

**I.B. (PG) COLLEGE, PANIPAT  
(SESSION 2019-20)**

Weekly Lesson Plan (January 2020 - April 2020)

Name of the Paper:- Advertising Class: B.com-II Sec.- (A-E)

Name of the Teachers : Dr. Poonam, Prof. Ruhani Sharma, Prof. Sakshi Munjal & Prof. Ritu

WEEK	DATE	TOPICS
1	January (1 - 4)	Advetising-meaning
		Importance
		Scope
		continue
<b>SUNDAY - 05.01.2020</b>		
2	January (6-11)	Advetising vs publicity
		continue
		Promotion Mix
		continue
		continue
<b>SUNDAY - 12.01.2020</b>		
3	January (13-18)	Advertising process
		continue
		continue
		Comunnication process
		continue
		continue
<b>SUNDAY - 19.01.2020</b>		
4	January (20 -25)	Advertising functions
		continue
		continue
		Types of advertising
		continue
		Revision

January - 26.01.2020		
5	January (27- 31 February (1)	E-Advertising
		continue
		Economic and social aspects of advertising
		continue
		continue
		Revision
SUNDAY - 02.02.2020		
6	February (3 -8)	Legal and ethical aspects of advertising
		continue
		continue
		continue
		Setting advertising objectives
		continue
SUNDAY - 09.02.2020		
7	February (10 -15)	continue
		Dagmar approach
		continue
		class test
		Advertiing Budget
		continue
SUNDAY - 16.02.2020		
8	February (17-22)	continue
		continue
		Creative aspects of advertising
		continue
		Copy writing
		continue
SUNDAY - 23.02.2020		
9	February (24-29)	Headlines,illustrations and message
		continue
		continue
		continue
		Revision
		Ist assignment

SUNDAY - 01.03.2020		
10	March (02 -07)	Advertising Media and its types
		continue
		continue
		merits and demerits of Advertising media
		Revision
		class test
SUNDAY - 08.03.2020		
11	March (09 -14)	Holidays
		Holidays
		<b>Holidays</b>
		Holidays
		Holidays
		Holidays
SUNDAY - 15.03.2020		
12	March (16 -21)	Media planning and scheduling
		continue
		continue
		continue
		Revision
		conditional test
SUNDAY - 22.03.2020		
13	March (23-28)	Concept of advertising agency
		Its role and relationship with clients
		continue
		continue
		Advertising Department
		continue
SUNDAY - 29.03.2020		
14	March (30 -31) April 1-4)	continue
		Advertising and Consumer behaviour
		continue
		continue
		continue
		continue

SUNDAY - 05.04.2020		
15	April (06 -11)	Concept of advertising effectiveness
		continue
		Benefits of advertising effectiveness
		continue
		Revision
		2nd assignment
SUNDAY - 12.04.2020		
16	April (13-18)	Measuring Advertising effectiveness
		continue
		continue
		continue
		Pre,post and concurrent tests
		continue
SUNDAY - 19.04.2020		
17	April (20-25)	continue
		continue
		Revision
		Revision
		Revision
		Revision
SUNDAY - 26.04.2020		
18	April (27-30)	Revision
		Revision
		Revision
		Revision

# I.B. (PG) COLLEGE, PANIPAT

(SESSION 2019-20)

Weekly Lesson Plan (January 2020 - April 2020)

Name of the Paper:- Business Law-II Class: B.Com-II Sec.- (A-E)

Name of the Teacher: Prof. Aakansha sharma & Prof. Maneet Kaur

WEEK	DATE	TOPICS
1	January (1 - 4)	Indian partnership act-1932
		Characteristics of partnership
		Touchstone of partnership
		Rights & duties of partners
<b>SUNDAY - 05.01.2020</b>		
2	January (6-11)	Relation of partners to third parties
		Types of partners
		Outgoing partner & its rights and liabilities
		Continue
		Continue
		Revision
<b>SUNDAY - 12.01.2020</b>		
3	January (13-18)	Dissolution of partnership & firm
		Methods of dissolution of firm
		Rights & liabilities of partners after dissolution
		Settlements of accounts after dissolution
		Continue
		Continue
<b>SUNDAY - 19.01.2020</b>		
4	January (20 -25)	Registration of partnership firm
		Procedure & advantages of registration
		Partnership deed
		Continue
		Continue
		Revision

