



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		I.B. COLLEGE, PANIPAT
Name of the head of the Institution		Dr. Madhu Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01802638359
Mobile no.		9050194212
Registered Email		ibcnaac@gmail.com
Alternate Email		principalibcollege@gmail.com
Address		G.T. Road, Panipat
City/Town		Panipat
State/UT		Haryana
Pincode		132103
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Prof. P.K. Narula
Phone no/Alternate Phone no.	01802638359
Mobile no.	9896356511
Registered Email	iqacibcollegepanipat@gmail.com
Alternate Email	pknarula1963@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://ibpgcollegepanipat.ac.in/wp-content/uploads/2021/06/Final-AQAR-Submitted-2017-18.pdf">http://ibpgcollegepanipat.ac.in/wp-content/uploads/2021/06/Final-AQAR-Submitted-2017-18.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://ibpgcollegepanipat.ac.in/wp-content/uploads/2021/05/IBC-Annual-Calendar-2018-20191.pdf">http://ibpgcollegepanipat.ac.in/wp-content/uploads/2021/05/IBC-Annual-Calendar-2018-20191.pdf</a>
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### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	71.25	2003	21-Mar-2003	20-Mar-2008

### 6. Date of Establishment of IQAC

07-Sep-2015
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
External Academic and	08-Nov-2019	157

Administrative Audit	2	
Blood Donation Camp	12-Mar-2019 1	101
Rashtriya Ekta Diwas was organised by our NSS unit remembering the life and contribution of Sardar Vallabh Bhai Patel	31-Oct-2018 1	104
Swachh Bharat Summer Internship	15-May-2018 100	46
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Parveen Kumar (Librarian)	Travel Grant	UGC	2018 4	131304
I.B. College, Panipat	Salary	Govt. of Haryana	2018 365	56300000
I.B. College, Panipat	Pension	Govt. of Haryana	2018 365	7916472
I.B. College, Panipat	Scholarship	Paliwal Avira Foundation	2018 365	17450
I.B. College, Panipat	Alumni Contribution	Alumni	2018 365	10000
I.B. College, Panipat	SC/ BC Scholarship	Govt. of Haryana	2018 365	2884556
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Road Safety Campaigns
- Various activities under "Swatch Bharat Abhiyaan"
- Lecture Series on "Women Rights"
- Annual Voluntary Blood Donation Camp
- Organized Workshops, Extension Lectures and various academic activities

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	03-Feb-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

08-Jan-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes (Partial). The college has a well organized 'Management Information System' which is used for decision making, coordination, control, analysis and visualization of information. MIS of the college works in both Online and Offline modes. Various efforts are made by the institution related to both administrative and academic fields. The website of the college is one of the most important sources of information and is regularly updated. The admission process is completely online and it is

done through the portal of DGHE, Haryana. In addition to this, the assessment of students is done offline and information regarding internal assessment is provided to the students by displaying it on the notice boards. MIS has its existence in the central library also. The library is completely automated with Automation Software known as WEBLIB. Being a member of N LIST (UGC INFLIBNET) programme, it is easier for the students as well as teachers to access e books, e journals, e magazines, etc. OPAC system is there in the library which facilitates quick access to the reading material. The college has a Multi SMS facility for sending information regarding admissions, assignments, fees, examination schedule and other important issues related to the students. The college has a placement and career guidance cell which organizes placement drives regularly and counsels the students to face challenging situations. Information related to this is also disseminated through this facility. Each department is equipped with WiFi facility. "Feedback" is taken continuously from all the stakeholders for the betterment of college. For this purpose, a special feedback form is designed and provided to them through offline mode.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

I.B. (PG) College, Panipat deploys the participative, collaborative and interactive mechanism to deliver the curriculum effectively. The timetable of the entire College is prepared before the commencement of the classes. It is displayed on the notice-boards as well as dictated to Ist Year students by the teachers. The HOD of each department guides the faculty members to prepare lesson plans and gets them displayed on the notice boards. The lesson - plans for each course clearly divide the entire course-content into small units to inform and engage the students. Orientation programme for the students is organized to make them aware of mission and vision of the College. The institution focuses on the student-centric teaching-learning process, organized through a rigorous schedule of lectures and special guest lectures by experts. They relate the things of syllabi to the current modern scenario to make their lectures lively and interesting. Application of traditional teaching aids like blackboard, projectors etc. besides field-visits, workshops make the lectures comprehensible. The students are frequently evaluated and formally monitored

through a well-planned appliance of mock-tests, assignments, class-presentations, class- tests, seminars, conditional exams, group discussions and unit tests etc. Each faculty member gives two assignments in each class in all subjects. The assignments are properly evaluated and common mistakes are discussed in the class. The best assignment in each class is appreciated by the concerned teacher in the class. Teachers give one unit test in addition to two assignments. In each semester, conditional exams based on university examination pattern are conducted to give exposure and to know the level of preparation of students. The answer-sheets are shown to them and those who perform well are given due recognition in the departmental functions. This internal evaluation system indicates the students' learning levels and remedial actions are taken accordingly through academic counselling mechanism to enable the students to perform better in final university examinations. Extra-curricular activities like essay-writing, poster making, rangoli, and quiz competitions are also organized at the departmental level to fill the gap between the traditional courses and the activity based education. In short, to accomplish the curriculum delivery fruitfully, every possible effort is carried out.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Communication Skill Development Programme	Nil	20/10/2018	48	Yes	Communicative Skills

