating upon the points under discussion. After deliberations, following was resolved:

- **11.1** The proceedings of the previous meeting held on 16.01.2020 were approved by the house unanimously. Chairperson Dr. Ajay Kumar Garg presented the outcomes from previous deliberations. He informed the house that we have started the process of signing more MoUs with the industries and other institutions (Point 10.3; Previous Meeting). However, most of these activities can be completed after the pandemic is over. Our college makes efforts to maintain liaison with the media, on every occasion and we have constituted a press and media committee to look after media affairs (Point 10.3; Previous Meeting). As far as Alumni relations are concerned, we have organized an alumni meet on February 23<sup>rd</sup>, 2020, where a few alumni of the college participated and assured to be in regular touch with the college (Point 10.3; Previous Meeting).

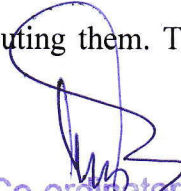
With reference to Point 10.4 (Previous Meeting), the college had initiated the process of planning and starting of some skill-oriented certificate courses for the students. Due to disruption of normalcy, the process is paused now, and we will continue the planning and execution part of this task. The college has already provided many opportunities to the students to hone their literary, sports and artistic skills along with academics, but we have successfully enhanced the number of such programmes in the college campus (Point 10.5; Previous Meeting)


  
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In context with the issue raised at point 10.7 (Previous Meeting), the organization of some programmes have to be postponed at present, and the planning will be executed as soon as the normalcy is restored.

- **11.2** Co-ordinator Dr. Mohd. Ishaq told the house that due to emergent situation posed by Corona Virus, there had been an immediate need to cater to the needs of the students. The college has responded well to the needs and we have started the content delivery through online modes. Effective management of the online teaching-learning is ensured through assigning the students to the Whatsapp groups created by subject teachers. The teachers are providing the contents in the form of ppts, pdfs and questionnaires. He also expressed hope that this pandemic will be contained very soon, and normal routine will be soon in force.
- **11.3** Principal Dr. Ajay Kumar Garg informed the house that to keep the students busy is best way to minimise the psychological impact of Covid-19. For this purpose, a large number of online curricular and extracurricular activities will be conducted for the students. He also told the house that our students have already participated in many online events organized by our college as well as other institutes and they have won many prizes. They will be further encouraged to participate in such kind of activities organised by various other institutions, till the normalcy is restored (Action to be taken by HoDs, Conveners of various Cells/Committees).
- **11.4** Dr. Mohd. Ishaq stated before the house that our faculty is striving hard to cope up with the present situation, and has in fact very quickly adapted to online teaching-learning, still whatever is required to be done for their academic and technical development, the IQAC will make the best possible efforts.
- **11.5** Dr. Mohd. Ishaq further informed the house that many of our NSS volunteers and other students have been actively taking up the service of making the masks and distributing them. They also carried out some awareness walks in the city. Besides, to


  
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enhance the awareness level of students regarding the Covid-19 safety etiquettes, some online questionnaires will be circulated among the students. Faculty of our college is already preparing video lectures for uploading to their YouTube channels and for online teaching. The links of these channels will be provided through the college website along with various WhatsApp groups.

- **11.6** The chairperson Dr. Ajay Kumar Garg expressed his concern about the present scenario, thanked the attendees for their co-operation, this being the first virtual meeting of the IQAC. He also hoped that soon we will be able to return to normal activities in the college, and before that we all need to be careful and protect ourselves from the corona virus. The chairperson also suggested that the process for AQAR submission should be continued, and it is to be finalized as early as possible (Action to be taken by: Coordinator, IQAC)

**D.** The meeting ended with formal vote of Thanks by Dr. Mohd. Ishaq.

  
Co-ordinator, IQAC  
Internal Quality Assurance Cell  
I.B. College, PANIPAT

  
Principal-cum-Chairperson IQAC  
Principal  
I.B. (P.G.) College, Panipat

# I.B. (PG) COLLEGE, PANIPAT

## Proceedings of 12<sup>th</sup> Meeting of Internal Quality Assurance Cell

A meeting of the IQAC of the college was held on 16<sup>th</sup> October, 2020 in the office of the Principal at 3:15 pm. Following members were present in the meeting:

1. Dr. Mohd. Ishaq, Associate Professor, Co-ordinator IQAC
2. Dr. Nidhan Singh, Assistant Professor
3. Dr. Arpana Garg, Assistant Professor
4. Dr. Vikram Kumar, Assistant Professor
5. Dr. Parveen Kumar, Librarian
6. Ms. Madhvi, Assistant Professor
7. Dr. Jinender Jain (Alumnus)
8. Mr. Amit Jain (Society Representative)
9. Sh. Gagan Kansal, Industrialist
10. Ms. Priya, M.A. (Hindi) Final Year
11. Ms. Rakhi Rani, M.A. (English) Final Year
12. Mrs. Mamta, Technical Assistant

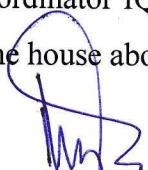
### **Following members could not attend the meeting:**


1. Sh. Atul Kumar Ahuja, Assistant Professor- On Leave
2. Sh. L.N. Miglani, Management Representative
3. Dr. B.D. Vashistha, External Expert, IQAC
4. Prof. Sheetal, Alumni Representative, IQAC

### **Proceedings:**

A. Dr. Mohd. Ishaq, co-ordinator IQAC formally welcomed everyone present in the meeting. He asserted that despite the recent setbacks caused due to Covid-19 pandemic, our students and faculty has performed very well in various activities. The chairperson of the meeting Dr. Ajay Kumar Garg, Principal urged the members to start the proceedings.