January - 26.01.2020		
5	January (27- 31) February (1)	Meaning of limited liability partnership act, 2008
		Features of limited liability partnership
		Merits of limited liability partnership
		Incorporation of limited liability partnership
		Continue
		Continue
SUNDAY - 02.02.2020		
6	February (3 -8)	Relations & liability of limited liability partners
		Extent & limitation of limited liability partnership and partner
		Unlimited liability in case of fraud
		Continue
		Continue
		Continue
SUNDAY - 09.02.2020		
7	February (10 -15)	Meaning of negotiable instrument
		Features of a negotiable instrument
		Continue
		Continue
		Kinds of negotiable instruments
		Continue
SUNDAY-16.02.2020		
	February (17-22)	Continue
		Crossing a cheque
		Types of crossing
		Continue
		Continue
		Continue
SUNDAY-23.02.2020		
	February (24-29)	Assignment - Ist(indian partnership act, 1932)
		Parties to negotiable instruments
		Holder of a negotiable instruments
		Liabilities of parties to negotiable instruments
		Continue
		Continue

SUNDAY - 01.03.2020		
10	March (02 -07)	Meaning & modes of negotiation
		Meaning of assignment
		Meaning of endorsement & its essentials
		Kinds of endorsement
		Continue
		Continue
SUNDAY - 08.03.2020		
11	March (09 -14)	Holiday
		Holiday
		Holiday
		Holiday
		Holiday
		Holiday
SUNDAY - 15.03.2020		
12	March (16 -21)	Meaning of acceptance & its types
		Continue
		Conditional Test (negotiable act 1881)
		Meaning of presentment
		Rules regarding presentment for payment
		Meaning of dishonor & discharge of negotiable instruments
SUNDAY - 22.03.2020		
13	March (23-28)	Continue
		Meaning of right to information act, 2005
		Procedure for obtaining information under right to information act
		Exemptions from disclosure of information
		Information about the central information commission
		Information about the state information commission
SUNDAY - 29.03.2020		
14	March (30 -31) April 1-4)	Obligations & duties of public information officers
		Continue
		Continue
		Revision
		Revision
		Assignment - 2nd (right to information act, 2000)

<b>SUNDAY - 05.04.2020</b>		
<b>15</b>	April (06 -11)	Meaning of information technology act,2000
		Objectives of the act
		Digital signature &electronic signature
		Continue
		Continue
		Security of electronic records &electronic signatures
<b>SUNDAY - 12.04.2020</b>		
<b>16</b>	April (13-18)	Continue
		Continue
		Electronic signature certificates
		Continue
		Continue
		The cyber appellate tribunal
<b>SUNDAY - 19.04.2020</b>		
<b>17</b>	April (20-25)	Continue
		Revision
		Revision
		Revision
		Revision
		Revision
<b>SUNDAY - 26.04.2020</b>		
<b>18</b>	April (27-30)	Revision
		Revision
		Revision
		Revision



**I.B. (PG) COLLEGE, PANIPAT**  
**(SESSION 2019-20)**

Weekly Lesson Plan (January 2020 - April 2020)

Name of the Paper:- Business Statistics Class: B.Com-II Sec.- (A-E)

Name of the Teachers : Prof. Madhvi, Prof. Vanita Rehani & Prof. Shailja Khunger

WEEK	DATE	TOPICS
1	January (1 - 4)	Simple Correlations:concept
		Types:multiple and partial;linear and non-linear
		continue....
		continue....
<b>SUNDAY - 05.01.2020</b>		
2	January (6-11)	Scatter diagram
		Methods:Karl Pearson's co-efficient of correlation
		continue....
		continue....
		continue....
		continue....
<b>SUNDAY - 12.01.2020</b>		
3	January (13-18)	continue....
		continue....
		continue....
		continue....
		continue....
		continue....
<b>SUNDAY - 19.01.2020</b>		
4	January (20 -25)	revision
		Spearman's Rank Correlation
		continue....
		continue....
		Concurrent deviation method
		continue....