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Pass	01/07/2018
BA	English Hons.	01/07/2018
BCom	Pass	01/07/2018
BCom	Hons.	01/07/2018
BSc	Non-Medical	01/07/2018
BSc	Medical	01/07/2018
MA	English	01/07/2018
MA	Hindi	01/07/2018
MCom	Pass	01/07/2018
MSc	Mathematics	01/07/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

30

Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	General	29
BA	Art & Craft and Best Out of Waste (Home- Sci.)	13
Nill	Swachh Bharat Summer Internship (NSS)	46
No file uploaded.		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback is a robust tool for our institution as it plays a crucial role in decision making for the future. Feedback in the form of consolidated, factual and up-to-date information has powerful impact on the growth of the organization. For perpetual improvement of the College, formal feedback mechanism is employed. Feedback, a treasure house of reliable information, covers various aspects of academic and administrative process of the institution. It is collected regularly from almost all the stakeholders i.e. students, parents, alumni and teachers. According to the category of the stakeholders, different questionnaires are provided to ensure the coverage of all the dimensions in a comprehensive manner. Formal feedback from the students is collected through a form consisting of a number of questions related to teaching-learning, evaluation, career, library and infrastructural amenities. Each response is measured with rating scale which has 4 levels (Excellent/Very good/ Good / Average). Parents' feedback is taken from parents through face to face interactions during meetings besides providing them survey forms through students. Moreover, in their feedback form, there are nine objective type questions related to their satisfaction towards faculty, extracurricular and sports activities of the College. Suggestions for the improvement of the College are obtained through the subjective questions in the feedback form. Same subjective questions are included in alumni feedback form which is quite valuable for us. A questionnaire consisting of nine objective type questions on various aspects of the College apart from two subjective questions is designed</p>

to gather information from them. Likewise teacher's survey form is important for the betterment of the institution. It contains objective type questions related to the administration, library, academic environment, career enhancement etc. At the end of the form, two subjective questions throw light on the ways to take the College to new heights. The responses are analyzed and a proper strategy is followed to plan and implement accordingly. In fact, all the feedbacks collected from different stakeholders enable us to review, plan and execute the process to make the teaching and learning practices efficacious.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2538	170	79	Null	30

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
109	109	13	1	Null	13
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As torchbearers and guides for the students, the teachers not only provide the academic impetus but also impart the required strength of character, moral values along with a roadmap for a sustainable and stable career. The College has designed a special mentoring system, as per directions from Director General of Higher Education (DGHE), Haryana wherein small units are created by associating a few students with their mentors. The outstanding performance of the students in every field is largely owed to the efforts of the mentors. Being smaller groups, the mentees get ample opportunities to be listened to and to get their concerns addressed. The mentoring system provides “an increased sense of connectivity between the mentor and mentees.” The mentors are appointed from the respective departments in most of the cases, so that they are in regular touch with their groups. The trustworthy and cordial relationship between mentors and mentees ensures that the mentees can easily approach their mentors for any of the issues they face during the routine academic activities. Each mentor collects the profile information of the mentees' group assigned, on a prescribed proforma. Complete database of the students is available with the mentors and they remain in constant touch with them. In order to ensure a smooth, interactive and transparent flow of ideas between teacher and learner, the profile of the family is also discussed, so that the mentor is aware of the actual needs of the students on personal and professional grounds.



A continuous interaction with mentors is ensured and the performance of the students is analyzed. The parents/guardians are apprised of the performance of their wards. The below average, average and outstanding performers are, thus, identified through this system, and if need be, the parents are updated about the overall performance of their wards through personal interactions. The parents/guardians of irregular, non-serious students and the ones with poor performance in tests, assignments etc. are always informed to take corrective measures. The mentors guide the mentees not only to participate, but also to take initiatives in organizing various co-curricular and extra-curricular activities. The motto of this mentor-mentee unit is to provide a broad spectrum of opportunities for learning, interacting, problem-solving, co-operation and leadership, so that the learners are transformed into a human resource with moral values and social responsibility.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2708	109	1:25