B. The co-ordinator IQAC Dr. Mohd. Ishaq started the proceedings, and to begin with he again informed the house about the agenda of the day's meeting, which was read as below:

  
Co-ordinator  
Internal Quality Assurance Cell  
I.B. College, PANIPAT

  
Principal  
I.B. (P.G.) College, Panipat



- **12.1** To approve the minutes of the 11<sup>th</sup> Meeting of IQAC held on **24.04.2020** along with approving the steps taken to comply with the previous recommendations.
- **12.2** To propose an activity calendar for the next session.
- **12.3** To discuss the conduct of online classes and to finalize the online teaching platform for conducting the classes.
- **12.4** To inform the house about various activities conducted during and after the lockdown period by various Departments/Cells/Committees/Clubs/Subject Associations.
- **12.5** To update the house about the status of AQAR w.e.f. session 2017-2018
- **12.5** Any other item, with permission of the Chair.

**B.** The deliberations were further carried out point-wise and the following was resolved unanimously:

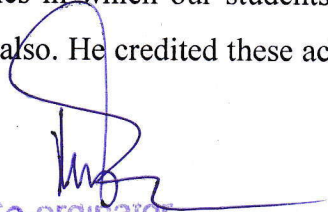
- **12.1** The minutes of the previous meeting held on 24.04.2020 were approved by the house. Chairperson Dr. Ajay Kumar Garg informed the house about the steps taken by the college to incorporate the suggestions provided by the house. He stated that our faculty has very successfully delivered teaching-learning material during the entire period of restrictions. The content delivery on DGHE portal by our Commerce and English faculty has also been carried out meticulously, as it was desired by DGHE, Haryana (Point 11.2; Previous Meeting). He further added that the faculty was regularly engaged in catering to the needs of the students. It was also brought to the notice of the house that we have not only very successfully organized different inter-college national or state activities to minimise the psychological impact of Covid-19 among the students, but also encouraged our students to participate in as many events as possible. He expressed pleasure over the fact that many of our students have bagged first, second, third or consolation prizes during these competitions (Point 11.3; Previous Meeting).


The co-ordinator IQAC, Dr. Mohd. Ishaq elaborated the action taken with respect to point 11.4 (Previous Meeting), by telling the house that we have organized various online meetings of our teaching faculty on different digital teaching platforms, so that they become well acquainted with technical aspects of online teaching-learning.

In context with the issue raised at point 11.5 (Previous Meeting), the house was informed about the efforts taken by the students and faculty to spread the awareness by conducting

various online programmes on novel Corona Virus and Covid-19 safety protocols. The services rendered by our volunteers in distributing the masks and other sanitisation items during this entire period were acknowledged by the house.

- **12.2** As the entire schedule of a normal academic session as proposed by the higher authorities could not be followed due to emergent situations arising out of Covid-19 crisis, the house discussed about the plans to bridge the gaps. For this, it was iterated by the co-ordinator that the instructions and guidelines from the government and university will be adhered to regarding the conduct of classes, whether in online, offline or blended mode. He invited suggestions from the house, and after deliberations, it was resolved that the college shall continue the teaching-learning along with enrichment activities for faculty as well as students. We will make all the required efforts to provide ample opportunities to the students for participation in off class activities also, in offline or online mode, as the case may be. To minimise the impact of shifting of academic session, the number of activities will be maintained to the optimum level.
  
- **12.3** Principal Dr. Ajay Kumar Garg informed the house that we are providing training to our teaching faculty about different virtual teaching platforms like Zoom, Google Meet, MS Teams etc. to keep them prepared for online teaching, in case of any unprecedented situations in future. Inputs from the staff are being obtained about the suitability of these platforms. As admissions are going on presently, the most suitable virtual platform, which can include all the students through their unique login credentials, will be finalised before the onset of teaching. He also told that we have already made arrangements for online teaching through the campus by setting up adequate number of necessary devices like computers, headphones, cameras etc. which are indispensable for online teaching. Dedicated LAN connections have been established in these classrooms, this means we are all set to operate teaching through online, offline or blended mode.
  
- **12.4** Dr. Ajay Kumar Garg brought to the notice of the house the details of various activities in which our students not only participated, but have won a good number of prizes also. He credited these achievements to the hard work of the participating students

  
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as well as to the motivation and guidance from the faculty concerned. The house unanimously appreciated the performance by the students. Dr. Ajay Kumar Garg also highlighted the fact that we have organized a good number of webinars for the faculty during the restriction period, and a large number of them have been organized since our last IQAC meeting. Not only the faculty participated in our own programmes, but our teachers have also actively participated in many such programmes organized by different institutions across India.

- **12.5** The co-ordinator IQAC, Dr. Mohd. Ishaq provided an update about the latest developments regarding the submission of AQAR for NAAC Assessment purpose. The house was informed that due to unavoidable circumstances during the past few months, the pace of this work was affected. He assured that we will be able to get the AQARs for the sessions 2017-2018 and 2018-2019 approved by IQAC, most probably in the next meeting, as we have now re-started the process of data consolidation.

**12.6** Dr. Vikram Kumar added to the information of the attendees that the cases for CAS promotion of some members are to be forwarded to the screening/selection committee, and it needs approval from the house. The house approved that the process can be taken up at the earliest and the requests from Dr. Arpana Garg, Dr. Gurnam Singh, Dr. Jogesh, Dr. Parveen, Dr. Seema and Ms. Sonia should be forwarded to the concerned higher authorities. He further informed the house that we have started a Certificate Course on Artificial Intelligence for our students and we are also in the process of signing MoUs with some agencies/institutions including the one for Faculty Development programmes.

**D.** The meeting ended with formal vote of Thanks by Dr. Mohd. Ishaq.

  
Co-ordinator IQAC  
Internal Quality Assurance Cell  
I.B. College, PANIPAT

  
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