January - 26.01.2020		
5	January (27- 31) February (1)	continue....
		Probable and standard errors
		continue....
		continue....
		revision
		problem discussion
SUNDAY - 02.02.2020		
6	February (3 -8)	Regression Analysis:meaning
		difference between correlation and regression
		continue....
		regression coefficients
		continue....
		Methods of calculation of simple regression
SUNDAY - 09.02.2020		
7	February (10 -15)	continue....
		continue....
		continue....
		continue....
		continue....
		continue....
SUNDAY - 16.02.2020		
8	February (17-22)	continue....
		continue....
		standard error of estimate
		continue....
		continue....
		revision
SUNDAY - 23.02.2020		
9	February (24-29)	Probability: concept and approaches;
		continue....
		continue....
		Addition and Multiplication laws of probability
		continue....
		continue....

SUNDAY - 01.03.2020		
10	March (02 -07)	continue....
		continue....
		continue....
		continue....
		continue....
		Assignment -I
SUNDAY - 08.03.2020		
11	March (09 -14)	Holi vacations
		Holi vacations
		Holi vacations
		Holi vacations
		Holi vacations
		Holi vacations
SUNDAY - 15.03.2020		
12	March (16 -21)	Conditional Probability
		continue....
		continue....
		continue....
		Revision
		problem discussion
SUNDAY - 22.03.2020		
13	March (23-28)	Bayes'Theorem
		continue....
		revision
		conditional test
		probability distributions:concept
		continue....
SUNDAY - 29.03.2020		
14	March (30 -31) April 1-4)	Binomial Distribution:properties and parameters
		continue....
		continue....
		continue....
		continue....
		continue....

SUNDAY - 05.04.2020		
15	April (06 -11)	Assignment -II
		Poisson Distribution:properties and parameters
		continue....
		continue....
		continue....
SUNDAY - 12.04.2020		
16	April (13-18)	continue....
		revision
		Normal Distribution:properties and parameters
		continue....
		continue....
SUNDAY - 19.04.2020		
17	April (20-25)	continue....
		continue....
		continue....
		continue....
		problem discussion
SUNDAY - 26.04.2020		
18	April (27-30)	Revision
		Revision
		Revision
		Revision

**I.B. (PG) COLLEGE, PANIPAT**  
**(SESSION 2019-20)**

Weekly Lesson Plan (January 2020 - April 2020)

Name of the Paper:- **Company Law-II**      Class: **B.Com-II**      Sec.- **(A-E)**

Name of the Teachers : **Prof. Rajesh Bala, Prof. Reena Rani & Prof. Ritu**

WEEK	DATE	TOPICS
1	January (1 - 4)	DISCUSSION OF SYLLABUS
		<b>MEMBERSHIP IN COMPANIES</b>
		CONTINUE
		CONTINUE
<b>SUNDAY - 05.01.2020</b>		
2	January (6-11)	CONTINUE
		CONTINUE
		CONTINUE
		CONTINUE
		CONTINUE
		CONTINUE
<b>SUNDAY - 12.01.2020</b>		
3	January (13-18)	<b>COMPANY MANAGEMENT AND ADMINISTRATION</b>
		CONTINUE
		DIRECTOR'S LEGAL POSITION
		CONTINUE
		QUALIFICATION, APPOINTMENT
		CONTINUE
<b>SUNDAY - 19.01.2020</b>		
4	January (20 -25)	POWER, DUTIES AND LIABILITIES OF DIRECTOR'S
		CONTINUE
		CONTINUE
		MANAGERIAL REMUNERATION
		CONTINUE
		CONTINUE

January - 26.01.2020		
5	January (27- 31) February (1)	KEY MANAGEMENT PERSONNEL
		MANAGING DIRECTOR
		WHOLE TIME DIRECTOR
		MANAGER
		CONTINUE
		REVISION
SUNDAY - 02.02.2020		
6	February (3 -8)	<b>COMPANY SECRETARY</b>
		CONTINUE
		CONTINUE
		ROLE, APPOINTMENT
		CONTINUE
		DUTIES AND LIABILITIES
SUNDAY - 09.02.2020		
7	February (10 -15)	CONTINUE
		RIGHTS AND DISMISSAL
		CONTINUE
		REVISION
		<b>MEETINGS</b>
		KINDS OF MEETINGS
SUNDAY - 16.02.2020		
8	February (17-22)	CONTINUE
		CONTINUE
		REQUISITES OF VALID MEETING
		CONTINUE
		AUTHORITY, NOTICE AND AGENDA
		CONTINUE
SUNDAY - 23.02.2020		
9	February (24-29)	QUORUM
		CONTINUE
		CHAIRPERSON AND CONDUCT OF MEETING
		CONTINUE
		<b>RESOLUTION</b>
		CONTINUE