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
124	110	14	79	21

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Parveen Kumar	Assistant Professor	100 percent Grant was received from UGC, New Delhi under the UGC Travel Grant Scheme to present a research paper at Athens, Greece.
2018	Dr. Shashi Prabha	Associate Professor	Certificate of Appreciation for outstanding contribution in All India Essay Writing Event- 2018 organized by Shri Ram Chandra, Mission United Nations Information Centre and The Heartfulness Education Trust.
2019	Dr. Ajay Kumar Garg	Principal	Certificate of Appreciation by Lions International President's in recognition of distinguished achievement.
2019	Dr. Arpana Garg	Assistant	Certificate of

	and 78 other Employees	Professor	Achievement for outstanding contribution in PINKATHON 2019 from District Administration Panipat.
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In order to implement effective teaching and learning, the CIE system has been enforced in the College. We have a transparent and emphatic process for this, which results in a continuous involvement of students in their curricular advancement. The regular and systematic conduct of various assessment processes throughout the semester lays the foundation for fair and proper evaluation of all the students. Due credit is given to the conditional tests (pen-paper), attendance record, the assignments and overall responsiveness and behaviour of the concerned students. The access to the score in internal assessment is provided to students through notice boards and College website. The students can raise their issues related to this and these issues are resolved within stipulated time. The entire report is brought to the notice of the Principal, and the parents are also informed through messages. The attendance-record of each student is maintained by the teachers, and they keep a regular check on it. The students can see the attendance-record available in the concerned department, if they desire so. The record of Internal Assessment is maintained for future reference by the concerned department, Controller of Examination of the College and administrative office as well. As per the university guidelines, class tests and assignments are mandatory for internal evaluation and this is followed in letter and spirit. In addition to this, the institution has started a system of full syllabus test in each semester, on similar pattern as the university examination, wherein the students can assess their preparedness for the final examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by Kurukshetra University, Kurukshetra for all the affiliated institutions. It is meticulously followed by the College. All the departments prepare their own calendars to implement proper academic and curricular activities during the year, keeping in view the general Academic Calendar of the university. Various co-curricular and extra-curricular activities are discussed and considered at the Departmental level, in the very beginning of every academic session. Various stakeholders are involved in the process – the heads of various departments, conveners of various committees, faculty members as well as students. The calendars are duly approved by the Principal, taking the advice and suggestions from the concerned quarters. The previous year calendar is also taken into consideration, to know about the

practical problems and other aspects for improvement. Once finalized, this calendar is displayed on the College website. However, the students are regularly updated about the upcoming events well in time, through notice boards, so that maximum participation of students can be achieved. The students are also encouraged to participate in various competitions at College-level, inter-College and inter-university level, in order to develop competitive spirit among them. The calendar is prepared with utmost care so that there is no overlapping of various activities and almost all the departments and maximum student beneficiaries are involved. While making the schedule of internal activities of the College, academic calendar of the university is always consulted so that it is neither overlapped nor disturbed.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ibpgcollegepanipat.ac.in/courses-offered-2/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ibpgcollegepanipat.ac.in/wp-content/uploads/2020/10/Student-Satisfaction-Survey-2018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	4	UGC (Travel Grant)	1.31	1.31
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Art Craft and Best Out of Waste by Pidilite Industries Pvt. Ltd., Mumbai	Home Science	19/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	8	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Computer Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
Computer Sci.	7
Commerce	2
Mathematics	1
Mkt. Mgt.	3
Physics	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Thermal and tensile properties of PVA and wood flour composites	Vikram Kumar et al.	International Journal of Applied Engineering Research	2019	1	I.B. College, Panipat	1
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">No file uploaded.</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	3	Nill
Presented papers	15	23	Nill	Nill
Resource persons	1	1	Nill	1
<a href="#">No file uploaded.</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachh Bharat Summer Internship	Certificate of Participation	Ministry of Drinking Water and Sanitation, Government of India and MHRD	46
NSS Activities	Certificate of Merit	Ministry of Youth Affairs and Sports, Government of India	21
National Voter's Day	Certificate of Merit	District Election Office	3
State Level Youth Red Cross Training Camp 17/09/2018 to 21/09/2018	Certificate of Participation	Youth Red Cross	10
All India Trekking Camp (UK-I) Kathgodam, Nainital from 24/09/2018 to 01/10/2018	Selection and Participation	NCC	1

NCC Fest	Overall Trophy	12/Haryana Battalion, Sonapat	22
PINKATHON-2019	Certificate of Achievement	District Administration, Panipat	1203
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pidilite Industries Pvt. Ltd., Mumbai	07/08/2018	Art Craft Work, Pot Painting etc.	13
Nidhi English Academy, Panipat	20/10/2018	Communication Skills Development Program	30
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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705.87

630.23

## 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

## 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
WEBLIB	Fully	4.3	2018

## 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## 4.3 – IT Infrastructure

## 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	4	2	0	0	13	9	16	0
Added	26	1	4	1	1	1	0	16	0
Total	71	5	6	1	1	14	9	32	0

## 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS
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## 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

