

I.B. (PG) COLLEGE, PANIPAT

Proceedings of 3rd Meeting of the Internal Quality Assurance Cell

A meeting of the IQAC of the college was held on 21st August, 2017 in the office of the Principal at 1:00 pm. Following members were present:


1. Dr. Madhu Sharma, Principal, Chairperson
2. Prof. P.K. Narula, Associate Professor, Co-ordinator, IQAC
3. Prof. Ranjana Sharma, Associate Professor, Member, IQAC
4. Dr. Shashi Prabha, Associate Professor, Member, IQAC
5. Dr. Kiran Madan, Associate Professor, Member, IQAC
6. Prof. Neelam, Associate Professor, Member, IQAC
7. Dr. Vinay Wadhwa, Associate Professor, Member, IQAC
8. Dr. Nidhan Singh, Assistant Professor, Member, IQAC
9. Prof. Pawan Kumar, Assistant Professor, Member, IQAC
10. Dr. Parveen Kumar, Librarian, Member, IQAC
11. Sh. Prem Bajaj, Clerk, Technical Assistant, IQAC


Proceedings of the Meeting:

a. At the outset, Principal Dr. Madhu Sharma, Chairperson, IQAC welcomed all the members in the meeting. As the new academic session has commenced, she expressed her desire to strive hard for our goals of self improvement as an institution.

b. Prof. P.K. Narula, Co-ordinator, IQAC initiated the proceedings by briefly expressing his views on the agenda points of the meeting:

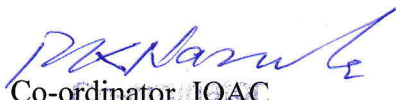
- To approve the proceedings of the 2nd Meeting of IQAC, held on 23.08.2016.
- To discuss quality initiatives to be undertaken in the present session.
- To chalk out the strategy for improvements in performance of the college in extra-curricular activities.
- To consider the promotion cases of teaching staff through CAS.
- Any other item, with the permission of the Chairperson.


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The deliberations lead to the following resolutions:

1. Minutes of the 2nd Meeting of IQAC held on 23rd August, 2016 were discussed and approved.
2. The members provided their inputs regarding various steps which can be taken to improve the quality of teaching-learning and overall atmosphere of the campus. The main points of the discussion were:
 - 2a. Taking more steps to ensure discipline in the campus. If required, more security personnel may be appointed to further check the outside disturbance.
 - 2b. The seating capacity for students in the library should be enhanced, and the furniture requirements are to catered in accordance. This requirement of furniture may be enquired from departments also.
 - 2c. The public address system in the college auditorium also needs upgradation.
3. The performance of the college in extra-curricular activities, especially the youth festival was discussed in detail, and it was resolved that the student participants should be provided with extra training to hone their skills. If required, the services of external experts of the relevant items can be further expanded.
4. The CAS promotion cases of teaching faculty were recommended for further action.
3. The meeting ended with vote of thanks by the Prof. P.K. Narula, Co-ordinator, IQAC.


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Proceedings of 4th Meeting of the Internal Quality Assurance Cell

A meeting of the IQAC of the college was held on **05th February, 2018** in the office of the Principal at 1:30 pm. Following members were present:

1. Dr. Madhu Sharma, Principal, Chairperson
2. Prof. P.K. Narula, Associate Professor, Co-ordinator, IQAC
3. Dr. Shashi Prabha, Associate Professor, Member, IQAC
4. Dr. Kiran Madan, Associate Professor, Member, IQAC
5. Prof. Neelam, Associate Professor, Member, IQAC
6. Dr. Vinay Wadhwa, Associate Professor, Member, IQAC
7. Dr. Nidhan Singh, Assistant Professor, Member, IQAC
8. Prof. Pawan Kumar, Assistant Professor, Member, IQAC
9. Dr. Parveen Kumar, Librarian, Member, IQAC
10. Sh. Prem Bajaj, Clerk, Technical Assistant, IQAC

Following Members could not attend the meeting:

1. Prof. Ranjana Sharma, Associate Professor, Member, IQAC

Proceedings of the Meeting:

a. Principal Dr. Madhu Sharma, Chairperson, IQAC warmly welcomed all the members present in the meeting and requested the co-ordinator IQAC Prof. P.K. Narula to carry on the proceedings.


b. The co-ordinator of IQAC reiterated the agenda of the meeting of the day, viz.:

1. To discuss and approve the minutes of the 3rd Meeting of IQAC held on 21.08.2017.
2. To add more members in the IQAC, as per the mandate of NAAC.
3. Any other item, with the permission of the Chair.

The following was resolved after deliberations:

1. The house approved the minutes of the 3rd Meeting of IQAC held on 21.08.2017.
2. It was resolved to include more members in the IQAC of the college, which will not only in accordance with the requirements of accreditation agency, but also will



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broaden our prospective to enrich the curriculum. The co-ordinator of IQAC was authorized to nominate and prepare a list of the external experts/alumni/industrial representatives/student representatives/management representative and other members as per requirement. The list will be approved by the Chairperson, IQAC and the new members will be requested to co-ordinate with us, for the betterment of the institution.

3. The house was informed that the IQAC of the college is looking forward to enter into second cycle of accreditation in consultation with various stakeholders. We will start the process as soon as possible, and we are assessing our preparedness.

c. The meeting ended with vote of thanks by the Prof. P.K. Narula, Co-ordinator, IQAC.


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