SUNDAY - 01.03.2020		
10	March (02 -07)	CONTINUE
		MINUTES AND PROXY
		CONTINUE
		CONTINUE
		REVISION
		<b>ASSIGNMENT - 1</b>
SUNDAY - 08.03.2020		
11	March (09 -14)	HOLIDAY
SUNDAY - 15.03.2020		
12	March (16 -21)	<b>DIVIDEND, ACCOUNTS OF COMPANIES, AUDIT AND AUDITORS</b>
		CONTINUE
		CONTINUE
		CONTINUE
		CONTINUE
		<b>CONDITIONAL TEST</b>
SUNDAY - 22.03.2020		
13	March (23-28)	<b>PREVENTION AND OPPRESSION OF MANAGEMENT</b>
		CONTINUE
		CONTINUE
		CONTINUE
		ORAL TEST
		DISCUSSION
SUNDAY - 29.03.2020		
14	March (30 -31) April 1-4)	<b>RECONSTRUCTION ANDE AMALGAMATION</b>
		CONTINUE
		CONTINUE
		<b>ASSIGNMENT - 2</b>
		<b>WINDING UP - MEANING</b>
		CONTINUE

<b>SUNDAY - 05.04.2020</b>		
<b>15</b>	April (06 -11)	MODES OF WINDING UP
		CONTINUE
		CONTINUE
		PROCEDURE OF WINDING UP
		CONTINUE
		DISCUSSION
<b>SUNDAY - 12.04.2020</b>		
<b>16</b>	April (13-18)	POWERS OF NCLT
		CONTINUE
		TYPES OF VOLUNTARY WINDING UP
		CONTINUE
		CONSEQUENCES OF WINDING UP
		CONTINUE
<b>SUNDAY - 19.04.2020</b>		
<b>17</b>	April (20-25)	REVISION
		REVISION
		REVISION
		REVISION
		REVISION
		REVISION
<b>SUNDAY - 26.04.2020</b>		
<b>18</b>	April (27-30)	REVISION
		REVISION
		REVISION
		REVISION



**I.B. (PG) COLLEGE, PANIPAT**  
**(SESSION 2019-20)**

Weekly Lesson Plan (January 2020 - April 2020)

Name of the Paper:- **Computerised Accounting System** Class: **B.Com-II** Sec.- **(A-E)**

Name of the Teachers:**Prof. Neetu Bhatia, Prof Ritika Jatana, Prof. Riya & Prof. Reeta**

WEEK	DATE	TOPICS
1	January (1 - 4)	INTRODUCTION TO TALLY,
		INSTALLATION OF TALLY
		FEATURES
<b>SUNDAY - 05.01.2020</b>		
2	January (6-11)	LICENSING CONFIGURATIONS
		TALLY VAULT PASSWORD
		SECURITY CONTROL IN TALLY
<b>SUNDAY - 12.01.2020</b>		
3	January (13-18)	CONITNUE
		ERP9 SPLITTING DATA
		BACK UP AND RESTORE
<b>SUNDAY - 19.01.2020</b>		
4	January (20 -25)	COMPANY CREATION
		MAKING LEGDER
		COST CENTER

January - 26.01.2020		
5	January (27- 31) February (1)	BUDGET
		ACCOUNTING VOUCHER ENTRY
		CONTINUE
SUNDAY - 02.02.2020		
6	February (3 -8)	BALANCE SHEET
		CONITNUE
		PROFIT AND LOSS ACCOUNT
SUNDAY - 09.02.2020		
7	February (10 -15)	CURRENCY
		CREDIT NOTE
		DEBIT NOTE
SUNDAY - 16.02.2020		
8	February (17-22)	INTEREST CALCULATION
		INVENTORY: STOCK ITEM
		SALES ORDER
SUNDAY - 23.02.2020		
9	February (24-29)	PURCHASE ORDER
		DELIVERY NOTE
		REJECTION OUT