## 4.4 – Maintenance of Campus Infrastructure

## 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
1.7	1.47	705.87	6.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College follows a consistent policy and practice of need based expansion and upgradation of the infrastructure with modern technology. For this, the Principal of the College in consultation with HODs and faculty members upgrades the infrastructure of the College, from time to time. Besides, the Governing Body extends whole hearted support in working out the planning, financing and implementation of the proposals in hand. To ensure quality and cost effectiveness, a purchase committee is formed. The premises of the College is built in 2.54 acres of land. There are separate blocks for Arts, Commerce and Science. The Construction of New Science-cum- Administrative Block is in full swing. Each block has well-ventilated and airy classrooms with adequate seating capacity and is supported by round the clock Wireless Connectivity (Wi-Fi). To assist teachers in their research work, the facility of computer with internet connection and printer is also provided in every department. To keep history alive and foster deeper understanding in students, a museum has been set-up in the College. There are two spacious Seminar Halls with adequate furniture, effective sound system and audio-visual equipments and having seating capacity of 200 and 100 The central library is the real treasure-house of the College. It is fully automated with WEBLIB software and has a rich collection of journals, e-books, magazines etc. The library has the seating capacity of 100 users at a time. The College library is a member of N- LIST (UGC- INFLIBNET) programme which facilitates e-books, e-journals etc. These e-resources can be accessed remotely. CCTV cameras are already installed in the library for security purposes, and continuous observation is carried out through them. There are 10 systems with internet facility deployed in the library for the faculty as well as the students. The meetings of library advisory committee are held every year and feedback is collected for improvement. The NCC cadets are given proper guidance to regularly participate in different camps such as CATC, Army Trekking Camp, Maintaining Camp, Attachment Camp, Basic and Advance Leadership Camp organized by NCC Directorate. Many NCC cadets get selected in Army and State Police. The College has a trained ANO for the training of NCC cadets. To inculcate values like selfless service, the College has a well-organized NSS unit which mentally prepares volunteers for social welfare. Every volunteer has to work for 120 hours per year. The Cultural Committee of the College annually organizes Talent Search Competition prior to which preliminary round is organized where the selection committee selects the performers for Talent Show. After that the winners of the Talent Show are trained by experts in the field and they represent the College in Youth Festival. Other Infrastructural and Learning Resources in the College: • Provision for clean drinking water(RO) in all the departments • Separate Girls Wing • Cafeteria with fresh and hygienic food • Separate common-rooms for Girls and Boys • Lush green lawns • Departmental Libraries • Biometric Machines for Attendance • Well-equipped Science Labs with all necessary equipments •

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Financial Assistance	68	228291
Financial Support from Other Sources			
a) National	SC/ BC Scholarship and M/s Paliwal Avira Foundation, Panipat	263	2902006
b) International	NIL	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1. Language Lab	01/08/2018	48	College Faculty
2. Yoga and Meditation	27/09/2018	60	Heartfulness Educational Trust
3. Remedial classes	08/04/2019	8	College Faculty
4. Personal Counseling and Mentoring	20/07/2018	2708	College Faculty
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Four days career Guidance and Counseling training Camp under United Nation Development Programme For Girl Students	Nil	250	Nil	Nil
2018	Career development and personality grooming event "Safalta Apni Muthi	Nil	300	Nil	3

	Mein"				
2019	Career Opportunities after Graduation for B.Com Students	Nil	150	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	3

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Concentrix and Amar Ujala	550	22	Infosys, Mega Job Fair by Department of Employment, Haryana Job Fair at different places	110	58
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	135	B.A. /B.Com/B.Sc. /B.B.A. /B.C.A./M.A./M.Sc. /M.Com	Arts/ Science/Commerce	Higher Educational Institutions	B.Ed/PG/Ph.D.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	3
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are core of any academic institution and all the activities are student centric. Various events and opportunities are undertaken in every academic session for the progression of the students. As the students are the most important stakeholders of any academic, co-curricular or extra-curricular activity, their role is pivotal and irreplaceable. As per policy decision of the state government, the formal student council elections started in the session 2018-19, wherein the modus operandi provided by the government was adopted to elect the student representatives. Class representatives were elected or unanimously selected by the students. These class representatives further elected the student council office bearers. The student council included President, Vice - President, Secretary and six executive members. The formation of this council has developed management skills in the office bearers and confidence in the students. As a democratic country, the values engraved in the electoral process are passed on to the students and they have got to know about the significance of this process as well as procedural details. In addition to this, various departments have existing and active subject societies/associations, where the most important component is students. The office bearers are nominated or elected as per need and they act as the taskforce for execution of various activities undertaken for the overall development of students. The subject associations organize various events in every session and the students take a lead and share responsibilities for different tasks to be performed for the event. The extra-curricular activities involve students in different roles including stage conducting, hospitality management and preparing the site of function. Giving this opportunity to as many deserving students as possible is done by assigning roles to new students, whenever possible. There are student representatives in the IQAC of the college also, who work in the collaboration with the teachers and discuss various issues related to academics. Students also act as editor of the annual college magazine "Inder Gunjan". They also earn while learning under the "Earn while you Learn" scheme.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