SUNDAY - 01.03.2020		
10	March (02 -07)	COMPUTERIZED TAX CALCULATION
		CONTINUE
		1ST ASSIGNMENT ON SECURITY CONTROL, DEBIT NOTE, CREDIT NOTE
SUNDAY - 08.03.2020		
11	March (09 -14)	HOLI BREAK
		HOLI BREAK
		HOLI BREAK
		HOLI BREAK
		HOLI BREAK
		HOLI BREAK
SUNDAY - 15.03.2020		
12	March (16 -21)	INTRODUCTION TO PAYROLL
		PAYROLL SALARY ACCOUNTING
		PAYROLL MASTERS
SUNDAY - 22.03.2020		
13	March (23-28)	CONDITIONAL TEST ON ACCOUNTING
		PAYROLL VOUCHERS
		OVERTIME PAYMENT
SUNDAY - 29.03.2020		
14	March (30 -31) April 1-4)	GRATUITY
		ADVANCED PAYROLL TRANSACTION
		CONTINUE

SUNDAY - 05.04.2020		
15	April (06 -11)	BONUS
		LOAN
		ESI
SUNDAY - 12.04.2020		
16	April (13-18)	2ND ASSIGNMENT ON PAYROLL
		PROVIDENT FUND
		PENSION
SUNDAY - 19.04.2020		
17	April (20-25)	CONTINUE
		COMMISSION
		CONTINUE
SUNDAY - 26.04.2020		
18	April (27-30)	REVISION TEST
		REVISION TEST
		REVISION TEST

**I.B. (PG) COLLEGE, PANIPAT**  
**(SESSION 2019-20)**

Weekly Lesson Plan (January 2020 - April 2020)

Name of the Paper:- Corporate Accounting Class-B.Com-II Sec.- (A-E)

Name of the Teachers :Dr. Sunit Sharma, Prof. Sarika Taneja, Prof. Aakasha & Prof. Reeta

WEEK	DATE	CONSUMER BEHAVIOUR
1	January (1 - 4)	Goodwill:Meaning,features and Factor Affecting
		Need and Methods of Valuation of Goodwill
		Average Profit Method
		Super Profit Method
<b>SUNDAY - 12.01.2020</b>		
2	January (6-11)	Capitalisation Method
		Purchase Consideration and Annuity Method
		Miscellaneous Illustrations
		Continue
		Problem Discussion
		Revision and Oral Test
<b>SUNDAY - 19.01.2020</b>		
3	January (13-18)	Meaning of Valuation Of Shares ,Factors affecting and Methods
		Net Asset method
		Dividend Yield Method
		Earning Capacity Method
		Average Method
		Miscellaneous illustrations
4	January (20 -25)	Liquidation of Companies:Meaning and methods
		Format of Liquidator's Final Statement of Account
		Illustrations of Liquidation
		Distribution of Surplus, Treatment of Calls in Arrear and Calls in Advance
		Continue
		Removing Disparity among Equity Shareholders

SUNDAY - 26.01.2020		
5	January (27- 31) February (1)	Receiver for Debentureholders
		List of Contributories
		Statement of Affairs
		Deficiency Or Surplus Account
		Continue
		Group Discussion
SUNDAY - 02.02.2020		
6	February (3 -8)	1st Assignment:Valuation of Goodwill and Valuation of Shares
		Accounts of Banking companies:Meaning of Banks and their working
		Slip system
		Profit and Loss Account of Banks
		Continue
		Treatment of Rebate of Bill discounted
SUNDAY - 09.02.2020		
7	February (10 -15)	Illustrations of Profit and loss Account
		Non Performing Assets and their Treatment
		Format of Balance Sheet Of Banking Companies
		Continue
		Continue
		Problem Discussion
<b>SUNDAY</b>		
8	February (17-22)	Holding Companies:Introduction,Meaning,Advantages and Disadvantages
		Format of Consolidated Balance Sheet
		Calculation Of Cost of Control/Capital Reserve and Minority Interest
		Calculation of Pre Acquisition and Post Acquisition Profits
		Adjustment of Unrealised Profit
		Elimination of Mutual Owings
SUNDAY - 23.02.2020		
9	February (24-29)	Debentures in Subsidiary Company
		Preference Shares in subsidiary Companies
		Continue
		Treatment of Proposed Dividend
		Treatment of Interim Dividend
		Continue

SUNDAY - 01.03.2020		
10	March (02 -07)	Problem Discussion
		Revaluation Of Assets
		Continue
		Problem Discussion
		Continue
		Practice Questions
SUNDAY - 08.03.2020		
11	March (09 -14)	HOLIDAY
		HOLIDAY
		HOLIDAY
		HOLIDAY
		HOLIDAY
		HOLIDAY
SUNDAY - 15.03.2020		
12	March (16 -21)	Issue of Bonus Shares from Pre Acquisition of Profits
		Continue
		Issue of Bonus Shares from Post Acquisition of Profits
		Continue
		Problem Discussion
		Revision
SUNDAY - 22.03.2020		
13	March (23-28)	Conditional Test : Liquidation of Companies
		Account of Insurance companies
		Insurance:Concept,Meaning and Types
		Continue
		Financial Statement Of Insurance Companies
		Policyholder's account
SUNDAY - 29.03.2020		
14	March (30 -31) April 1-4)	Shareholder's Account
		Continue
		Continue
		Balance sheet of Insurance Companies
		Continue
		Continue schedules

SUNDAY - 05.04.2020		
15	April (06 -11)	Explanation Of Premium,reinsurance and Claims
		Explanation of Annuity and Surrender value,
		Bonus and Bonus in reduction of Premium
		2nd Assignment on Account of Banking Companies
		Determination of Profit and loss account of Life insurance Business
		Practical problems
SUNDAY - 12.04.2020		
16	April (13-18)	Financial Statement of General Insurance
		Reserve for Unexpired risk
		Acturial Valuation
		Practical Questions
		Continue
		Continue
17	April (20-25)	Revision
		Revision
		Revision
		Revision
		Revision
		Revision
SUNDAY - 26.04.2020		
18	April (27-30)	Revision
		Revision
		Revision
		Revision



**I.B. (PG) COLLEGE, PANIPAT**  
**(SESSION 2019-20)**

Weekly Lesson Plan (January 2020 - April 2020)

Name of the Paper:- **Company Law-II**      Class: **B.Com-II**      Sec.- **(A-E)**

Name of the Teachers : **Prof. Rajesh Bala, Prof. Reena Rani & Prof. Ritu**

WEEK	DATE	TOPICS
1	January (1 - 4)	DISCUSSION OF SYLLABUS
		<b>MEMBERSHIP IN COMPANIES</b>
		CONTINUE
		CONTINUE
<b>SUNDAY - 05.01.2020</b>		
2	January (6-11)	CONTINUE
		CONTINUE
		CONTINUE
		CONTINUE
		CONTINUE
		CONTINUE
<b>SUNDAY - 12.01.2020</b>		
3	January (13-18)	<b>COMPANY MANAGEMENT AND ADMINISTRATION</b>
		CONTINUE
		DIRECTOR'S LEGAL POSITION
		CONTINUE
		QUALIFICATION, APPOINTMENT
		CONTINUE
<b>SUNDAY - 19.01.2020</b>		
4	January (20 -25)	POWER, DUTIES AND LIABILITIES OF DIRECTOR'S
		CONTINUE
		CONTINUE
		MANAGERIAL REMUNERATION
		CONTINUE
		CONTINUE