125

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

01

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Established in 1967, in the memory of Late Sh. Inder Bhan, I.B. (PG) College, Panipat has achieved a reputation for stimulating and fostering eminence. Over the years, the College has made a remarkable advance in multifarious fields. Believing in 'The more clarity you have, the more powerful your goals are.' I.B. (PG) College focuses on imparting exemplary educational services to improve the lives of individuals in a complex global society. The vital functioning of the College is attributed to its administrative and academic activities. It follows decentralization and participatory management in all its activities through a well-established 'Committee System' which includes The Governing Body, Academic Council, the IQAC and Staff Council. Its Academic Council, Governing Body, Administration, Societies and Cells lay huge emphasis on a dynamic education system. The decentralized decision making is visible at all levels, i.e. departmental level, student level, curricular and extracurricular society level. To execute decentralization and participative approach, the management of the College organizes meetings of teaching and non-teaching staff accordingly. The fruitful suggestions for the betterment of the institution, regarding the same, are taken. The faculty is encouraged to work independently on multiple activities/lectures/workshops and other programs. The interaction with students bubbling with enthusiasm indicates the quality and openness at academic and administrative level. The College has upgraded a technological infrastructure to use ICT in teaching-learning process. In addition to encouraging students to excel in academics, the College is unique in imparting true value-based education, which manifests in multifarious extension activities aiming to enhance social welfare. To uplift the students morally, the 'NSS' and 'NCC units of the College are formed, they let the students aesthetically learn their ethics and values. For the bright future of the students, the vigorous 'Placement Cell' of the College helps the students secure excellent positions in leading multinational corporations. The 'Women Cell' and 'Legal Literacy Cell' of the College frequently work to empower women through their worthy support and information. The College is also supplemented with a Student Advisory, NCC, an updated library and many more search committees to facilitate the entire functioning of the College, smoothly. Within each department, Societies/Committees, comprising a convener, are formed at the micro level to complete departmental activities timely. The College lays special focus on extracurricular activities. Here is plethora of opportunities for the students to participate in these activities. It has also a tailor-made 'Management Information System (MIS)' which makes the entire administration, accounts and student interface entirely paperless. Thus the College works to attain futuristic vision to take academics as well as other extracurricular activities to great heights.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>A transparent system is being built in the College, keeping in mind the rules of the university and state government. The admission system is fully computerised which is updated from time to time as per the orders of the higher education department. Students are provided free registration in the College so that the students may not encounter any problem. During the admission process, 'May I help you desk' and a counselling team is always ready to counsel the students and the parents. Students who participate in the extracurricular activities, reservation/quota are given extra weightage during the admission.</p>
Industry Interaction / Collaboration	<p>The College organises seminars regularly by collaborating with various industries to give necessary exposure to students. Placement Cell of the College invites various companies to provide opportunities to students for jobs and internships during the academic break. Various career counselling workshops, training workshops are arranged from time to time in the College interacting and sharing their experiences with students to enhance their knowledge. 1. Placement Cell in association with United Nation Development program organized four days career guidance and counselling training camp. 2. Campus recruitment drive by WIPRO, Mega Placement by INFOSYS Technologies Ltd. and job fest by Haryana Chamber of Commerce and Industry. Garima (B.Sc. III) student got selected in INFOSYS. 3. College organized Career Development and Personality Grooming event "Safalta Muthi Me" in collaboration with Amar Ujjala. 4. Placement Cell organized campus recruitment drive in collaboration with Concentrix. Our 19 students were selected by the company. 5. The honourable Chief Minister of Haryana Sh. Manohar Lal Khatter gave an offer letter to our College student Anshu in the job fair. 6. Department of Home Science organized a training workshop on Art and Craft with the collaboration of Pidilite Company Pvt.</p>

	<p>Ltd., Mumbai (MoU signed). 7. An MoU has been signed with Nidhi English Academy, Panipat for training/educating/teaching/enhancing entrepreneur among the students. 8. Arranged Hospitals / PHC visits for students for immunization schedule survey. 9. Visited HARTRON Centre Gurugram, Start-up program for B.Sc. (C.Sc.) and BCA students.</p>
Human Resource Management	<p>Human resource is an estimable asset to every organisation, so is teaching and non-teaching staff to every educational institute. The College gets approval from the management and releases recruitment notifications in the recruitment column. There is a staff appraisal system for ad-hoc faculty. Development programmes are held intermittently in the College. Every Year College organises function on Teacher's Day and Founder's Day in which faculty members are honoured by the College management. The College provides healthy environment for the staff members and their suggestions are always welcomed by the College. This helps in increasing the role of staff in decision -making.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The College library is well-stocked with an instructive assortment of books, international and national journals magazines and daily newspapers. The library has free access to the internet facility. The landscape of ICT in the College has augmented. Circulations are maintained through integrated Library Management Software (ILMS) i.e. WEBLIB. Information Kiosk is kept near the library entrance for OPAC search facility. A book fair was organized by the College library. Auditorium and Seminar halls are well equipped with excellent audio-visual facilities. The campus is accoutred with a photocopier outlet, CCTV cameras and proper biometric attendance system.</p>
Research and Development	<p>Our College has a research-friendly environment to promote research aptitude among faculty members. Faculty members are actively engaged in research, innovation and extension activities. Workshops are conducted in the College in which resource persons are invited to exchange their ideas. The College supports research activities through a grant of duty</p>

leaves, study leaves and reimbursement of expenses. Recently, one of the staff members has completed his Ph.D and one is pursuing the research degree. One of the faculty members also had the privilege to visit Greece to present a paper in an international conference sponsored by UGC under the research travel grant.