January - 26.01.2020		
5	January (27- 31) February (1)	KEY MANAGEMENT PERSONNEL
		MANAGING DIRECTOR
		WHOLE TIME DIRECTOR
		MANAGER
		CONTINUE
		REVISION
SUNDAY - 02.02.2020		
6	February (3 -8)	<b>COMPANY SECRETARY</b>
		CONTINUE
		CONTINUE
		ROLE, APPOINTMENT
		CONTINUE
		DUTIES AND LIABILITIES
SUNDAY - 09.02.2020		
7	February (10 -15)	CONTINUE
		RIGHTS AND DISMISSAL
		CONTINUE
		REVISION
		<b>MEETINGS</b>
		KINDS OF MEETINGS
SUNDAY - 16.02.2020		
8	February (17-22)	CONTINUE
		CONTINUE
		REQUISITES OF VALID MEETING
		CONTINUE
		AUTHORITY, NOTICE AND AGENDA
		CONTINUE
SUNDAY - 23.02.2020		
9	February (24-29)	QUORUM
		CONTINUE
		CHAIRPERSON AND CONDUCT OF MEETING
		CONTINUE
		<b>RESOLUTION</b>
		CONTINUE

SUNDAY - 01.03.2020		
10	March (02 -07)	CONTINUE
		MINUTES AND PROXY
		CONTINUE
		CONTINUE
		REVISION
		<b>ASSIGNMENT - 1</b>
SUNDAY - 08.03.2020		
11	March (09 -14)	HOLIDAY
SUNDAY - 15.03.2020		
12	March (16 -21)	<b>DIVIDEND, ACCOUNTS OF COMPANIES, AUDIT AND AUDITORS</b>
		CONTINUE
		CONTINUE
		CONTINUE
		CONTINUE
		<b>CONDITIONAL TEST</b>
SUNDAY - 22.03.2020		
13	March (23-28)	<b>PREVENTION AND OPPRESSION OF MANAGEMENT</b>
		CONTINUE
		CONTINUE
		CONTINUE
		ORAL TEST
		DISCUSSION
SUNDAY - 29.03.2020		
14	March (30 -31) April 1-4)	<b>RECONSTRUCTION ANDE AMALGAMATION</b>
		CONTINUE
		CONTINUE
		<b>ASSIGNMENT - 2</b>
		<b>WINDING UP - MEANING</b>
		CONTINUE

<b>SUNDAY - 05.04.2020</b>		
<b>15</b>	April (06 -11)	MODES OF WINDING UP
		CONTINUE
		CONTINUE
		PROCEDURE OF WINDING UP
		CONTINUE
		DISCUSSION
<b>SUNDAY - 12.04.2020</b>		
<b>16</b>	April (13-18)	POWERS OF NCLT
		CONTINUE
		TYPES OF VOLUNTARY WINDING UP
		CONTINUE
		CONSEQUENCES OF WINDING UP
		CONTINUE
<b>SUNDAY - 19.04.2020</b>		
<b>17</b>	April (20-25)	REVISION
		REVISION
		REVISION
		REVISION
		REVISION
		REVISION
<b>SUNDAY - 26.04.2020</b>		
<b>18</b>	April (27-30)	REVISION
		REVISION
		REVISION
		REVISION

## (SESSION 2019-20)

Weekly Lesson Plan (January 2020 - April 2020)

Name of the Paper:- Entrepreneurship Development Class: B.Com-II Sec.- E

Name of the Teacher: Prof. Pooja Dudeja

WEEK	DATE	TOPICS
1	January (1 - 4)	
		DISCUSSION OF SYLLABUS
		<b>ENTREPRENEUR- AN INTRODUCTION</b>
		TYPES OF ENTREPRENEURS
<b>SUNDAY - 05.01.2020</b>		
2	January (6-11)	QUALITIES AND NEED OF ENTREPRENEUR
		FUNCTIONS OF ENTREPRENEUR
		CONTINUE
		CONTINUE
		<b>ENTREPRENEURSHIP BASIC CONCEPTS</b>
		NATURE AND CHARACTERSTICS OF ENTREPRENEURSHIP
<b>SUNDAY - 12.01.2020</b>		
3	January (13-18)	SCOPE AND SIGNIFICANCE OF ENTREPRENEURSHIP
		FACTORS AFFECTING ENTREPRENEURIAL GROWTH
		CONTINUE
		CONTINUE
		<b>METHODS AND PROCEDURES TO START OR EXPAND ONES OWN BUSINESS</b>
		STAGES OF STARTING A BUSINESS
<b>SUNDAY - 19.01.2020</b>		
4	January (20 -25)	FORMS OF BUSINESS ENTREPRISES
		CONTINUE
		CONTINUE
		SELECTION OF AN APPROPRIATE FORM OF OWNERSHIP STRUCTURE
		CONTINUE
		CONTINUE