Examination and Evaluation

The examination is an effective way to analyse the knowledge of students. The examination schedule is given by Kurukshetra University, Kurukshetra. Examination forms are filled online. In every subject, a system of 20 percent internal assessment is followed which is based on a conditional test, two assignments and attendance. Fair practices are followed during the examination. Marks of internal assessment are uploaded on the University portal. All the faculty members participate in the invigilation and evaluation process of University examination. The practical examinations are also conducted as per the schedule of the University.

Teaching and Learning

At the beginning of the session, the College receives a detailed academic calendar from the university which is strictly adhered to. First and foremost, the syllabus is downloaded from the university website. Assignments, conditional test and attendance are compulsory for the internal assessment of undergraduate and postgraduate students. Faculty members leave no stone unturned to ensure the holistic development of the students. The staff members maintain proper attendance register during teaching to ensure regularity of students in the classes. Faculty members are responsive to the needs and focus on assisting students to reach their full potential. Their motivation and guidance have made students show a stupendous performance in University examination

Curriculum Development

Before commencement of the new academic session, plans are made for the implementation of curriculum designed by the affiliating University (Kurukshetra University, Kurukshetra). The time table committee prepares a detailed section-wise time table of teaching which is implemented

throughout the semester. Heads of the departments also ensure that lesson plans of all subjects are laid out. Remedial classes are also conducted for students. Faculty of the College also gets nominated as members of the Board of Studies of University for curriculum development. For effective implementation of curriculum assignments, surprise tests and group discussions are frequently organized.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Proper planning is done prior to commencement of the new session in the College. After completion of the admission process, students are allotted roll numbers and an orientation programme is conducted. The Time table for every department is prepared for the whole semester in advance for the smooth functioning of the system. Proctorial duty is shared by College staff to maintain discipline. Lesson plans for even and odd semesters for every subject are prepared in advance to implement the curriculum efficiently. Copy of the lesson plan is also displayed on the notice boards so that students know in advance the topic to be covered in the class. Talent search competition is also organized by the College so that students can explore and enhance their hidden talent. Mentor Proforma is maintained to evaluate the performance of the students and to update parents regarding the same. In the mid-session, a state-level Youth Festival is organized by the University, for which professionals are hired by the College to groom the students who participate in this festival.</p>
<p>Administration</p>	<p>The College Principal is the chief of the institution and operates as the centre of all activities relating to the administration of the institute. In addition to the principal, the administration includes clerk and non-teaching staff. The records and data are computerised and properly maintained. The principal supports and encourages the faculty members to acquire an academic qualification, to present and publish research papers, and to participate in sports, cultural</p>



and extension activities. The entire working of the institution is formulated and evaluated by different committees constituted by the College principal in consultation with the staff council at the beginning of each session. These committees are headed by a convener and have teachers as members. Though the Principal plays a very crucial role in the administration of the College, yet he decentralizes power by taking along the staff members through various committees and decision making bodies.

Finance and Accounts

The College keeps full transparency while maintaining its books of accounts. The College uses Tally ERP9 for maintenance of accuracy in financial transactions. Records of all the events and transaction are maintained chronologically by the administrative office which assists in auditing procedure. First of all, the College prepares balance sheet for different funds like Self, Aided, Govt. grant, Gratuity, NSS, principal fund, amalgamated fund and after that a consolidated balance sheet of all funds is prepared. Two heads are built up for College accounts: Receipts and Payments. Students' fees, sale of scrap material, student fine comes under receipts head. Internal auditors provide their service for auditing accounts and external auditing is conducted twice in a year. Fees receipts are downloaded and issued to the students. This system enables easy tracking of cash inflows, invoices and other essential documents.

Student Admission and Support

Online applications are invited for admission of the students as per the orders of the department of higher education. Free online registrations and examination form filling of the students are done in the College so that no student faces any problem. 'May I help You desk' is there for the new students and parents so that they don't face any difficulty during the admission process. Counselling team consisting of science, commerce and arts faculty is formed for the counselling of the students. All the students are given admission on the basis of the merit list. The scholarship is provided to the students

who obtain good marks and concession in fee is given to financially weak students. Students are given 'Earn While You Learn' opportunities. They are allotted duties at the time of admission during the admission process for which they are paid accordingly. Students who participate in the extracurricular activities are given extra weightage. The students are provided reservation under SC/BC, special backward class, Sports and fatherless quota. If a student is weak in any of the subjects, he is conferred extra classes.

**Examination**

The computerised examination system of our College integrates well into this technologically rich world. The Examination system has undergone to sea-change in this computerised era. Examination forms are filled and e-admit cards of students are generated. Date sheet is uploaded on the College Website before the commencement of the examination. Internal assessment is prepared according to the university norms and uploaded on the university portal. The University examination results are also displayed on the College Website.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	79	Nill	39

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The College ensures to make its campus a place where teachers thrive. The College takes care of the welfare of the teaching staff through effective welfare measures. Fee Concession as well as the facility of books are provided to the wards of faculty. Duty leave is given to the teachers whenever they accompany students in cultural and non-cultural programmes. Apart from this, if a teacher attends any seminar and conference, fee is reimbursed with duty leave. Medical camps are held from time to time in College in liaison with Red Cross Society in which free medical check-up facility is provided to the teachers. The faculty members are honoured on the Founder's Day and Teacher's Day for their incessant contribution to the College. College teachers are also conferred Provident fund deduction facilities. The staff is also provided training for computer software/online portal from time to time. If any faculty needs advance salary for emergency</p>	<p>The College takes care of its Non-teaching staff as well along with its teaching staff. Non-teaching staff is provided PF deduction facility. If any non-teaching staff needs loan facility as per their requirement, the College gives him/her loan for that. If any non-teaching staff expires or there is any mis-happening, the College provides financial help to his/her family members. Uniform is provided to the non-teaching staff in the College which gives them official identity. Non-teaching staff is also honoured on Founder's Day and Annual Function. Free medical insurance is provided to the non-teaching staff. Children of non-teaching staff are granted fee concession, scholarship and are provided with free books. Non-teaching staff also gives suggestions so that they can also take decisions and improve their decision-making skills. Diwali presents are also distributed to non-teaching staff.</p>	<p>The College takes special measures for the welfare of its students. Scholarship and concession in fee are provided to the meritorious students. Fee concession is also given to financially weaker students for which two categories have been made: One is for those who are poor and second is for those who are fatherless. Meritorious and poor students also get free books. Bus pass facility is also given to the students in the College. Students are sent to different companies for their internship programmes. Guest lectures and training programmes are also conducted frequently for their growth and development. Different tours/trips and industrial visits are organized for the students where they can explore themselves. There is Gym facilities for students in the College. Different competitions and contests are organized in the College for searching the hidden talent of the students. Students are also</p>

purposes, the College also has a provision for that. College also increases the salary of its contractual teachers after an alternative period.

motivated to participate in extra-curricular activities like NSS and NCC for personal and social development. Free registration facility is provided to the students at the time of examination form filling and during the admission process. Students can also submit their fee in instalments if any student is not able to deposit fee at a single time. Medical Camps and Blood Donation Camps are also organized by the Red Cross society for students. Students are honoured with awards and cash prizes at the time of function of the College for their academic positions and extra-curricular activities. Extra classes are provided to the students if they find any subject difficult to deal with. The Students are also provided 'Earn while you learn' opportunities during admission form filling process if they want to earn money. Duties are assigned to them at that time and they are paid accordingly.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal and external financial audits regularly as per the requirement. I.B.(PG) College has qualified chartered accountant to supervise the internal audit and they ensure that all the procedure and guidelines set up by the Board of Governance and Management are strictly followed while carrying out the transactions. Apart from internal auditor, I.B. College has two external auditors CAG and DGHE for carrying out the procedural transaction and compliance audit. They submit their reports and highlight the characteristic measures that need to be taken.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		

[View File](#)

6.4.3 – Total corpus fund generated

4850265

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts from various HEIs	Yes	IQAC
Administrative	Yes	External Experts from various HEIs	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The mentor of each class regularly communicates with the parents of the student to inform them about their ward. • They also seek feedback from the parents to know about the status of the students. The parents of such students who are irregular in their classes are interacted to improve their performance.
- A suggestion box is also installed in the College to get feedback from the parents.

6.5.3 – Development programmes for support staff (at least three)