January - 26.01.2020		
5	January (27- 31) February (1)	<b>ENVIRONMENTAL FACTORS AFFECTING THE SUCCESS OF NEW BUSINESS</b>
		ENVIRONMENTAL FACTOR REASONS FOR FAILURE FOR BUSINESS
		REMEDIAL MEASURES
		<b>LIFE CYCLE OF A NEW BUSINESS</b>
		RELATIONSHIP BETWEEN SMALL & LARGE ENTREPRISES
		Oral test
SUNDAY - 02.02.2020		
6	February (3 -8)	<b>FORMULATION OF FEASIBILITY REPORT</b>
		CONTINUE
		CONTINUE
		CONTINUE
		<b>FEASIBILITY ANALYSIS</b>
		ECONOMIC FEASIBILITY
SUNDAY - 09.02.2020		
7	February (10 -15)	TECHNICAL AND FINANCIAL FEASIBILITY
		CONTINUE
		<b>SELECTION OF FACTORY LOCATION</b>
		IMPORTANCE AND STEPS IN SELECTION
		FACTORS AFFECTING SELECTION
		CONTINUE
SUNDAY - 16.02.2020		
8	February (17-22)	<b>DEMAND ANALYSIS AND MARKET POTENTIAL MEASUREMENT</b>
		STEPS IN MARKET DEMAND ANALYSIS
		CONDUCT OF MARKET SURVEY
		CONTINUE
		MARKET PLANNING
		<b>Assignment - 1</b>

SUNDAY - 23.02.2020		
9	February (24-29)	MARKET POTENTIAL MEASUREMENT PROCESS
		<b>CAPITAL AND PROJECT COSTING</b>
		ESTIMATION OF PROJECT CAPITAL COST
		ESTIMATION OF PROJECT OPERATING COST
		TYPES OF COST ESTIMATES IN PROJECT LIFE CYCLE
		CONTINUE
SUNDAY - 01.03.2020		
10	March (02 -07)	<b>WORKING CAPITAL REQUIREMENTS</b>
		CLASSIFICATION OF WORKING CAPITAL
		ADVANTAGES OF ADEQUATE WORKING CAPITAL
		DISADVANTAGES OF INADEQUATE WORKING CAPITAL
		DETERMINANTS OF WORKING CAPITAL
		WORKING CAPITAL ANALYSIS
SUNDAY - 08.03.2020		
11	March (09 -14)	VACATIONS
SUNDAY - 15.03.2020		
12	March (16 -21)	CONTINUE
		CONTINUE
		METHODS OF CASH MANAGEMENT
		Continue
		Continue
		<b>Conditional Test</b>
SUNDAY - 22.03.2020		
13	March (23-28)	SOURCES OF FINANCE
		CLASSIFICATION OF SOURCE OF FINANCE
		SOURCES OF RAISING FUNDS IN INTERNATIONAL MARKET
		CONTINUE
		PROFIT PLANNING AND TAX PLANNING
		PROFIT PLANNING PROCESS

SUNDAY - 29.03.2020		
14	March (30 -31) April 1-4)	BREAK EVEN ANALYSIS
		TAX PLANNING
		CONTINUE
		CONTINUE
		<b>Assignment - 2</b>
		Revision
SUNDAY - 05.04.2020		
15	April (06 -11)	<b>GOVERNMENT SUPPORT TO ENTREPRENEUR</b>
		CONTINUE
		CONTINUE
		<b>ROLE OF FINANCIAL AND PROMOTIONAL INSTITUTES</b>
		CONTINUE
		CONTINUE
SUNDAY - 12.04.2020		
16	April (13-18)	ENTREPRENEURSHIP DEVELOPMENT PROGRAMME
		Continue
		IMPORTANCE OF EDPs
		CONTINUE
		CONTINUE
		Revision
SUNDAY - 19.04.2020		
17	April (20-25)	Revision
		Revision
		Revision
		Revision
		Revision
		Revision
SUNDAY - 26.04.2020		
18	April (27-30)	Revision
		Revision
		Revision
		Revision