- To upgrade the knowledge of the support staff members, an orientation programme is conducted, in which they are taught about computer, MS office, Excel and the uses of Internet. • They are constantly given guidance on health and hygiene. • They are also awarded annually for their remarkable contribution.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- NSS unit of the College has adopted Khotpura village. Each year staff and students of the College organized cleanliness campaign and spread awareness to village people regarding financial literacy, water-saving, use of Technology, digital awareness and energy saving. They also encourage citizens to clean the streets and roads themselves. Every year a free medical health check up camp is also organized at Khotpura village from College NSS unit side. • In the College library, OPAC and LCD are there for digitalization with the help of which students and teachers can easily search the books available in the library and they can also know where the books has been kept in the library. Apart from that bar coding has been started in the library with the help of which maintenance of books is now error-free. • The College has installed Reverse Osmosis (RO) water purifier to provide water to the students, which is free from the contaminants and other chemicals. This purified water protects students from various water-borne diseases. To ensure the quality of water, the filters undergo service periodically. The College has taken initiatives to sustainably manage the natural resource of freshwater and to meet the current and future human demand. The wastewater from the purifier is collected in a reservoir to promote water conservation. This water is utilized for gardening and other purposes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Extension lecture on "Legal Rights of Women" by Mr. Sukrit, Advocate, District Court, Panipat.	28/09/2018	28/09/2018	100	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Panipat, a region in the NCR and being an industrial town, has always faced water and air pollution. Most of the time it remains in the red zone due to poor air quality index (AQI). Our students not only made to notice such problems but are also trained to make efforts to resolve such problems. They visit surrounding areas, talk to the people help them in being aware of such kind of pollutions. They also talk to the administration, if needed. The College, through NSS and NCC, implements various green initiatives. The College is planning a roof-top grid connected solar power plant as an alternate source of energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	and disadvantages	contribute to local community				
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for various stakeholders	01/07/2018	<p>The IQAC of the College promotes talks on human values and professional ethics through various departmental activities. The term ethics and social values are made clear to students, they learn the meaning and practical approach to these terms. As a matter of fact, the College promotes highest degree of professional conduct with honesty and integrity among the members of the teaching and non-teaching staff. Such activities do add into the scientific temper of the workforce. The College believes in endorsing the same with respect and responsibility among the students and staff members of the College.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) Water Harvesting b) Tree Plantation c) Waste Disposal d) Cleanliness Drives (Swachhta Abhiyaan) e) Efforts to make College Campus plastic free

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

1. Advancement and Augmentation of Infrastructure and Learning Resources 2. Regular Practice of Organizing Extension Activities

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ibpgcollegepanipat.ac.in/iqac/iv-bp/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Special efforts for Women Education The College established its root in 1956 with 28 girl students. The idea of Beti Padhao was there in the mind of the management of the College right from the beginning. Now the College boasts of having the number of the girl students at 1643 out of 3116 during 2016-17, 1516 out of 2849 during 2017-18 and 1471 out of 2708 during 2018-19. This College was being likened by the parents for sending their daughters to the College for higher education due to good discipline and academic environment. If we analyze the data right from the beginning to this date, it can be easily generalized that the number of girl students always remained higher than the boy students. On the achievements front by the girl students, it has been a roller coaster ride. Every year large number of the university positions have been bagged in the all faculties at UG and PG levels. This gives a sense of satisfaction to all the stakeholders concerned as the idea which the founders of the College have dreamt of, has been fulfilled. The College believes it as a matter of pride as this leads to increase in the higher education among the females in the state as well as in the country. History Museum The department of History of the College under the able supervision and guidance of Dr. Rameshwar Dass has made an outstanding effort in establishing 'History Museum', one of its own, in the region. This fact has also been corroborated by the visitors. By this establishment, a serious effort has been made by the department to impart the history of the sub-continent and the region with special reference to the history and culture of Haryana. Otherwise too, this area has witnessed a large number of historical dates including the three battles of Panipat. Pictorial images of the monuments of Panipat have also been preserved in the museum. The museum has the ability to transport its visitors to various eras in a time-machine like manner. It serves as a great motivational source, ignites enthusiasm among the learners community and nurtures organic interest in history. Beginning with Harappan Period, we get a glimpse of various images belonging to Ancient, Medieval and Modern India. It provides students with an outlook and makes them acquainted to the historical process of development. Several prominent public figures and eminent historians have graced the premises of the museum with their presence and have showered their best wishes. To name a few, Dr. K.L. Tuteja, and Dr. G. Khurana, formerly Professors in the department of history K.U. Kurukshetra, Professor V.P. Rana of University of Delhi, Delhi. Capt. Abhimanyu, Finance Minister, Govt. of Haryana and Sh. Raj Roop Phulia, IAS, Finance Commissioner and Principal Secretary, Archaeology Museums, Govt. of Haryana have graced the museum at different occasions. These dignitaries encouraged the faculty members of the history department and showered praises for the College also for providing all-round help to the department of history.

Provide the weblink of the institution

<http://ibpgcollegepanipat.ac.in/wp-content/uploads/2021/06/Institutional-Distinctiveness-2018-19.docx>

### 8.Future Plans of Actions for Next Academic Year

? To gear up the construction of new science block in order to get the modern infrastructure as soon as possible. This will enable the general environment of the College to be more conducive for overall functioning of the College. ? To motivate the faculty members to adopt more and more information and communication tools (ICT) tools in order to be abreast with the latest technology. This will go in a long way to impart the quality education to the students of the area. ? To enhance the academic and physical infrastructure in the College library. ? To



conduct seminars, conferences and workshops for students and faculty members. Such activities involve the sharing of the latest research and information in a given field. So, the various stakeholders of the College stood benefitted. ? To conduct various extension activities to ensure the social participation of the institute in addition to academic achievements. ? To provide some gender specific facilities in addition to the existing ones for the female students and the staff members. Efforts in such kinds of activities must be made on continuous and prolonged basis. ? To plan the strategies for improving waste water management. By doing so the obligation of to save water can be achieved by the College. This concept must be taught to the students as the same will help them and also the generations to come. ? To plan and execute more MOUs/collaborations/linkages with industries/institutes. ? To renovate the existing physical facilities.